# IPEDS 2022-23 Data Collection System

IPEDS HELP DESK (877) 225-2568 | ipedshelp@rti.org OMB NO. 1850-0582 v.30 : Approval Expires 8/31/2025 User ID: P1550611

### 12-month Enrollment 2022-23

Institution: Fort Hays State University (155061)

User ID: P1550611

Overview

#### 12-month Enrollment Overview

The 12-month Enrollment component collects unduplicated student enrollment counts and instructional activity data for an entire 12-month period. Using the instructional activity data reported, a full-time equivalent (FTE) student enrollment at the undergraduate and graduate level is estimated (4-year institutions only). Institutions with Doctor's - professional practice students will also report the FTE enrollment of those students (4-year institutions only). NCES uses the FTE enrollment to produce indicators such as expenses by function per FTE as reported in the IPEDS Data Feedback Report.

### **Data Reporting Reminder:**

- All institutions must use the July 1 June 30 reporting period.
- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.

### Changes to reporting:

The following changes were implemented for the 2022-23 data collection period:

- The "Nonresident alien" terminology has been changed to "U.S. Nonresident" but should include the same category of students.
- A question about gender has been added at the end of the Part A to collect information about students for whom gender does not fit the binary gender (Men/Women) categories provided. **Institutions should still allocate those students to the Men/Women categories throughout the survey component at this time.** There are also new FAQs to help with questions about the new reporting.
- A part-time column was added for graduate student unduplicated enrollment counts.
- · References to summer term were changed to summer session.
- FAQ #4 has been removed as it refers to an old change.
- FAQ #7 on consistent reporting of EF, E12, and OM has been updated for clarification.
- · FAQ on reporting undocumented and DACA students has been updated along with instructions.

### Resources:

- To download the survey materials for this component: Survey Materials
- To access your prior year data submission for this component: Reported Data

If you have questions about completing this survey, please contact the IPEDS Help Desk at 1-877-225-2568.

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## **Undergraduate Instructional Activity Type**

## Which instructional activity units will you use to report <u>undergraduate</u> instructional activity?

- Undergraduate instructional activity data in Part B may be reported in units of clock hours or credit hours.
- Please note that any graduate level instructional activity must be reported in credit hours. (4-year institutions only)
- Clock hours
   Credit hours
   Both clock and credit hours (some undergraduate programs measured in clock hours and some measured in credit hours)
   ② You may use the box below to provide additional context for the data you have reported above. Context notes will be posted on the College Navigator website.

Therefore, you should write all context notes using proper grammar (e.g., complete sentences with punctuation) and common language that can be ea	sily understood by
students and parents (e.g., spell out acronyms).	

Part A - Unduplicated Count for Full-time Undergraduate Students

## 12-month Unduplicated Count by Race/Ethnicity and Gender - Full-time Undergraduate Students

July 1, 2021 - June 30, 2022

### Reporting Reminders:

- The 12-month unduplicated count must be equal or greater than the corresponding prior year fall enrollment.
- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Even though Teacher Preparation certificate programs may require a bachelor's degree for admission, they are considered subbaccalaureate undergraduate programs, and students in these programs are undergraduate students.

### Men

		<u>Degree</u>	/certificate-se	Non donner	Total,	
Students enrolled for <u>credit</u>		Non-f	irst-time	Total	Non-degree/ non-certificate-	Full-time undergraduate
	<u>First-time</u>	<u>Transfer-</u> <u>in</u>	Continuing/ Returning	degree/certificate- seeking	seeking	students
U.S. Nonresident	14	5	36	55	128	183
<u>Hispanic/Latino</u>	31	32	159	222	1	223
American Indian or Alaska Native	4	2	5	11		11
Asian	2	7	139	148	6	154
Black or African American	14	23	53	90	1	91
Native Hawaiian or Other Pacific Islander		1	3	4		4
White	274	236	1,018	1,528	40	1,568
Two or more races	19	8	14	41		41
Race and ethnicity unknown	12	34	79	125	15	140
Total men	370	348	1,506	2,224	191	2,415
Total men prior year	380	363	1,834	2,577	161	2,738

