

**Student Affairs Director Meeting
December 1, 2022**

Minutes

Present – Angie Roth, Will Burns, Gina Smith, Dave Bollig, RJ Schnack, Kelsi Broadway, Edie McCracken, Shianne Cokely, Taylor Kriley, Amanda Russell, Chantelle Arnold, Jon Armstrong, Dennis King, Craig Karlin, Joey Linn and Chris Gist

Traveling Trophy

- The Traveling Trophy was presented to Kristi Mills, Director of Data and Institutional Effectiveness.
- Kristi performs an extreme amount of work for the University and especially the Division of Student Affairs in regard to data.

VP Update

- Hourly rate of student employees was discussed at ELT this past week. There was a lot of discussion, but no action at this time.
 - Student employee pay is a University issue which will continue to be discussed.

Enrollment Update

- As of November 15, we were down 159 admits for the Spring 2023 semester. We are now up 12 admits for on-campus students for Spring 2023. Transfer numbers look good for Spring 2023.
- Registration dates for Spring 2023 are later than last year, so it is difficult to compare date-to-date numbers, but we are fairly close to where we were last spring.
- Fall 2023 applications for freshman are up.

Student Engagement

- Over 200 students and 150 community, faculty, and/or staff attended the Tree Lighting on Tuesday, November 30. Thank you everyone for helping support the campus and community tradition.
- Basketball Tailgate is scheduled for Thursday, December 1 @ 5 pm at Gross Memorial Union.
- Crafts & Cocoa – December 5, 6 & 7 @ 9 am in various buildings across campus. events will be held December 5-7.
- Diversity Graduation Ceremony – December 15 @ 4 pm in the Black and Gold Room, Memorial Union.

Retention

- Tutoring is available through December 8.
- Math stats study group sessions are also available.
- Online students can utilize the Smart Thinking service or Retention will work with students individually.

- The tutoring service website will be kept up-to-date on tutoring services available through finals week.
- Retention is partnering with Forsyth Library for a Finals Week event on December 12.
- Spring Orientation is scheduled for January 13. Reaching out to offices regarding sessions. There will be events on Thursday and Friday night. Not planning a Browsing Fair for the spring, but will include materials in the student's packets.

Finals Week Feeding Frenzy

- December 11 – 9 to 10:30 pm in McMindes
- Had 370 students participate last year. Students do not need to have a meal plan.
- Volunteers responsibility is to serve the meal. Residential Life staff will take care of the clean-up.

Student Affairs Student Employee Database

- Chris asked that departments notify her when their department hires new student employees with their name and t-shirt size so a new student employee welcome gift from Joey can be sent to their office.
- Chris asked that departments keep the shared student employee database updated. This list will be used to distribute the student employee end-of-the year gifts.

Workday Wrike Updates

- List of projects is smaller than it has been.

Search Updates

- Financial Aid
 - Counselor interviews will be conducted next week.
- Admissions
 - The Administrative Assistant position was upgraded to a Senior Administrative Assistant position. The position will be posted soon.
 - Admissions Counselor is open.
- Registrar's Office
 - Madelyn Underwood has been hired as a Registrar Program Specialist in a one-year, part-time, temporary position.
- Memorial Union
 - Custodian position for evenings and weekends is still open.
 - Senior Administrative Assistant interviews are being scheduled.
- KAMS
 - KAMS is looking to hire, four curfew checkers for the spring semester. The applicants need to be upper classman. They receive a \$500 scholarship per semester.

For the Good of the Order

- The next Encore event is Friday, December 2, Cool Yule: A Nordic Holiday Celebration. Tickets for the show are half price.

- Admissions thanked the division, especially for Residential Life with their assistance with group visits this fall semester.
 - Admissions had close to 960 visitors for the month of October. Working on November numbers.
- International Student Services will start welcoming new students to campus January 9. At this time, they are expecting around 35 new students for the Spring 2023 semester. ISS has sent out a survey to students to see who will be here over winter break to schedule activities for them.
- Health and Wellness Services received an \$80,000 grant to be used for the Tiger Food Pantry for food and personal items. Their office is working with SGA on the best way to spend the money by June 15, 2023.
- Strategic Planning Committee met and is preparing for our Year 4 mid-year highlights/successes report which will be shared with campus in the spring. Reminder to review strategic plan information on our [website](#).
- KBOR is working with the regent institutions to implement a NISS (National Institute for Student Success) playbook with four institutional goals. Attached is our timeline. We will continue to share out updates as we work on our plan.
- Reach out reports will be added to the spring director meeting agenda.

The next Student Affairs Director meeting is scheduled for January 19, 2023 at 1:30 pm in the Trails Room.