

FHSU STAFF SENATE
Meeting Minutes
November 12, 2019
Trails Room/Memorial Union-1:30pm

- I. Call to order
- II. Roll call: Members present: Lisa Lang, Jan Schmidtberger, Jenna Niblock, Staci DeWild, Stephanie Johnson, Jennifer Whitmer, Lisa Morgan, Mark Grieve, Debbie Allen, Pam Groff, Lacey Wegner, Donna Augustine, Bob Duffy

Absent: Linda Garner, Nicole Frank
- III. Approval of minutes:
Senate approved of minutes from October 8th, 2019 with no discussion
- IV. Treasurers Report \$895.90

Lisa Lang has requested information from former Staff Senate Scholarship committee members to assist in drafting the MOU with the FHSU foundation for the Staff Senate Scholarship. Senate will discuss forming a scholarship committee with 3 senate members to award scholarship dollars once the MOU is approved.
- V. Social Report (Debbie Allen)
Colleen Taylor, former staff member passed away. Germaine Taggart's (Son-Travis and Sarah Taggart) husband, Bruce passed away.
- VI. Orientation Report: None
- VII. Cabinet Update
 - Inclement Weather Policy wording has changed to include non-essential staff, faculty and students when the university is closed due to adverse weather. The policy change has been presented for first reading at Cabinet.
 - Chartwells has put additional policies in place to bring them up to code. The new report by their organization listed Chartwells as passing.
 - FHSU Virtual College will be changing the name to FHSU Online starting Spring 2020.
 - Move to Market update-if an employee will be getting a raise, the documents will be in the individual's workday inbox.
 - FHSU cabinet minutes are posted on a shared drive for all employees to review.
- VIII. Old Business
 - a) USSC Survey
 - There were mixed comments regarding the results with some staff believing the results were surprising while others were not
 - Wage related issues were addressed in survey which includes a raise for evening shift and night shift.
 - There was an off campus interview request for survey results – Scott Cason, University Relations and Marketing is addressing this and will field any other questions.
 - b) Website Update
 - Survey results are posted on the staff senate webpage.

IX. New business

a) UPS Conference Call

- UPS Senate discussed the survey and timing.
- UPS discussed changing admissions standards.
- Next conference call is Nov. 13th

b) USSC Conference Call

- USS discussed the survey results since it had just been released and at that time, no one had heard any communication.
- During Dec 20-Jan 2nd Wichita State, Emporia State, Pittsburg State (can work some of those days) are all closing and employees will use 6 days of leave time. It is K-State's first year for shutting down for a week during the holiday period.
- Next conference call is Dec 10th.

X. Misc.

- Nov 23rd security training due.
- Reminder: Passwords need to be changed annually at FHSU.
- Dec 6th is the holiday awards ceremony.
- Senate might discuss getting paid during mandatory shut down.

XI. Next Meeting Tuesday, December 10, 2019-Trails Room/Memorial Room-1:30pm

Senate will cancel December meeting since there is a fall commencement. Therefore, the next meeting will be Jan 14th,2020 –Trails Room.

XII. Adjournment at 2:05pm

Respectfully submitted, Jenna Niblock University Staff Senate Secretary