

University Promotion Committee

- PURPOSE:** To evaluate all information and materials regarding faculty and chair promotion and assist provost with specific recommendations to the president
- MEMBERSHIP:**
- The committee shall have 5 members.
 - Officers
 - Chair selected by the committee at its first meeting of the academic year.
 - Secretary is selected by the committee at its first meeting of the academic year and shall record and transmit minutes of all committee meetings and assist the chairpersons with correspondence of the committee as requested.
 - Faculty representatives
 1. One from each College
- HOW APPOINTED:** Faculty Senate selects one tenured faculty member for each of the vacancies on the committee.
- ROTATION:** Each member will serve a two-year term unless selected to serve out the unexpired term of a previous committee member; terms will be staggered so that approximately half of the members will change each year.
- WHEN APPOINTED:** Members will be appointed in the spring semester and take their seats at the first meeting of the subsequent academic year.
- MEETING FREQUENCY:** The committee shall meet as necessary to conduct the business of the committee.
- PARLIAMENTARY PROCEDURE** First meeting of the academic year is convened by the Provost.
A member cannot simultaneously be a member of any other promotion review committee
Quorum shall be met when a simple majority, that is 50% of the committee plus one, is present. No business can be conducted without a quorum present.