

Academic Advising Committee Minutes
Wednesday, February 22, 2012
Pioneer Room, Memorial Union

*Dr. Kathleen Arano
Dr. Krisztina Bencze
*Ms. Joleen Briggs
*Ms. Nikki Brown
Ms. Tricia Cline
Ms. Maggie Denning
Ms. Rachel Dolechek

Ms. Cindy Elliott
*Dr. Amy Finch
Ms. Nanette Fitzhugh
Ms. Judy Getty
*Ms. Trisha Goetz (s)
*Dr. Carla Hattan
Ms. Debbie Staab

Mr. Kim Stewart
Mr. Jon Tholstrup
Dr. Patricia Griffin, Chair

*Not in attendance

Call to order

The meeting was called to order at 3:30 PM by Dr. Patricia Griffin.

Approval of Minutes from November Meeting

No motion moved for approval of minutes from November meeting.

Virtual College Student Engagement and Advising Center

The Virtual College Student Engagement and Advising Center has been approved by the President. Job descriptions have been written and three positions are currently advertised. A bachelor's degree is required, master's degree preferred, must complete a master's degree in five years. Applicant must have willingness for social media. Start date is July 1, possibly sooner. Intent for positions is to serve virtual students.

Advising Notes Update

Online Advising Notes has been approved by the Provost Council. Currently, the system is being piloted. Discussion was held on how the system is operating for faculty and changes/additions that have recently occurred, and legal aspects of the system. Other suggestions/additions are being considered. Training sessions for faculty have started today. Intent is to fully start using advising notes this summer/fall 2012.

Early IQ Update

A total of 296 individual reports have been submitted in Early IQ. Individual reports vary from staff, faculty, and anonymous parents who feel their child may be struggling. A total of 81 action plans have been submitted with 16 completed and 65 in progress. Last week, the fourth week of pre-enrollment, 140 course surveys were submitted. Discussion was held regarding a point system in the matrix. Students with a higher point value will generate a flag in the system and an action plan will be created. Currently, most students have yellow flags and no one has moved to orange flags or red flags. During midterms, grades will auto load and if students have a D or U, this can raise their scores (point values) to initiate a flag. Action plans on the status of students will be copied and emailed to those involved. For higher risk issues, the wait of notification will not be as long. The system is working; however, it is too early to measure its success rate. A benefit of the system is persistence and retention as we can intervene and offer help to students that are at risk of not succeeding in college. A variety of reports will be examined. Additions to the system are currently being programmed such as 'student has ESL issues' and 'academic dishonesty'. Meetings are being held each month for concerns and questions people may have.

FHSU Student Evaluation of Advising Survey

The survey was started on the 20th day of fall enrollment and will close on February 29th. Last year (2010-2011), 657 students' campus wide were reported to the Board of Regents. As of this morning, 1,203 students have submitted the survey. Emails are only going to students enrolled in the fall who have not completed the survey.

New Business

Parental Access

Intent was to fully activate Parental Access this April starting with freshman pre-enrollment; this will not happen due to vendor operations.

Academic Planner

Additional FERPA information will be included in the Academic Planner.

Adjourn

The meeting was adjourned at 4:30 PM.