

FHSU STAFF SENATE

Meeting Minutes

January 10, 2023

Stouffer Lounge, Memorial Union and Zoom - 1:30 pm

- I. President Bob Duffy called the meeting to order at 1:30 pm.
- II. Roll Call of Members:
 - a. Per the attached Roll Call Register
- III. Approval of Minutes:

A motion was made by Diana Staab and seconded by Susan Relaford to approve the meeting minutes from December 13, 2022. The motion was carried.
- IV. Treasurers Report:
 - a. \$1,831.94 in the Foundation account for scholarships as of October 11, 2022
 - b. \$1,221.10 in the OOE Budget account as of December 23, 2022
 - i. President Bob Duffy will attend the KBOR meeting this month and use Staff Senate funds to cover travel expenses.
- V. Social Report:
 - a. Tyler Marcotte has sent a few cards out
- VI. Orientation Report: 11/27/2022 to 12/10/2022
 - a. No longer with FHSU: Jennifer Kuner
 - b. New to FHSU: Jackie Baxter, Victor Morales, Jordan Brown (rehire)
 - c. Promotions and job changes: none
- VII. Cabinet Update:
 - a. December Cabinet was cancelled

Detailed agendas and Summary Notes are available through the following links which can also be found in emails from Tara Garcia in the President's Office:

PC users <\\ad.fhsu.edu\fhsudata\UniversityDocs\Cabinet>
Mac users <smb://ad.fhsu.edu/fhsudata/UniversityDocs/Cabinet>

- VIII. Reports
 - a. Staff Senate Committees
 - i. Goals Committee- President-Elect Nicole Frank
 - a) Goal-Setting Sessions in response to satisfaction survey results
 - i. 72 people participated: 25 in person and Zoom, 47 survey responses
 - ii. Feedback was received based on recommendations from the Goals Committee
 - iii. Highest impact rated item was increasing salary
 - iv. Other items that came up were increasing advancement opportunities, more professional development opportunities, and better staff orientation

- v. Recommendations on how to proceed will be brought to Staff Senate next month
 - ii. Events/Promotion Committee – Susan Relaford
 - a) Planning St. Patrick’s Day scavenger hunt
- b. KBOR Groups/Committee
 - i. Satisfaction Survey Committee- Past President Jennifer Whitmer
 - a) Jennifer is giving brief presentations to KBOR next week with Docking Institute
 - i. COPS in the morning (5-10 min) and full Board in afternoon (3-5 min)
 - a. KBOR meeting will be live via YouTube for anyone who wants to watch
 - ii. This is the last step of the survey
 - iii. Everything else will be at the university level in terms of recommendations to presidents, etc.
 - ii. UPS Council and USSC- President Bob Duffy
 - a) Jessica with KU has sent out a Doodle poll to get spring meetings scheduled, but nothing has been scheduled yet
- c. University Committees
 - i. Library- no report
 - ii. Staff Development – no report
- d. Shared Governance
 - i. Faculty Senate – Faculty Senate President Rob Byer – no report
 - ii. SGA – Garrett McBlair – no report
 - iii. AAUP – President-Elect Nicole Frank – no report
 - ii. AAUP and Faculty Senate are still working out their overlaps before Staff Senate and SGA are brought in
 - iii. NCK Tech/NW Tech merger was discussed with President Mason
 - a) There are no anticipated changes to Staff Senate at this time

IX. Old Business

- a. President Bob Duffy sent letter in support of ADP for Polling Place

X. New business

- a. We’ve been asked to recruit a person for Hays Area Young Professionals
 - i. Candidate must be 25-40 years of age
 - ii. President Duffy will pass names on to President Mason’s office
- b. SLT Budget Committee
 - i. In the past, representatives were from the executive team
 - ii. President Duffy and President-Elect Frank will serve
- c. NCK Tech/NW Tech Merger
 - i. It’s unknown at this time how it will affect faculty and staff
 - ii. Nursing, Ag, and Construction are the first 3 pilots
 - iii. Will help rural western Kansas and FHSU with enrollment
 - iv. At this time FHSU only has 1 new staff member as a result
 - v. Governing bodies will vote on 1/11/23, 1/16/23, and 1/18/23

