

Your Name

500 Holmes Rd.
Hays, KS 67601

(785) 639-5555
name@gmail.com

EDUCATION:

Bachelor of Science in Geography, December 2016
Fort Hays State University, Hays, KS
GPA: 3.62 on 4.0 scale

RELEVANT COURSEWORK:

Cartography	▪ Computer Assisted Drafting
Advanced GIS	▪ Hazardous Material Awareness
Remote Sensing and Aerial Photographs	▪ Hydrology and Water Resources

SPECIAL SKILLS/CERTIFICATIONS:

High working knowledge with several GIS packages, including ArcGIS and ENVI.
General computer tools such as Microsoft Word, Excel, and PowerPoint.
Firefighter I & Hazardous Material Awareness Certification

PROFESSIONAL EXPERIENCE:

Remote Sensing Technician, January 2015 – Present
Fort Hays State University, Hays, KS
Take SAR and MODIS Images and georeference them, then produce cartographic outputs for use in the field

Firefighter, March 2014 – Present
Victoria Fire Department, Victoria, KS
Respond to all fire calls including grass fires, bale fires, structure fires and car accidents.

Assistant Manager, November 2013 – December 2014
Rich's IGA, Ellis, KS
Managed money, bookwork, store operations, and employees.

HONORS/ACTIVITIES:

Dean's Honor Roll
National Society of College Scholars
Phi Kappa Phi (Honor Society for Juniors and Seniors)
Sternberg Geosciences Club
The Geological Society of America

REFERENCES:

Available upon request

Your Name

555 Marjorie Dr.
Hays, KS 67601

(785) 623-4746
name@yahoo.com

Objective:

To find a position that utilizes my knowledge of GIS methods and cartographic techniques.

Education:

Bachelor of Science in Geology, May 2016
Museum Studies Certificate
Fort Hays State University, Hays, KS
GPA: 3.23 on 4.0 scale

Relevant Skills:

- Expertise with ArcGIS programs and AutoCAD
- General knowledge with Microsoft Word, Excel, and PowerPoint
- Working knowledge of ArcIMS, the ENVI image analysis package, the GeoMedia GIS package, and Visual Basic

Internship Experience:

Research Intern, Summer 2015
Fort Hays State University, Hays, KS

- Assisted professor with creation of geologic map of Rush County, KS, for Kansas Geological Survey
- Utilized ArcView GIS software to convert soil data into geologic data

Work Experience:

Assistant Curator, August 2015 - Present
Sternberg Museum of Natural History, Hays, KS

- Learn and Develop curation techniques of cleaning, numbering, and cataloging fossils and rocks in museum

Gallery Attendant, January 2014 - August 2015
Sternberg Museum of Natural History, Hays, KS

- Aided visitors with questions about the museum or exhibits
- Assisted in monitoring museum equipment

Cook and Waiter, June 2013 - December 2013
Pizza Hut, Hays, KS

- Provided prompt, accurate service to customers

Honors and Awards:

- Dean's Honor Roll
- Alpha Lambda Delta (Freshmen Honor Society)
- National Society of Collegiate Scholars

Volunteer Experience:

- Kansas State Geography Bees
- Make A Difference Day
- Bowl for Kids' Sake

References:

Available upon request