

	<b>Graduate Council</b>	
	<b>Date</b>	Wednesday, March 20, 2024
	<b>Time</b>	3:00 PM – 4:30 PM
	<b>Place</b>	Memorial Union 226 - Pioneer Room and Zoom: <a href="https://fhsu.zoom.us/j/91736338856">https://fhsu.zoom.us/j/91736338856</a>

### Roll Call

Janett Naylor-Tincknell	Kim Perez	✓ Gary Andersen
✓ Medhavi Ambardar	✓ Janelle Harding	✓ Suzanne Becking
✓ Blake Roth	✓ David Fitzhugh	✓ Jian Sun
✓ Kim Chappell	✓ Rhonda Weimer	✓ Angela Pool-Funai
✓ Kenton Olliff	✓ Erica Bittel	✓ Keith Bremer
✓ Laura Wilson	✓ Carrie Tholstrup	✓ Caylan Harris
✓ Perry Harrison	✓ Angie Howard	Les Mackey
✓ LeAnn Brown	✓ Valerie Yu	Kelsi Broadway
✓ Brent Goertzen	✓ Angela Walters	✓ Sarah Patterson
✓ Hussam Ghunaim	✓ Jerrie Brooks	

### Standing Items

- 1) Strategic goals for the Graduate School
  - a) Engagement/retention ([Goal 2](#): Student Success)
    - i) Policy Update
    - ii) Handbook update
  - b) Marketing/recruitment ([Goal 3](#): Strategic Growth)
    - i) Recruitment Update
      - (1) 2,545 students as of 20<sup>th</sup> day of spring semester
        - (a) On-campus 258
        - (b) Online 2287
      - (2) Up 79 students from spring 2023
      - (3) Down 93 from fall 2023
  - c) External funding ([Goal 4](#): Resources & Infrastructure)
    - i) OSSP Report
      - FY 24
        - 26 submissions totaling \$12.4 million
        - 18 awards totaling \$2.8 million
      - FY23 this time last year
        - 18 submissions totaling \$5.3 million
        - 15 awards totaling \$3.2 million

- ii) Endowed Scholarship Funds (\$8,590.11)

### **New Business**

- 1. Curriculum Committee (Dr. Kim Chappell)
  - 1) Action Items: New Courses
    - a) None at this time
  - 2) Action Item: New Program/ Concentration
    - a) MPS Information Systems (Recommended for Approval)
    - b) MS Curriculum Instruction: STEM (Recommended for Approval)  
MPS Information Systems is converting from an MLS, MS Curriculum Instruction has been tabled for 1 ½ years while they were getting things into place. They are now ready for a vote.

Dr. Kim Chappell asked for a motion to approve.  
Dr. Perry Harrison 2<sup>nd</sup> the motion  
No opposition  
No abstention  
Motion passes

- 2. Marshals and Flag Bearers
  - a. Flag Bearers needed for Saturday at 8:30 (WCSTM and RCOBE) and 11:00 (COE)
  - b. Marshals for
    - i. WCSTM 1 needed (8:30 Sat)
    - ii. RCOBE 1 needed (8:30 Sat)
    - iii. CHBS 2 needed (11:30 Fri)
    - iv. AHSS 1 needed (8:30 Fri)

The Flag Bearers are as follows:  
Dr. Kim Perez @ 8:30 Friday ceremony  
Blake Roth @ 11:00 Friday ceremony  
Dr. LeAnn Brown @ 8:30am Saturday ceremony  
Dr. Suzanne Becking @ 11am Saturday ceremony

### **Old Business & Updates**

- 1) Action Item: Graduate School Handbook
  - a. Vote  
Dr. Bremer asked for a motion to approve the handbook with all of the changes that have been updated and voted on during the last several meetings.  
Dr. Kim Chappell moved to approve  
Dr. Perry Harrison 2<sup>nd</sup> motion  
No opposition

Motion passed

Rhonda Weimer asked if there would be a timeline to revisit the handbook and make updates. Dr. Pool-Funai and Dr. Bremer stated that 3 years would be the timeframe to review the handbook. However, we can review any policy changes that are brought up that may need to be updated as necessary.

2) Action Item: Vote on the AUPP ESOL Testing

a. MBA committee approved.

b. Vote

Dr. Bremer asked for a motion to approve.

Dr. Laura Wilson moved to approve

Dr. Perry Harrison 2<sup>nd</sup> motion

3) Action Item: Exit Survey Last Review

a. Last reading: Changes requested?

Dr. Kim Chappell asked if there would be an opportunity to add questions later?

Dr. Bremer said yes, send them to him and he can add the questions.

The vote to approve will be held at the April meeting.

4) Other items for the good of the group?

Dr. Pool-Funai mentioned that she would be following up for Graduate Council awards.

### Coming Up

1) Next G.C. Meeting – April 10<sup>th</sup>, 3:00 PM; Memorial Union 226 - Pioneer Room OR via Zoom: <https://fhsu.zoom.us/j/91736338856>

2) Capitol Graduate Research Summit: 21<sup>st</sup> of March at the Capitol.

- Three Students Going
  - AJ Anderson (Geosciences)
  - Robin Cesur (Biology)
  - Jose Ambrosio (Computer Science)

### **Important Deadlines**

*Application for Program Completion (APC)*

Final Date to Sign Up 3/18/24

*Comprehensive Exams*

Final Date to Sign Up 2/26/24

Exam Results Due (Written and/or Oral) 5/13/24

*Master's Theses and Ed.S. Field Studies*

Final Copy Due

4/29/24

Oral Examination Report over Theses or Field Studies

4/29/24