

**IDS 801**  
**Introduction to Graduate Liberal Studies**  
**SYLLABUS**

**Course Description**

The purpose of the course is to provide a multi-disciplinary introduction to information-seeking skills, critical thinking skills, and analytical writing skills as a means of fostering intellectual growth, and enhancing employability in a world where integrated knowledge is a key resource.

This course provides students the opportunity to learn vital information literacy skills which will help them succeed academically, in the workforce, and as lifelong learners. Students will discover the broad range of information resources available both inside and outside the library. They will learn how to identify what type of information is needed, determine the best sources, access information efficiently, and use it legally and ethically to communicate knowledge.

**Course Objectives**

At the conclusion of this course, you will be able to:

- Articulate the value of an interdisciplinary liberal education in order to integrate concepts from a variety of disciplines into their chosen profession.
- Engage in a strategic, iterative exploration of information sources in order to find the most comprehensive resources for their information needs.
- Ethically and critically engage with information sources.

**Textbooks, Software, and Supplemental Material**

*Required text:*

- Lanning, Scott. (2012) *Concise Guide to Information Literacy*. Santa Barbara, CA: Libraries Unlimited.

You may purchase a print copy of this textbook, or an e-version is available at no charge to FHSU student at:

<http://fhsu.ebib.com.ezproxy.fhsu.edu:2048/patron/FullRecord.aspx?p=871457>. You will have to log in with your Tiger Tracks info in order to access this Ebook. You will be able to download this book for 7 days, and then recheck it out again when you need it again

*Supplemental text:*

It is recommended that you have a copy, or access to a similar electronic source, of the writing and citation style manual appropriate for your concentration. **Only APA or MLA** styles are acceptable in this course. **MOST students will use APA**. We will discuss which style is appropriate for your concentration later in the course.

- American Psychological Association. (2001) *Publication Manual of the American Psychology Association* (6<sup>th</sup> edition). Washington, DC: American psychological Association.
- Modern Language Association. (2016) *MLA Handbook*. (8<sup>th</sup> edition). New York: Modern Language Association.

**Computer Access**

It is highly recommended that you have regular (daily) computer access, preferably a home computer with broadband Internet access. This course can be completed using public computers at FHSU or other public access areas. However, be aware that using public computers may create a hardship. All course requirements remain the same whether your computer access is public or private (home).

*Technical Skills Requirements*

You should be comfortable with the following:

- using a word processor (changing font, spell check)
- using email for communication
- sending an email attachment
- navigating the Internet
- creating and submitting files
- copying and pasting

**Teaching, Learning Methods, and Course Structure**

The course is organized into Learning Modules, which you can find through the link on the left of Blackboard. Each Learning Module has a number of assignments. The concepts in the assignments build on one another, so assignments should be completed in the order they are presented.

**Assessment Methods and Grading Scale**

There are 205 points for this course. The grade you earn for this course depends on the total number of points you earn throughout the semester. The assessment methods and grading scale are as follows:

<b>Assessment Methods</b>	<b>Individual Assignment Points</b>	<b>Total Points for Course</b>	<b>Percentage</b>
Weekly Discussion Posts	10	80	39%
Topic Selection/Research Question	10	10	5%
Source List (Bibliography)	15	15	7%
Annotated Bibliography – Rough Draft	50	50	24.5%
Final Annotated Bibliography	50	50	24.5%
<i>Total Points</i>	--	205	100%

Letter grades will be determined on the following basis:

- A: 184-205 points
- B: 164-183 points
- C: 143-163 points
- D: 123-142 points
- U: 0-122 points

**FHSU Graduate School Policy:** Only grades of A, B, and C are acceptable on a degree program. A graduate student must attain at least an average grade of B (3.00) in all graduate

coursework on the degree program for graduation. Some departments limit the number of hours of C grades; the student should contact the department for any departmental limits.