XI. Miscellaneous:

- a. St. Patrick’s Day scavenger hunt will probably be held the week before since St. Patrick’s Day is during Spring Break
- b. No update from Work Flex Committee

- i. President Duffy will invite them to our next meeting
 - ii. Their proposal is due to President Mason by the end of this month
- c. NCK Tech/NW Tech merger
 - i. Can we request Staff Senate representation during decision process?
 - ii. President Duffy will invite President Mason to attend our next meeting to share updates
- d. Tyler Marcotte will send a Thank You card to President Mason for providing refreshments for the in person Goal-Setting session
- e. Update on Sandi Cook
- f. Staff Appreciation
 - i. President Duffy is very proud of our full Staff Senate
 - ii. Staff Appreciation Day
 - a) Janett Meis needs a contact person to work with
 - b) We need to discuss a date
 - c) President Duffy will discuss logistics with Pam Groff to potentially be handled by the events committee

XII. Next Meeting: Tuesday, February 14, 2023, at 1:30 pm, Forsyth Library 217 and Zoom

XIII. Adjournment: A motion was made by Susan Relaford and seconded by Lisa Lang to adjourn the meeting at 2:04 PM. The motion was carried.

Respectfully Submitted,



Misty Koonse
University Staff Senate Secretary

Officers

				Present?	Voting
President	Bob Duffy		UPS	yes	Yes
President-Elect	Nicole Frank		UPS	yes	Yes
Secretary & Senator	Misty Koonse		UPS	Yes	Yes
Past President	Jennifer Whitmer		UPS	yes	No

Provost/Vice President of Academic Affairs**Term Ends****Present?****Voting**

Senator	Falynn Rogers	2023	UPS	Yes	Yes
Senator- seat ends 2023	Lacey Wegner	2023	UPS	Yes	No
Senator	Amy Richecky	2024	UPS	Yes	Yes
Senator	Staci Kinderknecht	2024	UPS	No	No
Senator & Secretary	Misty Koonse	2024	UPS	Listed Above	No
Senator	Diana Staab	2024	UPS	Yes	Yes
1st Alternate					
2nd Alternate					
3rd Alternate					
4th Alternate					
5th Alternate					

Zoom

Vice President of Student Affairs**Term Ends****Present?****Voting**

Senator	Ashley Moore	2023	UPS	Yes	Yes
Senator	Pam Groff	2023	UPS	Yes	Yes
Senator	Hanna Hearld	2024	UPS	Yes	Yes
Senator	Lisa Lang	2024	USS	Yes	Yes
Senator	Garrett McBlair	2024	UPS	Yes	Yes
1st Alternate	Tobi Neuberger		UPS	Yes	No
2nd Alternate					
3rd Alternate					
4th Alternate					
5th Alternate					

Zoom

Vice President of Administration & Finance**Term Ends****Present?****Voting**

Senator	Christopher Feldt	2023	UPS	No	No
Senator	Tyler Marcotte	2023	UPS	Yes	Yes
Senator	Lisa Morgan	2024	USS	Yes	Yes
Senator	Susan Relaford	2024	UPS	Yes	Yes
Senator- won't be filled until 2023 elections					
1st Alternate	Mark Grieve		USS	Yes	Yes
2nd Alternate					
3rd Alternate					
4th Alternate					
5th Alternate					

Senators Present (in person)	14
Alternates for Senators Present (in person)	1
Total Present	15
Need for Quorum	9

Quorum was Met

Guests

- Donna Augustine
- Staci Fortune
- Les Mackey
- Latisha Haag
- Brittney Squires
- Shawn Hammerschmidt
- Haley Jackson
- Anne Basgall
- Sarah Albers