

MINUTES
Academic Advising Committee
Tuesday, December 1, 2020
Zoom

Dr. Patricia Griffin, Chair	#Dr. Candace Mehaffey-Kultgen (Grad School)**
Dr. Brett Weaver (AHSS)***	Ms. Nikki Brown (Academic Advising)*
Ms. Jessica Heronemus (BE)*	Ms. Kelsi Broadway (FHSU Online)***
Dr. Suzie Becking (Ed)*	Ms. LouWayne Davidson (Registrar's)**
Ms. Rebecca Karlin (HBS)*	#Ms. Kathleen Cook (Student Engagement)***
Dr. Keith Bremer (STM)***	Mark Faber (Student)
Ms. Debbie Staab (IDS)**	

first of three-year term, **second of three-year term, *third of three-year term*
#not in attendance

Call to order

- The meeting was called to order at 3:30 PM

Approval of minutes – October 27 Attachment A

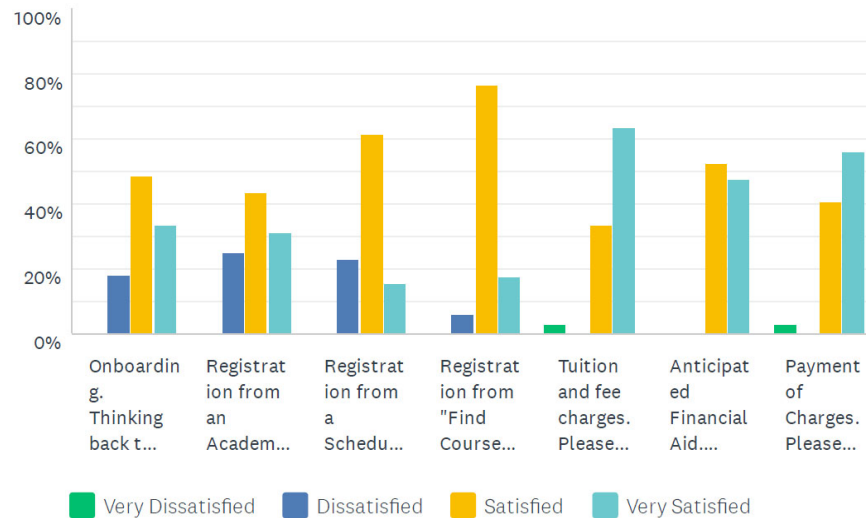
- A motion was to approve the minutes by Nikki Brown, seconded by Jessica Heronemus. Motion passed.

Old Business

- 2020 FHSU Student Evaluation went live in Blue for fall until December 4 @ 11:59 PM
<https://fhsu.bluera.com/fhsu/>
 - Data as of 8 AM today
 - Completed 1601
 - In progress 22
 - Not completed 9510
 - Total evaluations 11,133
 - Students have to be currently enrolled
 - Advisors can access and run reports
 - A 3rd email is being sent for students to complete the evaluation
 - A suggestion was made by Jessica Heronemus to re-visit the questions
- Workday
 - November 16-19 was Workday Mock
 - Summary Feedback, discussion held as follows

Q1 Mock Registration Feedback

Answered: 35 Skipped: 0



- We tracked issues and made adjustments to issues
 - Onboarding had the most changes
 - Students were divided for the registration types
 - Compiled the day of mock happenings, adjustments were made to make more user-friendly for students
 - Hearing from students was very important
 - Degree summaries will be loaded
- E2E testing continues with the adjustments made as a result of mock issues
- Academic Requirements (1414) and Academic Plan Templates (596 with 880 versions) are still being built
- New tenant validation prior to and during the Christmas Break
- Advising Cohort testing with release information from 2020 R2

New Business

- Advising plan is on agenda for President's ELT Retreat this month.
- Advising Web Events for spring:
 - Building Relationship with Today's Students through Effective Communication Strategies (DW100)
 - The Magical World of Academic Advising: Advising Styles and Personalities Unite! (DW101)
 - Incorporating Coaching Skills into Academic Advising Practice: Discovering the Relational Power of Advising (DW102)
 - When Black Girl Magic Isn't Enuf: Supporting Black Women College Students through Advising & Coaching (DW103)
- Workday Training
 - User-friendly for staff, faculty and students
 - Security will be attached to different roles
 - Prior to training, members may be asked to volunteer with job aids
- Career Advising Certificate
 - Session announcements will run in Tiger Daily

Announcements

- We have 155 students who have not had ACCESS III or pre-enrolled
- Cleaning up legacy majors, minors, and advisors to prepare for move to Workday

Next Meeting

- Christine will send out calendar invites for February, March and April, meetings will be held on Tuesdays from 3:30-4:30

Adjournment

- The meeting was adjourned at 4:30 PM