

FHSU General Education Committee

Minutes

Meeting Called by

Bradley Will, Chair

Date: Thursday September 2, 2021

Time: 3:30-5:00

Location: Pioneer Room, and
<https://fhsu.zoom.us/j/94468542828>

Members

Douglas Drabkin (AHSS)
Marcella Marez (AHSS)
Christina Glenn (BE)
David Schmidt (BE)
Sarah Broman Miller (Ed)
Phillip Olt (Ed)
Denise Orth (HBS)
Tanya Smith (HBS)
C.D. Clark (STM)
Lane Young (STM)
Robyn Hartman (Lib)
----- (Senate)
Kimberly Benites Tamayo (SGA)
Cheryl Duffy (Goss Engl)
----- (Grad Sch)

3:32 (2 minutes) All members were present with the exception of Orth, Benites Tamayo, and the two who have yet to be appointed (see above).

3:34 (1 minute) The minutes from our last two meetings, May 13 and August 26, were approved.

3:35 (12 minutes) The committee considered a revision of the proposal for **PHYS 208: Elementary Meteorology** to satisfy the 2.1D outcomes (natural scientific mode of inquiry). The plan is to use the College of Science, Technology, and Mathematics' assessment template, which has already been approved for outcomes 2.1D.1 and 2.1D.2. The only item in the proposal that was judged in need of repair was the syllabus, which confusingly lists the two CORE outcomes, not in the list of course "learning outcomes," but under "assessment of learning outcomes." Also, the descriptions on the syllabus of these assessments appear to refer back to the assessment tools that are being replaced by the STM college's assessment template. Chair will speak with Gavin Buffington about this. The committee voted to **approve** the proposal, **contingent** upon these changes being made to the syllabus.

3:47 (12 minutes) The committee considered a revision of the proposal for **SLP 200: Basic Sign Language** to satisfy the 3.2 outcomes (intercultural competence). The item in need of repair in this case occurs in the proposed rubric for outcome 1 (the student will "produce an exploratory or investigative work based upon a personal interaction such as a conversation, an interview, or a service-learning experience that compares and contrasts the culture of an individual or group outside of the student's own identity community with the student's own culture"). The committee asks that the

comparison and contrast aspect of this outcome be better reflected in the four columns of the rubric. Smith will speak with the department about this. The committee voted to **approve** the proposal, **contingent** upon these changes being made to the rubric.

3:59 (10 minutes?) We ended this week with a discussion of some problems that have arisen from using the **Microsoft Teams** program to conduct the committee's out-of-meeting work. The most obvious problem concerns confusion that arises when a folder we are evaluating has the proposal broken into two or three (or more) files, and then there are multiple versions of some of these files (revisions of revised revisions, etc.). Some of us have found ourselves commenting on documents that we discover only later have been replaced. To keep this from happening, life being short, Chair has agreed to put only the most recent version of each document in our work-of-the-week folders. Some committee members suspect that there are better options than Teams, and are going to look into the possibility of moving to a different platform, one that would make commenting on documents, and discussing these comments, a clearer and more straightforward business all around. Chair reminded the committee that, in the meantime, we can always access course proposal files through the N-drive, and that this is a way to have multiple documents up on our computers at one time, something Teams prohibits.

4:09? Meeting ended. Our next meeting is scheduled for Thursday, September 9.

Submitted by D. Drabkin, Recording Secretary