### Women

		<u>Degree/</u>		Total,		
Students enrolled for <u>credit</u>		Non-first-time		Total	Non-degree/ non-certificate-	Full-time undergraduate
	<u>First-time</u>	<u>Transfer-</u> <u>in</u>	Continuing/ Returning	degree/certificate- seeking	seeking	students
U.S. Nonresident	5	5	33	43	99	142
Hispanic/Latino	48	48	230	326	6	332
American Indian or Alaska Native	1	5	9	15		15
Asian	5	10	78	93	3	96
Black or African American	12	28	42	82	3	85
Native Hawaiian or Other Pacific Islander	1	1	1	3		3
White	449	403	1,632	2,484	50	2,534
Two or more races	12	17	29	58	1	59
Race and ethnicity unknown	15	70	79	164	7	171
Total women	548	587	2,133	3,268	169	3,437
Total women prior year	537	497	2,593	3,627	137	3,764
Grand total (2021-22)	918	935	3,639	5,492	360	5,852

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## IPEDS Data Collection System

Grand total (men+women) prior year	917	860	4,427	6,204	298	6,502
Total Full-time undergraduate enrollment Fall 2021 NOTE: Grand total (2021-22) calculated above is expected to be greater than total Full-time undergraduate enrollment Fall 2021.	853	475	3,423	4,751	71	4,822

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## Part A - Unduplicated Count for Part-time Undergraduate Students

## 12-month Unduplicated Count by Race/Ethnicity and Gender - Part-time Undergraduate Students

July 1, 2021 - June 30, 2022

### Reporting Reminders:

- The 12-month unduplicated count must be equal or greater than the corresponding prior year fall enrollment.
- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Even though Teacher Preparation certificate programs may require a bachelor's degree for admission, they are considered subbaccalaureate undergraduate programs, and students in these programs are undergraduate students.

### Men

		<u>Degree</u>	/certificate-se	No. 1 a. 7	Total,	
Students enrolled for <u>credit</u>		Non-first-time		Total	Non-degree/ non-certificate-	Part-time undergraduate
	<u>First-time</u>	Transfer- in	Continuing/ Returning	degree/certificate- seeking	seeking	students
U.S. Nonresident	11	3	26	40	72	112
Hispanic/Latino	4	10	105	119	14	133
American Indian or Alaska Native		1	5	6	1	7
Asian				0	27	27
Black or African American	1	21	59	81	11	92
Native Hawaiian or Other Pacific Islander			1	1		1
White	15	141	603	759	155	914
Two or more races	2	9	7	18	4	22
Race and ethnicity unknown	5	168	1,743	1,916	83	1,999
Total men	38	353	2,549	2,940	367	3,307
Total men prior year	35	1,018	2,329	3,382	205	3,587

### Women

		<u>Degree</u> /	N	Total,		
Students enrolled for <u>credit</u>		Non-first-time		Total	Non-degree/ non-certificate-	Part-time undergraduate
	<u>First-time</u>	<u>Transfer-</u> <u>in</u>	Continuing/ Returning	degree/certificate- seeking	seeking	students
U.S. Nonresident	9	4	30	43	58	101
Hispanic/Latino	4	24	155	183	10	193
American Indian or Alaska Native		9	6	15	2	17
<u>Asian</u>		1	2	3	17	20
Black or African American	2	29	61	92	8	100
Native Hawaiian or Other Pacific Islander			2	2		2
White	29	294	950	1,273	203	1,476
Two or more races		13	5	18	8	26
Race and ethnicity unknown	5	346	2,570	2,921	83	3,004
Total women	49	720	3,781	4,550	389	4,939
Total women prior year	33	1,466	3,432	4,931	265	5,196
Grand total (2021-22)	87	1,073	6,330	7,490	756	8,246

## IPEDS Data Collection System

Grand total (men+women) prior year	68	2,484	5,761	8,313	470	8,783
Total Part-time undergraduate enrollment Fall 2021 NOTE: Grand total (2021-22) calculated above is expected to be greater than total Part-time undergraduate enrollment Fall 2021.	102	691	5,480	6,273	307	6,580

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## Part A - Unduplicated Count for Undergraduate Students

## **12-month Unduplicated Count by Race/Ethnicity and Gender -** <u>Undergraduate</u> Student Total July 1, 2021 – June 30, 2022

