

Your Name

785-625-5555
name@mail.fhsu.edu

555 Hall St.
Hays, KS 67601

Education

Master of Science in Biology, July 20XX
Emphasis: **Conservation Biology**
Fort Hays State University, Hays, KS
GPA: 3.52

Bachelor of Science in Biology, May 20XX
Minor: **Chemistry**
Fort Hays State University, Hays, KS
GPA: 3.4

Related Experience

Graduate Teaching Assistantship, August 20XX - Present
Biology Department, Fort Hays State University, Hays, KS

- Prepare lectures and laboratory experiments in introductory biology and zoology labs.

Intern, Summer 20XX

Denver Zoological Gardens, Denver, CO

- Integrated Pest Management practices, monitoring and record keeping
- Maintained Rocky Mountain native plants in the Duck Lake nature area
- Collected and identified plant prunings to be used for animal browse and enrichment
- Participated in plant identification trips to selected Colorado natural areas
- Collected soil samples for analysis
- Planted and cared for flowers, trees and shrubs

Undergraduate Research Apprenticeship, Spring 20XX

USDA Natural Resources Conservation Service, Hays, KS

- Participated in the Earth Team Volunteer Apprenticeship Program
- Analyzed soil samples and assisted in soil quality activities
- Helped complete soil quality tests and recorded results
- Assisted in developing conservation education materials for programs with various groups
- Created field surveys, references, and plotted field notes
- Assisted field office staff with applying ecological conservation planning and application

Other

Experience

Student Assistant, August 20XX - May 20XX

Financial Aide Office, Fort Hays State University, Hays, KS

- Redesigned university scholarship booklet
- Ensured that scholarships were dispersed to students
- Consulted with departments about possible scholarship offers
- Assisted office of admissions with university tours.

Activities

Biology Club, Treasurer
Black Student Union, Secretary
McMindes Hall Council

Honors/ Awards

Hays City Silver Scholarship, Fort Hays State University
Black Leaders of Tomorrow Scholarship, Fort Hays State University
Torch Award Nominee, Fort Hays State University
KZLS Radio Student of the Month

Your Name

555 Hall St.
Hays, KS 67601

(785) 628-5555
name@mail.fhsu.edu

EDUCATION

Bachelor of Science in Biology, May 20XX
Emphasis: **Cellular/Molecular Biology**
Minor: **Chemistry and Spanish**
Fort Hays State University, Hays, KS
GPA: 3.79

QUALIFICATIONS

- Trained in polyacrylamide and agarose gel electrophoresis, restriction endonuclease digestion, plasmid ligations, transformations, PCR, RT-PCR, and tissue culture techniques
- Bilingual - Translate church services into Spanish for non-English speaking church members; Toured the central and Mediterranean coast of Spain and lived in central Argentina for two years; Educated Spanish-speaking church member of church doctrine in Sunday school class
- Teamwork, Organization, Leadership, and Communication skills

PROFESSIONAL EXPERIENCE

Undergraduate Lab Technician, January 20XX - Present
Biology Department, Fort Hays State University, Hays, KS

- Investigate effects of growth hormones on ES cell differentiation
- Carry out experiments on gene knock down with Morpholino Oligos
- Increase cell culturing and sterile techniques

Observatory Director, August 20XX - Present
Physics Department, Fort Hays State University, Hays, KS

- Organize and present public, educational seminars on astronomical observatory practices
- Direct and train observatory staff for the two campus observatories
- Contact student government body and apply for new observing equipment while developing new observing techniques with equipment

Undergraduate Teaching Assistant for Human Anatomy, August 20XX - December 20XX
Biology Department, Fort Hays State University, Hays, KS

- Learned dissection techniques working with human cadavers
- Presented lectures and displays of cadavers for students in the class
- Assisted in preparing lab exams

Assistant to Fisheries Biologist, Summer 20XX
Kansas Wildlife & Parks, Hays, KS

- Created and maintained aquatic habitats for reservoirs and ponds
- Sampled fish populations and gathered data on fish and water quality for state reservoirs
- Provided assistance in public presentations hosted by Wildlife & Parks office

Undergraduate Lab Technician, January 20XX - May 20XX

Biology Department, Fort Hays State University, Hays, KS

- Experimented with gel electrophoresis techniques and protein analysis to identify a new mouse species in Eastern Kansas

HONORS/ACTIVITIES

Dean's Honor Roll

National Society of Collegiate Scholars

FHSU Astronomy Club President

Received "Outstanding Member" award for FHSU Astronomy Club

Nominated for Community Service award for FHSU Astronomy Club

FHSU Biology Club Vice-President

Co-ed Resident Hall Vice-President, Hall Council member

Judicial Board member

FHSU Marching Band

VOLUNTEER EXPERIENCE

- Guided and counseled 26 missionaries and served church member and non-members in three providences on mission to Argentina
- Motivated 12-14 year-olds to have faith and morals in Sunday school classes
- Entertained monthly Astronomical Community Presentations
- Conducted semester Astronomy Education Presentations to local schools and boy scouts
- Organized and directed services and fellowshiping projects and yearly group trips for members of Latter-Day Saints Student Organization
- Coordinated fundraising through Up 'til Dawn, a program focused on raising money for St. Jude Children's Research Hospital

REFERENCES

Available upon request