



FORT HAYS STATE  
UNIVERSITY

# New Minor or Certificate Proposal

## INSTRUCTIONS

This form is for submitting a **new minor or new certificate**.

1. Once complete, please route this form and any supporting documentation to the relevant department chair(s) and/or dean(s) for approval.
2. Next, submit the form with any supporting documentation and verification of approval (ex: email approval from chair/dean) to: [curriculum@fhsu.edu](mailto:curriculum@fhsu.edu).

\* Indicates required question

Author Email\*

Additional Contact Email, if applicable

Department / Unit\*

Which type of proposal is this?\*

*Check all that apply.*

Minor

Certificate

Title\*



FORT HAYS STATE  
UNIVERSITY

Catalog Description\*

Note the reason for the proposal\*

You will receive a confirmation email via the email you entered.