### Men

Students enrolled for credit	Total full-time undergraduate students	Total part-time undergraduate students	Grand total, all undergraduate students
U.S. Nonresident	183	112	295
<u>Hispanic/Latino</u>	223	133	356
American Indian or Alaska Native	11	7	18
Asian	154	27	181
Black or African American	91	92	183
Native Hawaiian or Other Pacific Islander	4	1	5
<u>White</u>	1,568	914	2,482
Two or more races	41	22	63
Race and ethnicity unknown	140	1,999	2,139
Total men	2,415	3,307	5,722

### Women

Women			
Students enrolled for credit	Total full-time students	Total part-time students	Grand total, all students
U.S. Nonresident	142	101	243
Hispanic/Latino	332	193	525
American Indian or Alaska Native	15	17	32
<u>Asian</u>	96	20	116
Black or African American	85	100	185
Native Hawaiian or Other Pacific Islander	3	2	5
White	2,534	1,476	4,010
Two or more races	59	26	85
Race and ethnicity unknown	171	3,004	3,175
Total women	3,437	4,939	8,376
Grand Total (men+women)	5,852	8,246	14,098

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## Part A - Unduplicated Count for Graduate Students

## 12-month Unduplicated Count by Race/Ethnicity and Gender - Full-time and Part-time Graduate Students

July 1, 2021 - June 30, 2022

### Reporting Reminders:

- The 12-month unduplicated count must be equal or greater than the corresponding prior year fall enrollment.
- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Report all postbaccalaureate degree and certificate students as graduate students, including any doctor's professional practice students (formerly first-professional)

### Men

Students enrolled for credit	Total <u>full-time</u>	Total <u>part-time</u>	Total graduate students
U.S. Nonresident	18	4	22
Hispanic/Latino	23	45	68
American Indian or Alaska Native	2	3	5
Asian	3	13	16
Black or African American	28	47	75
Native Hawaiian or Other Pacific Islander		1	1
White	206	661	867
Two or more races	5	10	15
Race and ethnicity unknown	15	56	71
Total men	300	840	1,140
Total men prior year			1,262

### Women

Students enrolled for credit	Total <u>full-time</u>	Total <u>part-time</u>	Total <u>Graduate students</u>
U.S. Nonresident	23	14	37
Hispanic/Latino	44	86	130
American Indian or Alaska Native	6	9	15
Asian	9	33	42
Black or African American	21	61	82
Native Hawaiian or Other Pacific Islander			0
White	569	1,476	2,045
Two or more races	22	10	32
Race and ethnicity unknown	29	83	112
Total women	723	1,772	2,495
Total women prior year			2,505

Grand total (2021-22)	1,023	2,612	3,635
Prior year data:			
Unduplicated headcount (2020-21)			3,767
Total enrollment Fall 2021  NOTE: Grand total (2021-22) calculated above is expected to be greater than  Total enrollment Fall 2021.	593	2,107	2,700

Part A - Gender Unknown or another gender than Men/Women categories

### 12-month Unduplicated Count by Gender Unknown or another gender than provided men/women categories

- The 'gender unknown' category is to report students for whom the institution does not know a gender.
- Institutions should not ask students that do not select a binary gender to allocate themselves to a binary gender category; it is up to the institution to allocate unknown students and students that indicate another gender into the binary categories throughout the forms where required. One method commonly used by institutions is to allocate these students to the binary categories required in other parts of the form using the proportion of men to women reported.

Is your institution able to report **another gender** for the 2022-23 data collection? If you indicate 'No', your institution should leave the cells in the rows for '**Another gender**' blank (i.e., do not report 0). If you indicate 'Yes', but no students identified as **another gender**, please enter '0'.

Under	graduate students
0	Yes
•	No
Gradua	ate students:
0	Yes
•	No

Of the total students reported, how many students did you allocate to a binary gender category (Men/Women) because their gender was unknown or another gender than the provided categories?

