

**COMMITTEE:** EMPLOYEE TUITION ASSISTANCE

**PURPOSE:** Reviews applications for tuition assistance of faculty and staff that do not meet the minimum requirements for possible funding. Reviews and maintains policies and procedures related to applications, requirements, etc.

**REPRESENTATION:** Vice President for Administration and Finance, Director of Human Resources, and Financial Aid Director

**CHAIR:** Vice President for Administration and Finance

**HOW APPOINTED:** Appointed by Vice President for Administration and Finance.

**WHEN APPOINTED:** As Needed

**ROTATION:** As Needed

**MEETING FREQUENCY:** As Needed

**MEMBERSHIP:**

**2024-2025**

Mr. Wesley D. Wintch (Vice President for Administration & Finance, Chair)  
Chantelle Arnhold (Financial Aid Director)  
Carrie Lane (Interim Human Resources Department)

August 6, 2024