**INTERNSHIP JOB DESCRIPTION**

(maximum 2 pages)

**INTERN’S RESPONSIBILITIES AND PROJECT(S)**

Click or tap here to enter text.

**EXPECTED DELIVERABLE(S) FROM INTERN** (e.g., report, web page, marketing materials, budget, training manual, survey, event plan, etc.)

Click or tap here to enter text.

**QUALIFICATIONS OF INTERN** (necessary skills/knowledge; preferred degree programs, if any)

Click or tap here to enter text.

**OTHER INFORMATION** (experience the intern will receive, training that will be provided, etc.) – *this section is optional*

Click or tap here to enter text.