

**Student Affairs Director Meeting
April 4, 2024**

Minutes

Present – RJ Schnack, David Bollig, Dale Eno, Jaden Rahe, Craig Karlin, Robin Brungardt, Kayla Hickel, Karen McCullough, Kathleen Cook, Sherri Matlock, Edie McCracken, Dennis King, Jon Armstrong, Jess Albin, and Chris Gist

Traveling Trophy

- The traveling trophy was presented to Residential Life.
- To date, the Residential Life Office has received more contracts for the 2024-25 academic year than they have had in the past 12 years.

Enrollment Update

- Enrollment
 - Summer numbers have been fluctuating, but look to be down at this point in time. Financial aid eligibility might affect for summer enrollment as half-time eligibility increases from 3 credit hours to 6 credit hours.
 - Freshman numbers for the fall semester look really good. It is still too early for online numbers.
- Officer Candidate School (OCS)
 - Reps from the National Guard were on campus this past week. FHSU is one of two institutions in the country to offer the OCS program. A student needs to complete 90 credit hours to meet the minimum qualifications to attend officer school in Washington. FHSU will have two students qualify during the Fall 2024 semester. Enrollment has grown to 14 students.
 - OCS is fully committed to assisting with HCI and a learning community.
- Merchant McIntyre – Grant Assistance
 - Joe Bain coordinated the visit of Merchant McIntyre to discuss campus-wide grant submissions on the federal and congressional level. FHSU is working to put together a grant submission in the next two years. Trio grant, nursing and health care-based grants were recommended.
 - Merchant McIntyre is an outside firm and this is what they do professionally.
- Budget Reminder
 - Just a reminder to be watching budgets as the fiscal year is ending in June. At this time, OOE budgets will continue to roll over.
- Board of Regents Visit – April 17 & 18
 - KBOR will meet on April 17 and Fort Hays Day on April 18.

Student Engagement

- Event Updates
 - Diversity Graduation will be held on May 9 from 5-6:30 pm in the Black and Gold Room, Memorial Union.
 - Students can sign-up on TigerLink. Please RSVP through TigerLink.
 - College Cup is scheduled for Friday, April 19 @ 6:30 pm in Lewis Field.

New Student Orientation

- Agenda is the same of last year. (Attached)
- Registration numbers at the end of March are 471 students, compared to 198 students in 2023 and 89 students in 2022.
- Working on getting information for the student folders.

HCI

- At this time, we have 50 students registered. This is more students than attended last year's institute.
- Hugo has sent out an email requesting volunteers for various HCI events.

LLC

- The Cyber Tigers llc will be paused for 2024-25. Tiger Traditions llc will increase from a 14 to 28 community.
- Leadership team has created an exemption form that students will need to submit if they want to be removed from a llc class or from the LLC. The form will be posted on the learning community website.
- The Transfer Network is housed in Heather Hall. It is marketed differently than the learning communities.

Navigate Update

- Integration group is discussing alerts and hand raises. Working on ideas going forward.
- Discussing rolls and permissions in the system.
- Phase I groups are being added and then additional groups will be brought in during Phase II.
- Hoping to have part of the system ready for the fall semester.

One departmental accomplishment you are most proud of this year.

- Enrollment Leadership
 - Cluster's leadership is reading a book on ownership, data sharing, and 18 months of revamping meetings and starting to hit a groove.
- Health & Wellness – Counseling
 - Staff is doing a better job in carving out time and space to continue to grow as counselors and build skills to serve students.
- Memorial Union
 - Team has survived the year in covering the gaps of coverage. Everyone has come together to get what needs to be done.

- KAMS
 - Setting goals and looking forward and determining where gaps are. Looking ahead instead of looking back.
- Retention
 - Happy to have an Assistant Director to make them a department of two. Proud of the technology being implemented.
- Career Services
 - There have been over 400 more students participating in career fairs this academic year. Over the past ten years, there has been a 31 percent increase in student participation and 167 percent increase in employer participation.
- FHSU Online
 - Proud of the FHSU Online team as they are constantly being challenged to do more and have received good feedback from RNL.
- Registrar's Office
 - Articulations and processing more data this year than what has been processed in the past few years.
- Financial Aid
 - Getting financial aid distributed to students in the fall and spring semester, even in a blizzard, through Workday and improving as we go.
- Student Engagement
 - Providing good quality programs to our students.
- Student Success
 - Ability to work together with the offices in the cluster as a huge team.
- Residential Life
 - Diversity and adaptability of team. Res Life has the highest number of current residents submitting return contracts since 2013.
- Auxiliaries Cluster
 - Proud of the way of the three departments in the cluster are advertising their services to prospective and current students.
- Admissions
 - The Admissions team building on the Pride Manual that was established in 2018. The Admissions team adds something new to the manual each year. This year the team is reading the book, Energy Bus, and from that the team created two initiatives – Motivational Monday and Fun Friday. This has increased the pride and culture in the office.

Search Updates

- Health & Wellness Services – Counseling
 - Director interviews have been conducted
- Admissions
 - Counselor position open
- FHSU Online
 - Online Student Success Coach position has been posted.

- Registrar's Office
 - Staci Kessinger has accepted the Enrollment Management Assistant position. She will start on April 15.
- Memorial Union
 - Store Manager position interviews have been conducted.
- KAMS
 - Financial position is open.
- Student Engagement
 - Assistant Director ZOOM interviews are being scheduled.

For the Good of the Order

- Admissions
 - There are 278 students signed up for Tiger Day scheduled for April 15.
 - A self-guided tour of campus will be offered. This is a trend happening at other institutions.
- Schmidt Scholar recipients are being notified at their high schools. A press release will be sent out once all the students have been notified.
- Gradfest is scheduled for April 11 from 3 to 6 pm in the FHSU Ballroom, Memorial Union.

The next Student Affairs Director meeting is scheduled for Thursday, April 25 @ 1:30 pm in the Stouffer Lounge, Memorial Union.