

FHSU General Education Committee

Minutes

Meeting Called by

Bradley Will, Chair

Date: Thursday April 18, 2019

Time: 3:30-5:00

Location: Smoky Hill Room, Memorial Union

Members

Douglas Drabkin (AHSS)

Marcella Marez (AHSS)

Jessica Heronemus (BE)

David Schmidt (BE)

Sarah Broman (Ed)

Kevin Splichal (Ed)

Trey Hill (HBS)

Glen McNeil (HBS)

Joe Chretien (STM)

Tom Schafer (STM)

Robyn Hartman (Lib)

Helen Miles (Senate)

Adam Schibi (SGA)

Cheryl Duffy (Goss Engl)

Tanya Smith (Grad Sch)

3:30 (1 minute) All members were present with the exception of Hartman, Heronemus, Schibi, and Splichal. Miles served as proxy for Hartman, and Schafer served as proxy for Splichal. Determined that a quorum was met.

3:31 (3 minutes) Chair informed the committee that the faculty senate has our document "FHSU CORE Program Policies and Procedures" scheduled to be discussed and voted upon at their May 7 meeting. (For this document, see the appendix to the [minutes from April 4.](#)) Given that the university has decided to continue using the Blackboard learning management system, Chair will adjust the following text in an appropriate way as he sees fit:

TENTATIVE PROCEDURE FOR ASSESSMENT OF FHSU CORE LEARNING OUTCOMES

- *Currently, FHSU is reviewing learning-management systems and assessment-reporting systems. That review will directly determine the procedure for reporting assessment data. Until the review is complete, this plan can only be considered tentative.*
- *Lacking a new LMS and assessment-reporting system, a tentative procedure utilizing the Tiger Central system is in development.*

3:34 (1 minute) Chair informed the committee that all course approval tied to the Workday system has been delayed another week. It is currently scheduled to go live on May 9.

3:35 (21 minutes) The remainder of the meeting was given to deciding what the committee needs to do next. Four things came up for discussion: (1) One idea was to appoint people to design a lower-division UNIV course to handle the outcomes for objective 1.3 (information literacy) and an upper-division UNIV course to handle the 1.1A.1-2 and the 1.5.3 outcomes (written communication and critical thinking) for students in those departments that will not be handling these outcomes within their major programs. Duffy noted that, while we will probably have to design a generic version of these courses, we may have more information about what will actually be needed after next week when departmental liaisons to the writing across the curriculum committee will gather to discuss what can be done in the various major programs. (2) Another item needing action is to set up all the faculty review panels so that they are in place in August to help design and approve CORE-ready courses and rubrics. (3) Before the end of the semester, the basic revisions to the General Education web pages (currently "Liberal Education") need to be online. This is important so that the objectives, outcomes, policies, and procedures for the CORE program are available for easy reference by our colleagues as they work on courses over the summer. (For what we decided about revising the website, see the [minutes from January 24.](#)) (4) Finally, assuming the course proposal policies and procedures receive senate approval in May, we need formally to invite departments to submit proposals for new or revised courses that would satisfy CORE outcomes.

3:56 Meeting ended. The next meeting is scheduled for Thursday April 25 in the Smoky Hill Room. (This meeting will overlap with the second of the two writing-across-the-curriculum department liaison meetings, which is scheduled to run from 3:00 to 4:00.)

Submitted by D. Drabkin, Recording Secretary

