

Global Learning Committee

PURPOSE:

It is the primary responsibility of this committee to

- advise the Provost and to identify and help implement an array of strategies and initiatives designed to cultivate traditional and virtual learning environments that place a priority on global education.
- Advise the Provost on policies for FHSU's undergraduate and graduate study abroad programs insofar as these policies concern faculty and students.
- To review all outbound faculty-led programs; make recommendations if necessary and approve. The committee's oversight responsibilities include curricula, global learning outcomes and course content of study abroad programs, study abroad enrollments, transfer credits from study abroad programs, and student safety.
- Oversee the budget allocated for travel and distribute funding appropriately. The funding may come from the Study Abroad budget or from the FHSU Foundation.

A secondary responsibility of the Steering Committee is the care and continuous improvement of the university's international programming. As a collective "steering mechanism," the committee must assume at least four critically important roles to carry out this secondary responsibility:

- Advocate: To encourage departments, faculty and staff to develop on- and off-campus coursework, programs, activities and arrangements essential to building a globalized educational environment.
- Facilitator: To develop policies, procedures, and "good practices" which will advance and promote the effective and efficient delivery of international programming.
- Ombudsman: To help mediate differences and resolve conflict in the university learning community related to the implementation, content, quality and delivery of the programming.
- Reformer: To make modifications and changes in programming to meet the goals of quality, accessibility and affordability.

MEMBERSHIP:

- Officers
 - Chaired by a faculty member elected by the committee at the last meeting of the academic year who will take office at the first meeting of the subsequent year. The Chairperson shall be the presiding officers and shall:
 - administer all business of the committee
 - meet with the Provost at the beginning of the Fall semester to receive the annual charges of the committee, at the beginning of the Spring semester to provide a progress report, and as needed to discuss committee issues and transmit information on charges as they are achieved
 - submit an annual report, using the template provided by the Office of the Provost, summarizing the committee

achievements and recommendations to the Provost at least two weeks before the end of the spring semester.

- Secretary elected by the committee. The Secretary shall record and transmit minutes of all committee meetings and assist the Chairperson with correspondence of the committee as requested.
- Ex-officio
 1. Director of Liberal Education or designee
 2. Coordinator of Study Abroad and Exchange Programs
 3. Director of ESL
 4. Director of Intercultural Integration
 5. Director of International Student Services
 6. Dean of Graduate School or designee
 7. Director of Virtual College or designee
- Faculty representatives
 8. A representative from each college
- Other
 9. Library 1
 10. SGA representatives 1-2 – preferably one graduate and/or one undergrad international student. (not counted towards quorum)

HOW APPOINTED:	Deans make recommendations for their colleges; senate presidents make recommendations for their individual senates
ROTATION:	Representatives from each of the colleges and the library will serve a three-year term. Student representatives will be appointed annually.
WHEN APPOINTED:	Members will be appointed in the spring semester and take their seats at the first meeting of the subsequent fall semester.
MEETING FREQUENCY:	The committee shall meet as necessary to conduct the business of the committee, meeting <u>at least</u> monthly during each academic semester.
PARLIAMENTARY PROCEDURE	Quorum shall be met when a simple majority, that is 50% of the committee plus one, is present. No business can be conducted without a quorum present.