

Graduate Program of Study

This form is a guide that officially defines your graduate degree program.



FORT HAYS STATE
UNIVERSITY
THE GRADUATE SCHOOL

→VIEW THE DEADLINES: <https://www.fhsu.edu/academic/gradschl/current-students/deadlines/>

ORIGINAL PLAN
(first plan submission)

REVISION
(changes to previously approved plan)

Student Name: _____ FHSU ID: _____

Email Address: _____ Phone Number: _____

Degree: _____ Concentration: _____

First semester of enrollment in this program (following formal admission): _____

Department: _____

Instructions

- Meet with your advisor to determine the coursework you need to complete for your chosen track or concentration. This should be done during your first semester.
- Fill out the front and back of this form, get Advisor/Coordinator signatures, then return it to the Graduate School via email.
- The original program should be submitted by the completion of 1 semester of coursework. An approved program of study must be on file before you can Apply for Degree Completion.
- List ALL required courses. Excess hours are not permitted.
- TRANSFERS & Credit for Prior Learning (CPL): List course number & name, transfer institution & state as shown on transfer transcript (or CPL information from approval).
- REVISIONS: Identify additions (A) & deletions (D) to previously approved plan.

Regulations:

- No grade lower than a “C” (generating 2.00 grade points) is acceptable on a Program of Study.
- Approval of a course on a program of study comes with the expectation that that course will be completed with a grade of “C” or better. If a lower grade is already in place at the time the plan is approved, approval implies that the course will be repeated with an acceptable grade.
- In order to meet requirements to graduate, students must achieve a 3.00 GPA on both the Program of Study **and** in the cumulative graduate GPA at FHSU.

Identify all REQUIRED ACTIVITIES:

Comprehensive Exam	_____ written	_____ oral
Portfolio or Project	_____ written	_____ oral
Thesis or Dissertation Defense	_____ defense & pdf submission	
Recital or Exhibition	_____ performance/exhibition	
Other (identify)	_____	

Committee (Please type or print names)

_____, Chair
_____, Co-chair
_____, Member
_____, Member
_____, Member

Grad School office:

Date Received:

The Graduate School
306 Picken Hall
gradschool@fhsu.edu
(785) 628-4236

Graduate Program of Study APPROVED hours will be considered part of the degree requirements.

Please list CORE PROGRAM REQUIREMENTS first.				Include comments or committee revisions as needed.			
Revision: A(Add) D(Delete)	Course Prefix and Number	COURSE TITLE	HRS	Grade*	SEM/YR (approx. is fine)	Transfer (or CPL) Institution & State	Identify program requirement if subbing for a CORE course.
TOTAL →				EXCESS HOURS ARE NOT PERMITTED			

***Note: No grade lower than a “C” (2.00 points) can be used in a graduate degree program. Some programs may require a higher grade for specific core or professional activity courses. Approval of the Program indicates the courses are approved with the expectation of achieving acceptable grades in all courses.**

Program of Study approved by:

_____ Student

_____ Date

_____ Advisor

_____ Date

_____ Graduate Coordinator or Department Chair

_____ Date