## **Student Resources**

### *Student Accessibility Services*

If you have a disability that may have an impact on your ability to carry out assigned course work and if you wish to seek any accommodations for this course, you must contact Services for Students with Disabilities (SSD). SSD is located in the Kelly Center, Picken Hall, Room 111, 785-628-4401. SSD will review your documentation and determine, with you, what academic accommodations are necessary and appropriate for you that can be accommodated in this course. All information and documentation of your disability is confidential and will not be released by SSD without your written permission. Students can find more information at <http://www.fhsu.edu/accessibility/>

### *Technical Support*

For technical help, contact TigerTech at 785-628-3478 or <http://www.fhsu.edu/tigertech/>. For Virtual College students, the following information may be useful: smarthinking.com at Fort Hays State University provides online tutoring and writing services to students who are currently enrolled as online learners. The phrase “online learner” is defined as a currently enrolled student taking only Virtual College courses. On-campus students have access to Academic Success Programs and the Writing Center and are therefore not eligible.

Please note that eligibility for services is determined based on a review of current semester/term information. Please feel free to contact the Virtual College through email at the following address: [virtualcollege@fhsu.edu](mailto:virtualcollege@fhsu.edu) or call [785-628-4291](tel:785-628-4291), with any questions or concerns you might have. For more information about specific services offered please click on the following link: <https://www.fhsu.edu/virtualcollege/smarthinking/>. Students will need to provide their names and FHSU ID number to confirm eligibility for Smarthinking.

## **University Policies**

### *Academic Honesty Policy*

Membership in the FHSU learning community imposes upon the student a variety of commitments, obligations and responsibilities. It is the policy of FHSU to impose sanctions on students who misrepresent their academic work. These sanctions will be selected by appropriate classroom instructors or other designated persons consistent with the seriousness of the violation and related considerations... Students participating in any violation of this policy must accept the consequences of their actions. Classroom instructors and/or university review/appeals committees and administrators will assess the sanctions for violation of this policy. The seriousness of the violation will dictate the severity of the sanction imposed. More information can be found at [http://www.fhsu.edu/academic/provost/handbook/ch\\_2\\_academic\\_honesty/](http://www.fhsu.edu/academic/provost/handbook/ch_2_academic_honesty/). **Learning to avoid plagiarism is one of the things you are expected to learn from this class. If you plagiarize in your research logs, you will be expected to correct the mistake and correctly cite your sources so you are no longer plagiarizing, before receiving credit for the assignment. If you**

plagiarize in your final annotated bibliography, you will receive a “U” for the Final.

### *The Tiger Pact*

I am a Tiger.

I belong to a strong unique family who strives for greatness and success. I instill integrity and confidence within others as well as myself. I incorporate honesty and responsibility in all I do.

I am the future.

### *Use of Computing Resources*

Fort Hays State University (FHSU) provides computing resources and worldwide network access to its faculty, staff, and students for legitimate administrative, educational, and research efforts.

As a member of the FHSU electronic community it is your responsibility to use computing resources ethically and responsibly. Members of the FHSU electronic community are expected to use computing resources ethically, and to exercise reasonable care in utilization of FHSU information systems or their components. More information related to privacy, responsibilities, things forbidden to do and use of email can be found

at [http://www.fhsu.edu/academic/provost/handbook/ch\\_1\\_computing\\_resources/](http://www.fhsu.edu/academic/provost/handbook/ch_1_computing_resources/)

### *Withdrawal Policy*

Students may drop full-semester (16-week) courses through 11:59:59 PM CT on the 28th/29th calendar day of the semester. Students dropping during this time period will not receive any notation on their transcript. Students who withdraw after this period and through 11:59:59 PM CT on the 70th calendar day of the semester will receive a notation on their transcript of withdrawal (W). No withdrawals allowed after the 70th calendar day of the semester. Students who drop/withdraw completely will receive a notation on their transcript of the date dropped/withdrawn. Students receiving financial aid have additional responsibility and should contact the Office of Student Financial Assistance in Picken Hall, 785-628-4408.

(<http://www.fhsu.edu/registrar/academic-policies-and-information/>).