Unlock / Lock Candidate Packet   *ONLY department level review*
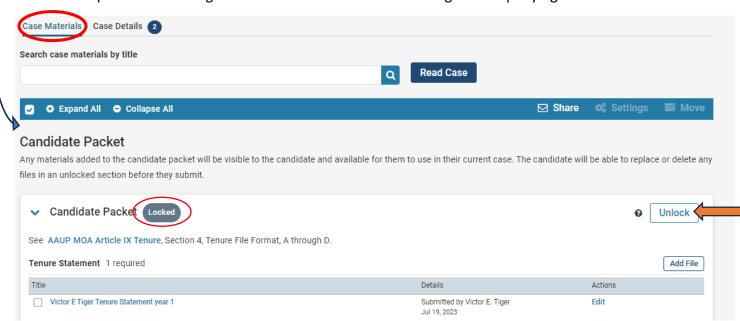
A **department** committee manager will unlock / lock case if candidate edits are requested.

- College and University level reviewers **DISREGARD**. **Do not** unlock cases during college or university review.
- **ONLY** Department / Program / School level when reviewers recommend case corrections**.**

This packet is locked.

Click Unlock prior to informing candidate via initial letter or message accompanying the letter.

Case Materials   Case Details 2

Search case materials by title

[   ] 🔍   **Read Case**

☑ ⊕ Expand All   ⊖ Collapse All   ✉ Share   ⚙ Settings   ☰ Move

Candidate Packet

Any materials added to the candidate packet will be visible to the candidate and available for them to use in their current case. The candidate will be able to replace or delete any files in an unlocked section before they submit.

⌄ Candidate Packet Locked   ❔ Unlock

See AAUP MOA Article IX Tenure, Section 4, Tenure File Format, A through D.

Tenure Statement 1 required   Add File

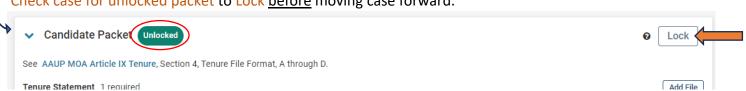| Title	Details	Actions
☐ Victor E Tiger Tenure Statement year 1	Submitted by Victor E. Tiger Jul 19, 2023	Edit

Packet will lock when candidate submits corrections.

   (Edits are not viewable to reviewers until candidate selects "Submit.")

The committee manager must verify packet is locked before moving case forward.

This packet is unlocked. This may be an instance where the candidate elected not to submit corrections.

 Check case for unlocked packet to Lock before moving case forward.

⌄ Candidate Packet Unlocked   ❔ Lock

See AAUP MOA Article IX Tenure, Section 4, Tenure File Format, A through D.

Tenure Statement 1 required   Add File