**RENEWAL OF PROVISIONAL LICENSE**

**(ADDITIONAL 2 YEAR LICENSE)**

**OR**

**APPLY FOR FULL ENDORSEMENT**

**APPLY FOR PROVISIONAL LICENSE**

**(2 YEAR LICENSE)**

**APPLICATION PROCESS FOR PROVISIONAL LICENSES:**

**- Reading Specialist - Special Education**

**- Library Media Specialist - ESOL**

**- School Counselor - Early Childhood Unified**

**(must be licensed in Elementary Education)**

50% of program must be completed and employment in the provisional endorsement area. Special Education: completion of specific courses and employment in the provisional endorsement area. NOT eligible if all coursework in program is completed.

Complete **Form 4** available at

https://online.ksde.org/authenticationpublic/ . After submission, form will go to your employer to complete and forward to FHSU Licensure Officer for verification. Wait to pay fee until email is received from KSDE indicating they have the application.

50% of the deficiency plan must be completed (75% of the program) and continued employment and assignment to teach in the endorsement area. NOT eligible if all coursework in program is completed.

Complete **Form 4** available at

https://online.ksde.org/authenticationpublic/ . After submission, form will go to your employer to complete and forward to FHSU Licensure Officer for verification. Wait to pay fee until email is received from KSDE indicating they have the application.

All coursework is completed and Praxis assessment is passed. Master’s degree NOT required for ESOL or Special Education. Complete **Form 1** available at

<https://appspublic.ksde.org/KLAS_userAuth/>