

# Quick Reference Guide for Grant Applications 2020-2021

## ADDITIONAL RESOURCES

### AUTHORIZED UNIVERSITY GRANT SIGNATORIES

Dr. Tisa Mason, President  
(785) 628-4231 FAX: (785) 628-4013  
email: [tisa.mason@fhsu.edu](mailto:tisa.mason@fhsu.edu)

Mr. Mike Barnett  
Vice President for Administration & Finance  
(785) 628-4251 FAX: (785) 628-4046  
email: [mbarnett@fhsu.edu](mailto:mbarnett@fhsu.edu)

Dr. Jill Arensdorf, Provost  
(785) 628-4241 FAX: (785) 628-4157  
email: [jarendsorf@fhsu.edu](mailto:jarendsorf@fhsu.edu)

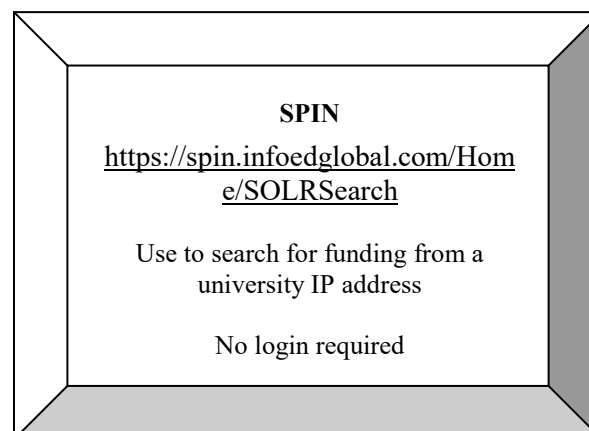
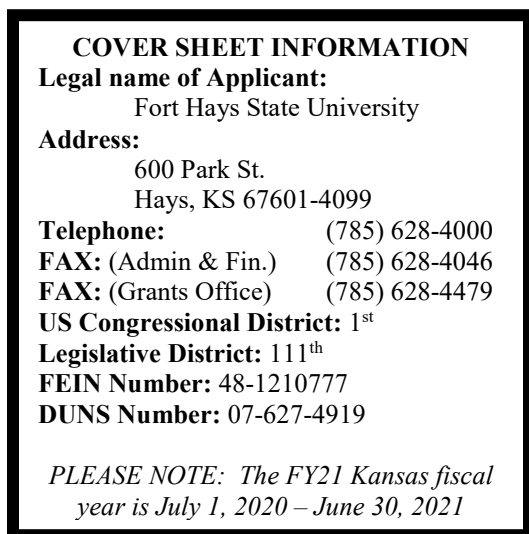
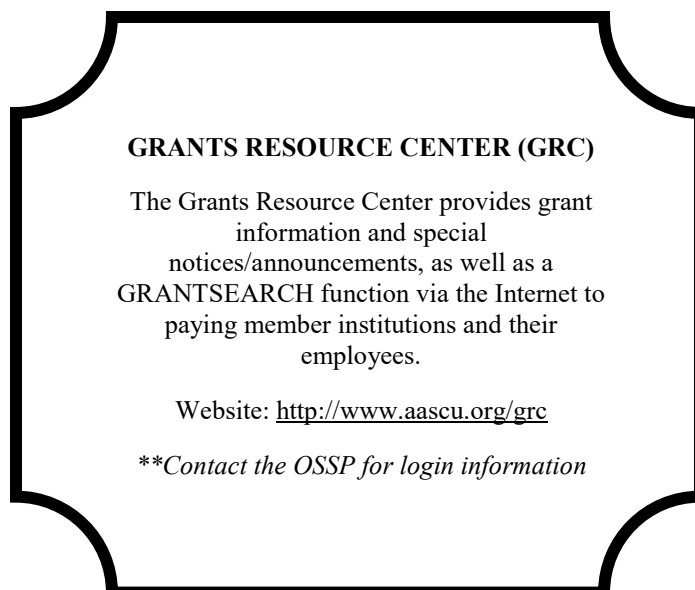
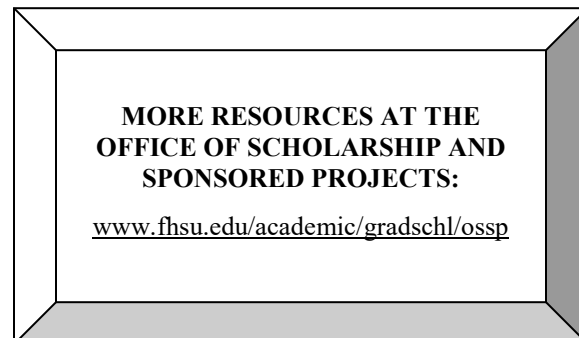
### Support, Proposal & Budget Review

Ms. Misty Koonse, OSSP  
Grants & Pre-Award Coordinator  
(785) 628-4338  
email: [mjkoonse@fhsu.edu](mailto:mjkoonse@fhsu.edu)

### Grant Accounting Assistance

Ms. Rachel Deppenbusch  
Associate Controller  
(785) 628-4454  
email: [rdepenbu@fhsu.edu](mailto:rdepenbu@fhsu.edu)

Mr. Mike Drees  
Controller  
(785) 628-4464 FAX: (785) 628-4118  
email: [mdrees@fhsu.edu](mailto:mdrees@fhsu.edu)



**STATE OF KANSAS TRAVEL  
& SUBSISTENCE RATES**

Current lodging and per diem rates:  
<https://www.fhsu.edu/bus-off/Expenses%20and%20Travel/index>

Current FHSU mileage and fuel rates:  
<https://www.fhsu.edu/administrative/physicalplant/motor-pool/index>

Current federal mileage reimbursement rates:  
<https://www.irs.gov/newsroom/irs-issues-standard-mileage-rates-for-2020>

**Travel outside the U.S.** must be on an American carrier

**Registration fees:** If meals are included, the fee must be deducted based on the amount indicated in the new schedule of state travel regulations

**INDIRECT COST RATE or FACILITIES & ADMINISTRATIVE (F&A) or OVERHEAD COSTS**

The negotiated federal INDIRECT COST RATE for FHSU is 38.72% of salary + fringe for on-campus.  
 Use 18.54% for off-campus.

“Indirect costs” refer to the overhead charges for general support and management.

**Student labor**  
**Undergraduate Student wage** = \$8.25/hr  
[www.fhsu.edu/finaid/Student-Employment/](http://www.fhsu.edu/finaid/Student-Employment/)

**Graduate Assistantships**  
[www.fhsu.edu/academic/gradschl/Graduate-Assistantships/](http://www.fhsu.edu/academic/gradschl/Graduate-Assistantships/)

Health Insurance Rates	
	Semi Monthly
<b>Part Time:</b>	
<b>Single</b>	\$244.60
<b>With Family</b>	\$356.36
<b>Full Time:</b>	
<b>Single</b>	\$305.64
<b>With Family</b>	\$447.83

**PAYROLL COSTS - FRINGE  
BENEFITS (less Health Insurance)**

CLASSIFICATION	FY21
Unclassified Personnel	.17143
USS Personnel	.22873
Student Labor	.00923
Graduate Assistants	.00923
Student Summer – Not Enrolled	.08643