



FORT HAYS STATE
UNIVERSITY

Significant Program Change

INSTRUCTIONS

This form is for submitting significant program **changes**.

1. Once complete, please route this form and any supporting documentation to the relevant department chair(s) and/or dean(s) for approval.
2. Next, submit the form with any supporting documentation and verification of approval (ex: email approval from chair/dean) to curriculum@fhsu.edu.

Significant program changes are cumulative changes to **concentrations** within the approved degree **greater than 25% of the program** since the last approval.

* Indicates required question

1. Author Email*
2. Additional Contact Email, if applicable
3. Department / Unit *

Preparing the Revised Program Documents

Please highlight or note the requested changes showing both the **old and revised program elements** to upload as supporting documentation. Also, upload a **curriculum map** of the program with the requested changes highlighted.

For changes in program coursework, be sure to list any **pre/co-requisites for the old and revised courses**.

4. Program Title*

5. What type of change is requested?*

Check all that apply.

Changes to general education program within the major

Changes to program pre-/co-requisites

Changes to program coursework

6. Explain the requested change.*

7. Does this change(s) affect the offerings in other departments? If so, which departments?
Please explain.*

8. Note the reason for the change *

You will receive a confirmation email via the email you entered.