Fort Hays State University Faculty Senate

# Agenda for Regular Meeting on Monday, 9 September, 2013

(3:30pm, Stouffer Lounge)

**1. Approval of Minutes and Attendance of Prior Meeting**

(Attachments A and B)

It was moved and seconded to approve the minutes as amended and attendance of the May 2013 meeting.

Motion carried.

**2. Announcements and Information Items:**

2a. Dr. John Ross, Forsyth Library Collection Review

* Dr. John Ross talked with Senate about new policy reviews for the print collections. Asking for faculty help with collections. Duplication, damage book removal and allocating for their replacement. 8-year circulation review (has the book circulated in the last 8 years). 6-8% annual usage of books.
* Should these books stay in the collection? Library staff do not want to make the decision, need faculty help. The process includes a faculty wide letter to educate faculty on this process. Department review with lunch and prize to help facilitate participation. After department review faculty will advice for retention, remove or request a new copy/e-copy. If removed faculty may bring it into department or faculty collection, give to other library or recycle.
* $65000 allocated for new book purchases from library budget. Paper or e-book.
* e-books – EBL new vendor full color, full text with online viewing through any device. Demand Driven purchases, pushing content to Blackboard.
* Kathleen Sanders– recommended the Harsh collection in the library.
* Review will start now and continue throughout year. This review is in part of a relevance issue.
* Donnelly – does faculty senate want to have a more active part in review? Please refer to Faculty Senate Library Liaison, Cynthia Garrety. Library needs to give info to Garrety to then bring to the senate for review.

2b. Kansas Board of Regents

Buzzword is retention and persistence. May need to review and access IDS101 Freshman course.

2c. President’s Cabinet

Campus Master Plan was discussed. More information will be presented in 6C. Will not be published on website until Regent approval.

2d. Provost’s Council

No report.

**3. Reports from Committees** –

3a. Executive Committee: Stephen Donnelly, Chair

Met August 13 – Parking issues on campus. Donnelly sent email to traffic committee to gather info number of spots for faculty and students. This agenda item will be sent to academic affairs. Conceal and Carry – will send to SPI. Student success plan discussion for new freshman with faculty advisors.

3b. Academic Affairs: Jeffrey Burnett, Interim Chair

No report.

* Britton suggests that department and dean double check course proposals before sending them to Senate. Will allow for quicker review by Academic Affairs. Senators need to bring this information back to their departments.

3c. Student Affairs: Janet Stramel, Interim Chair

* University students are 100% compliant with tuberculosis and meningitis shots

**ask Janet to double check info**

* discusses dorms new and destruction, parking, use of card readers and events for student attendance of events (Student of Student Involvement)

3d. University Affairs: Kathleen Sanders, Interim Chair

No report

Donnelly asked if University Affairs is the committee to deal with parking?

3e. Strategic Planning and Improvement: Chapman Rackaway, Interim Chair

No report.

3f. University Partnerships and Technology: Lorie Cook-Benjamin, Interim Chair

No report.

* First charge is to address the university website. Daniel Shey? Academic Affairs visit the candidate for new position. Donnelly asked Gould if Faculty Senate can recommend individuals for this committee.

**4. Reports from Special Committees and Other Representatives**

4a. Post Tenure Review

Emily Briet – have not met yet. Donnelly - K-state and Pittsburg have information on their website for suggestions for FHSU process.

**5. Old Business**

5a. Chair, Dean, and President evaluation

* KBOR – president review CEO handled at regent level, information available on regent website.
* Chair held for second time and is reviewed every two years. Crawford asked faculty senate to help and have input on this process.
* Dean was help two years ago.
* Academic Affairs(?) will handle this project.
* Rackaway – AAUP may have reviewed the president. Goodlett – anyone can do an evaluation of anyone.
* Gould – Regent reevaulated the presidential review process recently. Gary Shearer past Regent president carried this many years ago.
* Ask for AAUP document of Presidential for review by faculty senate. Would Hammond appreciate faculty input for his evaluation?
* University affairs charged to evaluate the importance of Presidential review by faculty.

**6. New Business**

6a. Request for ½ time, permanent Faculty Senate administrative assistant

* Many regent institution have a permanent assistant, FHSU needs an administrator to help with organization of Faculty senate president and Executive committee. Britton said this should be an action plan initiative. Gould agreed. No direction on this agenda.

6b. Liaison assignments

* Reevaluation of Liaison assignments-Donnelly will assign empty positions. AQUIP not Crawford. Orth, Duffy???

6c. Growth and quality at FHSU

Out of President cabinet meeting: student growth, population. Master plan – new buildings, new dorms.

* Donnelly wants to charge faculty senate with faculty growth plan. Maybe a statement from faculty senate. What committee needs to address this issue? But also Student Senate, AAUP and classified staff needs to have input on this issue. This should be sent to Strategic Partnership???……Rackaway suggests a special task force on this issue. Donnelly would name this committee. Chapaway reads definition of the charge of the Strategic Planning and Academic affairs.

\*\*\*Task force be under SPI – and report to SPI which then will be presented to Faculty Senate.

* + It was suggested to increase graduate assistantship/internship/course to help with course load.
  + With OOE cut to help fund suggest student graders.
  + Briet – AAUP has a start of a document for this task.

New Business:

1. Goodlett states the student evaluation concerns on tenure and promotion files. Use of student use of computers and cell phones and tablets during class. Students feel the right to use them regardless of instructor rules. IDS 101 should address the use of technology in the classroom.
2. Brent Goertzen is concerned about fall break falling later in semester, with only one week before finals. Does Faculty Senate want to address this concern? Student Affairs will take on this charge for discussion.

**7. Adjournment of Regular Faculty Senate Meeting**

David Goodlett moved: Lorie Cook-Benjamin seconded, to adjourn the meeting. Meeting adjourned at 4:48p.m.