

# **FHSU STAFF SENATE**

## **Meeting Minutes**

November 12, 2019

Trails Room/Memorial Union-1:30pm

I. Call to order at 1:28pm

II. Roll call: Members present: Lisa Lang, Jan Schmidtberger, Jenna Niblock, Staci DeWild, Stephanie Johnson, Jennifer Whitmer, Lisa Morgan, Mark Grieve, Debbie Allen, Pam Groff, Lacey Wegner

Absent: Donna Augustine, Linda Garner, Nicole Frank, Bob Duffy

Guest: Jacki Dougherty (SGA rep), Amy Gregg

III. Approval of minutes

Senate approved minutes from Sept 10<sup>th</sup>, 2019 with motion from Jennifer Whitmer and a second from Lacey Wegner

IV. Treasurers Report \$889.90

A draft of the MOU for the University Staff Scholarship Fund was sent to former senate members Kaleen Fisher and Patricia Duffy for input. Lang hopes to have MOU a draft for presentation by the October meeting.

V. Social Report: Anna Debes' (internal Audit) mother passed away.

VI. Orientation Report: The following individuals have separated from the University since July 01, 2019. Abby Baker, Austin Leiker, Dylan Kersten, Ryan Post, Jess Cooper, Shelly Boxberger, David Sowles, Lujana Peters-Howell, Patricia Golden, Michael Stoppel, Ashley Foltz, Wayne Spore, Shane Parr, Mitch Weber, Derek Erbert, Ted Basgall, Lane Patterson.

VII. Cabinet Update

- Still working on student success projects
- MU bathrooms are done.
- In 2021 the student side of workday will go live.

VIII. Guest: Jacki Dougherty-SGA Rep-The Big Event (see attached)

- Senate voted to endorse the big event with a motion by Debbie Allen, which was seconded by Pam Groff and approved by all present.

IX. Old Business

a) USSC Survey

- Senate will post on October 15<sup>th</sup> (to the website).
- Senators will receive results by email on Monday 10.14.19.

b) Website Update

- Jenna added the senate code and also current list of senators and terms. Also changed wording and headings. Will probably add some drop down menu items to house the code, list of senators, and survey results (when posted), instead of having them be on their own pages like they are now.

X. New business

a) UPS Conference Call

- Will take place on October 9<sup>th</sup> at 9am and will give a report next meeting.

b) USSC Fall Meeting

- Took place at Emporia, Sept 25<sup>th</sup>.
- Lang spoke about our website update and the new art and design bldg.
- K-State and FHSU are looking at possible changes to the inclement weather policy.
- Wichita State has new YMCA and hopes to name a president before the end of year.
- K-State and KU are working with new budget models.
- Wichita State and Emporia are looking at the closing dates during Christmas and New Years for this year.
- ESU is looking to discuss bonus and merit.
- Next conference call will take place on the October 22<sup>nd</sup>

c) Inclement Weather Policy

- Lang addressed it at president's round table and sent an email to Tisa, Mike, Joe Bain. ELT will be discussing the policy at an upcoming meeting.

XI. Misc.

- Make sure to complete your insurance elections before Oct 31<sup>st</sup>.
- Life insurance open enrollment is until Oct 31<sup>st</sup>.
- Nov 18<sup>th</sup> is the Health quest points deadline for HRA and HSA, Dec 31<sup>st</sup> is the deadline for discount on premium.

XII. Next Meeting will be Tuesday, November 12, 2019-Trails Room/Memorial Room-1:30pm

XIII. Adjournment at 2:15pm

Respectfully submitted, Jenna Niblock University Staff Senate Secretary