

Academic Advising Committee Minutes
Wednesday, September 14
Pioneer Room, Memorial Union

*Dr. Kathleen Arano
*Dr. Krisztina Bencze
Ms. Joleen Briggs
Ms. Nikki Brown
*Ms. Tricia Cline
Ms. Maggie Denning
Ms. Rachel Dolechek

*Ms. Cindy Elliot
Ms. Mary Meier, delegate
*Dr. Amy Finch
Ms. Nanette Fitzhugh
Ms. Judy Getty
Ms. Trisha Goetz (s)
Dr. Carla Hattan

Ms. Tina Scott
Ms. Debbie Staab
*Mr. Kim Stewart
Mr. Jon Tholstrup

Dr. Patricia Griffin, Chair

*Not in attendance

Call to order

The meeting was called to order at 3:30 PM by Patricia Griffin.

Approval of Minutes from April Meeting

No motion moved for approval of minutes from April meeting.

Welcome of new members

Dr. Patricia Griffin welcomed many new committee members for membership 2011-2012. New members are as follows: Mr. Jon Tholstrup, Ms. Tina Scott, Dr. Amy Finch, Ms. Trisha Goetz, Ms. Rachel Dolechek, Ms. Cindy Elliot, and Dr. Hattan. Dr. Patricia Griffin asked new members to bring forward topics for discussion at future committee meetings.

Tiger Central: Advising Notes

Dr. Patricia Griffin presented updates with the new online advising notes system. Travis Taggart, with the Computing and Telecommunications Center, is still in the process of updating the system. Items he is currently working on are creating an Advising Roster, adding an attachment section for portfolios for accreditation, and adding links such as Academic Probation/Suspension, Financial Aid Warning/Suspension, What If, and links such as Careers for Tigers and Learning Communities. This fall, a group of professional advisors, Technology Studies, Communication Disorders, and Political Science will pilot the system. Campus-wide trainings will be held in February for all advisors. The advising notes system will be activated for Summer/Fall 2012 Pre-enrollment. Dr. Patricia Griffin encouraged the committee to share suggestions related to the system. Suggestions are as follows: add an audited equivalency section, separate pre-enrolled students from 20th day enrolled students, and ensure a roster update when a student withdraws from a class.

Items for consideration

Early IQ

Early IQ is in the development stages. It is an early alert tracking system and will provide advisors information on their students having issues with poor class attendance, failing grades, etc. Early IQ has not gone live yet. It will appear as another resource on Tiger Central with single sign-on. This system is intended to help us with student persistence and retention. During an upcoming meeting for Early IQ, there will be discussion for volunteers to pilot the system.

Virtual College Engagement and Advising Center

There is an action plan submitted for a Virtual College Student Engagement and Advising Center. A request will be submitted to have someone from the Virtual College present at our next meeting about the proposal.

FHSU Student Evaluation of Advising Survey

Due to past variation of low and high numbers of students filling out the survey, data collection is different this year. In past years, the survey was activated on March 1st and ended February 28th. This year, the survey will start on a later date and is activated in student email accounts on September 20th. This will target only the students enrolled on 20th day of fall enrollment. Students will receive email reminders until they complete the survey. The survey will be implemented in the same manner; however, there will be questions only and no demographics to fill in. The system will automatically grab the demographic information from the student record. Once the survey has been completed, the student will not be asked again and will not be able to access the survey through TigerTracks.

Adjourn

The meeting was adjourned at 4:30 PM.