



FORT HAYS STATE UNIVERSITY

FACULTY SENATE

Faculty Senate Agenda

September 4, 2024, 3:30 PM – 5:00 PM CST

Albertson Hall 169

- I. Call to Order
- II. Attendance
- III. Approval of Agenda
Phillip Olt – moved
Seconded – Matthew Clay
Approved
- IV. Approval of Previous Minutes
Anita Waters - moved
Carl – Seconded
Approved
- V. Informational Reports (Clarifying questions only please!)
 - A. Guest Reports
 1. **University, Jill Arensdorf, Provost**
 - a) FHSU will provide transportation and one night of hotel to Tilford conference (see email).
 2. **SGA, Ella Burrows, SGA President**
 3. **Staff Senate, Bob Duffy, Staff Senate President**
 - a) Staff Senate has met, but will have more info for next meeting
 4. **AAUP, Gene Rice, AAUP President**
 - a) Focusing on getting momentum for Spring negotiations.
 - b) Will be working in Union this Fall to identify goals of negotiations.
 - a Salary/Workload/etc.,
 5. **Curriculum Approval Updates, Angela Pool-Funai**
 - a) Demonstration of Curriculum Approval process on Provost website.

- a Under Resources tab
 - b) Page provides resources for developing courses, General Education requirements, Course Change guides – all in pdf forms that are fillable.
 - c) No changes to chain of command – just streamlined process and moved it out of Workday.
 - d) New curriculum@fhsu.edu address to keep track of all courses.
 - a Committee will still be in charge of notifying submitting faculty member/program
 - e) Graduate course numbers for new courses will be encouraged to use 700-level prefix to align with KBOR guidelines.
- 6. **AI Guidelines, Magdalene Moy**
 - a) Presenting in-progress guidelines that will be going live soon (9/10/24) (fhsu.edu/a/ai-guidance)
 - a Academic Integrity Guidance
 - b Teaching Guidance
 - c Scholarly & Creative Activities Guidance
 - b) Looking for feedback from instructors (ai@fhsu.edu)
 - c) AI task force will be hosting listening sessions
 - d) Will be asking faculty to identify courses that are using AI to discuss use of AI in FHSU classrooms
- 7. **EAB Navigate, Kathleen Cook**
 - a) Early Alert System for concerns about students
 - a KBOR initiative
 - b Will be sending out a progress report for the Navigate System.
 - c Apparent bivariate relationship between number of alerts and retaining students
 - b) Three ways of giving students' alerts (positive, neutral, negative).
 - c) Will be responding to faculty member who raised alert – closing the loop
 - d) Navigate system will be built-out to provide more ways to provide alerts or identify concerns to address, as well as positive performance.
 - a Can add to-do list items (e.g., advisor or mentor meetings)
 - e) Any alert will generate a case file and be sent to staff member on Retention team
 - a Automatic email sent to student email address

- b System sends an email to personal email address within 1 business day
- c Sends text message within 3 days of alert
- d If no response to email or text, phone call within 5 days.
- e Referral to resources as necessary.
- f) Students will have ability to use desktop and app versions to raise issues, concerns, or questions
- g) Alerts will be sent at halfway point of the course, but that may be modified.
- h) System is starting with on-campus and virtual undergraduate populations. Grad students to follow.
- i) Only tutoring service has appointment scheduling and notes visible in Navigate 360, with advisors, mentors, or other services possible.
- j) Unknown if Navigate 360 can be integrated with Blackboard.
- k) Will incorporate alerts outside of system into Navigate once it has gone live.

B. Faculty Senate Reports

1. Faculty Senate President

- VI. KBOR - not met yet, but had a short virtual meeting with Academic Affairs
- VII. FHSU has been recognized by KBOR for credit for prior learning
- VIII. President's Cabinet
 - A. Online student government organization.

Faculty Senate will reach out to add Online SGA representative to Faculty Senate meeting

(1) OSGA

- 1. Executive Committee, Matthew Clay, FS VP
- 2. Standing Committees
 - IX. Academic Affairs, Anita Walters – meeting scheduled
 - X. Partnerships and Technology, Christianna Pruden - meeting scheduled
 - XI. Student Affairs, Phillip Olt -meeting scheduled
 - XII. University Affairs, Eric Deyo – meeting scheduled
 - XIII. Strategic Planning and Improvement, Lisa Brening - meeting scheduled
 - XIV. VI. Consent Agenda

VII. Unfinished Business

VIII. New Business / Discussions

- a Curriculum Approvals
- b AI

IX. Adjournment

- a Christine Hoper moved to adjourn
- b Anita Walters second.
- c Approved