	Number of students	
	Undergraduate students	Graduate students
Grand total	14,098	3,635
Gender unknown (i.e., gender information is not known or not collected).	0	0
<b>Another gender</b> (i.e., gender information is known but does not fall into either of the mutually exclusive binary categories provided [Men/Women]).		
Total of Gender unknown + Another gender	0	0
Total of Students for whom gender is known and falls into one of the mutually exclusive binary categories provided [Men/Women]	14,098	3,635

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## Part A – 12-month Enrollment by Distance Education Status

## 12-month Unduplicated Count - Distance Education Status

July 1, 2021 – June 30, 2022

	<u>Underg</u>	Graduate Students	
	Degree/certificate-seeking	Non-degree/non-certificate-seeking	<u> </u>
Students enrolled exclusively in distance education courses	9,374	997	3,176
Students enrolled in at least one but not all distance education courses	2,668	56	293
Students not enrolled in any distance education courses	940	63	166
Total (from prior part A screens)	12,982	1,116	3,635

You may use the box below to provide additional context for the data you have reported above. Context notes will be posted on the College Na Therefore, you should write all context notes using proper grammar (e.g., complete sentences with punctuation) and common language that can students and parents (e.g., spell out acronyms).	•

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## Part B - Instructional Activity

### 12-month Instructional Activity

July 1, 2021 - June 30, 2022

Instructional Activity Reporting Reminder:

- Instructional activity is used to calculate an IPEDS FTE based on the institution's reported calendar system.
- Graduate credit hour activity should not include any doctor's professional practice activity, the total of those students' FTE is entered separately instead.

FTE Reporting Reminder:

• Institutions need not report their own calculations of undergraduate or graduate FTE unless IPEDS FTE <u>calculations</u> would be misleading for comparison purposes among all IPEDS reporting institutions.

Instructional Activity			
		2021-22 total activity	Prior year data
Undergraduate level:			
Credit hour activity		231,315	248,121
Graduate level:			
<u>Credit hour activity</u> (Do not include doctor's-professional practice instructional activity here; the total FTE separately below)	40,269	42,698	
Full-Time Equivalent (FTE) of Students			
		2021-22 total activity	Prior year data
Doctor's - professional practice level:			
<u>Doctor's - professional practice</u> FTE student estimate	<u>Doctor's - professional practice</u> FTE student estimate		159
Calendar system (as reported on the prior year IC Header survey component):			ter
If the IPEDS <u>calculated</u> FTE estimates below are not reasonable, <b>AND</b> you have reported t "Institution reported FTE" column below and save the page. This option should be used <b>OI</b> comparisons.	-	•	
Please provide your best estimate of undergraduate and graduate FTE for the 12-month re comparison purposes. Please provide an explanation in the context box if the option is us	·	timate below is not reas	onable for IPEDS
	Calculated FTE 2021-22	Institution reported FTE 2021-22	Prior year FTE 2020-21
Undergraduate student FTE	7,711	7,711	8,271
Graduate student FTE (excluding doctor's - professional practice student FTE)	1,678	1,678	1,779
Doctor's - professional practice student FTE		161	159
Total FTE student enrollment		9,550	10,209
Context notes will be posted on the College Navigator website. Therefore, you should v punctuation) and common language that can be easily understood by students and paren		r (e.g., complete sentence	es with

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## Prepared by

### Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:					
•	Keyholder	O SFA Contact	0	HR Contact	
0	Finance Contact	O Academic Libr	rary Contact	Other	
Name:	lame: Kristi Mills				
Email: klmills@fhsu.edu					
How many staff from you	ur institution only were involved in the	data collection and reporting proces	s of this survey component?		
1.00 Number of Staff (including yourself)					
How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component? Exclude the hours spent collecting data for state and other reporting purposes.					
Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data Revising and Locking		ocking Data
Your office	4.00 hours	2.00 hours	2.00 hou	rs	hours
Other offices	hours	hours	hou	rs	hours

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## Summary screen

### 12-Month Enrollment Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the <u>Data Center</u> and sent to your institution's CEO in November 2022.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or <u>ipedshelp@rti.org</u>.

12-Month Unduplicated Headcount and Full-Time Equivalent Students	
Total 12-month unduplicated headcount	17,733
Undergraduate student unduplicated headcount	14,098
Graduate student unduplicated headcount	3,635
Total 12-month full-time equivalent (FTE) student enrollment	
Undergraduate student FTE	7,711
Graduate student FTE	1,678
Doctor's-professional practice FTE	161