

Academic Advising Committee Minutes
Monday, September 21 at 2:00 p.m.
Field Conference Room, Sheridan Hall

Dr. Patricia Griffin, Chair
Dr. Krisztina Bencze
Dr. Carol Borchers
Ms. Tricia Cline
Ms. Maggie Denning
Ms. Nanette Fitzhugh

Ms. Judy Getty
Dr. Linda Hyatt
Mr. Dennis King
Ms. Dianna Koerner
Dr. Joey Linn (Amanda Leer)
Dr. Art Morin

Ms. Sabrina Reed
*Ms. Rebecca Sander
Ms. Jean Anna Sellers
*Ms. Debbie Staab
Mr. Tyler Thompson
*Ms. Lisa Treece

*Not in attendance.

Call to Order and Introductions

- The meeting was called to order at 2:00p.m. by Dr. Patricia Griffin. Introductions of the Academic Advising Committee were made.

Edmund Shearer Faculty Advisor of the Year

- Dr. Griffin recognized Dianna Koerner for receiving the Edmund Shearer Faculty Advisor of the Year Award.

TigerConnect

- Dr. Griffin introduced TigerConnect to the Committee

°TigerConnect is a social networking site, much like Facebook, but geared toward higher education for first-time students. This first year, the university is going through the learning process and working with other schools that have been very successful, utilizing it as part of first year experiences and retention purposes. The university is creating support for students in a social sense, academic sense, and personal sense to giving them needed resources. Students started with TigerConnect in April of this year. Currently, the students who are using TigerConnect or have been invited to join are all new on-campus students. Dr. Griffin will confirm that new first-time virtual students are loaded into TigerConnect. Discussion was held to possibly include information about TigerConnect in letters from the Registrar's office to students who are admitted as first-time freshman or re-entry students.

°TigerConnect will provide a variety of alerts to different areas on-campus within student support services. When logging onto TigerConnect, a student is prompted to answer a question. Alerts are generated and forwarded to support services to address student issues. Departments will be able to connect with students using this format of information.

TigerEnroll/TigerTracks Updates

- Updates will be discussed at the October meeting.

°Dr. Griffin will discuss the progress being made and provide information on the new timeline commitment for different things that will be looked at online.

°Dr. Griffin will give information regarding faculty tools that will be separate from the TigerTracks student format.

Academic Advising Evaluation

- See Handout: Fort Hays State University Academic Year 2009 Overall Summary

Tiger Exchange Newsletter

- Publication Dates:

- Fall: September, October, November
- Spring: February, March, April

•The Tiger Exchange Newsletter will be released today and posted on the AACE website. An email announcement will be sent to faculty and staff including a web link to access the newsletter. The first issue identifies the training offered for faculty and staff. Any ideas for articles are encouraged. The newsletter will be published six times a year.

T.I.G.E.R. Series Workshops for Faculty & Staff

•Workshops scheduled for Fall:

- Wednesday, September 30, 2009
- 12:00 PM - 1:00 PM T.I.G.E.R. 101: "Starting to Advise" MU Trails Room
- Tuesday, October 06, 2009
- 12:00 PM - 1:00 PM TIGER 102: DISCOVER® the Path MU Pioneer Room
- Wednesday, October 14, 2009
- 12:00 PM - 1:00 PM T.I.G.E.R. 103: "Technology in Advising" MU Trails Room
- Wednesday, October 21, 2009
- 12:00 PM - 1:00 PM T.I.G.E.R. 104: "Working with Probation & Suspension Students" MU Trails Room
- Wednesday, October 28, 2009
- 12:00 PM - 1:00 PM T.I.G.E.R. 105: "PLAN B" MU Trails Room

• Workshop ideas for Spring sessions:

- °Technology for faculty, be aware of what the students views are and what they have access to
- °Process of when undergraduate and graduate students are introduced to their faculty advisor
- °Process of notifying faculty and students when there is an advisor change
- °Accessing your advisor list; this will be added to the next Tiger Exchange Issue in October
- °Explaining faculty tools and changes in TigerTracks, with a technology session this Fall
- °Enforcing policy for students enrolling in pre-requisite classes
- °Timeline for advisor approval during the pre-enrollment process
- °Advising verses counseling
- °Planning a session including hostile advisees, hostile parents and legal issues with the Students in Crisis team

Items for consideration to be discussed at the October Meeting

•Majors Fair – February

°There will be participation from each of the academic departments so that our current students have an opportunity to see what is available without having to look on the website.

•Policy on approval waiting period in TigerEnroll

°Dr. Griffin asked the committee to think about a reasonable point of time of how long should a student be in TigerEnroll as "Advisor Waiting On Student" before they're denied and finalized.

•Meeting Dates

°Fall: Tuesday, October 20 from 1:45p.m. to 2:45p.m. in the Trails Room and Monday, November 30 from 2:00p.m. to 3:00p.m. in the Stouffer Lounge

°Spring meeting dates will be discussed at the November meeting

•Other items

°Student Voice: Student Affairs is in the process of going to a new online survey tool called Student Voice. Regarding the current advising evaluation (see handout), 631 surveys have already been completed and will end March 1st, 2010. Starting March 2nd, 2010, we will be making a transition to Student Voice which will allow many different options to collect and segregate data. Currently, we are using "survey.fhsu.edu".

Adjourn

•The meeting was adjourned at 3:00 p.m.