

FHSU General Education Committee

Minutes

Meeting Called by

Bradley Will, Chair

Date: Thursday November 29, 2018

Time: 3:30-4:30

Location: Smoky Hill Room

Members

Douglas Drabkin (AHSS)

Marcella Marez (AHSS)

Jessica Heronemus (BE)

David Schmidt (BE)

Sarah Broman (Ed)

Kevin Splichal (Ed)

Trey Hill (HBS)

Glen McNeil (HBS)

Joe Chretien (STM)

Tom Schafer (STM)

Robyn Hartman (Lib)

Helen Miles (Senate)

Adam Schibi (SGA)

Cheryl Duffy (Goss Engl)

Tanya Smith (Grad Sch)

3:33 (1 minute) All members were present with the exception of Heronemus, Schibi, Schmidt, and Splichal. Hartman was serving as proxy for Heronemus, and Schafer was serving as proxy for Splichal. Determined that a quorum was met.

3:34 (1 minute) Drabkin informed the committee that Earl Ruder, university web content manager, has agreed to meet with the general education web site sub-group (Drabkin, Heronemus, and Schmidt; and Chair) in the not too distant future. Assuming the program is approved, this web site will be a primary source of information about the FHSU CORE for the university community.

3:35 (10 minutes) Chair proposed setting up a sub-group of the committee for drafting policies and procedures. These will include rules for, among other things, course applications, course approval, combining outcome-sets in the same course, and review of existing courses. Drabkin, McNeil, and Miles agreed to serve on this sub-group. In setting up these rules, Chretien recommended, "Keep it simple." His point wasn't so much that the rules themselves need to be simple, but that care needs to be taken to avoid adding more to faculty workload than is absolutely necessary.

3:45 (11 minutes) Chair brought to the committee's attention a potential problem with the Fall 2020 launch date for the FHSU CORE. It would seem that the university has agreed to move student pre-enrolling from TigerEnroll to the Workday system in Spring 2020. This means that the FHSU CORE would launch in Fall 2020 on a not-yet-live-tested student interface. Drabkin's question, "What could possibly go wrong?" was met with dark chuckles.

3:56 (19 minutes) Chair proposed setting up a sub-group of the committee for advising the faculty members who will, in Spring 2019, be developing assessment rubrics for the FHSU CORE. At a minimum, the sub-group will attempt to identify best practices for rubric design, and to provide a template to help people get started. Duffy, Marez, and Smith agreed to serve on this sub-group. The committee decided that the rubric template should have four columns: “not proficient,” “developing proficiency,” “proficient,” and “exceeding proficiency.” And the committee agreed that the best practices advice should emphasize the importance of making the criteria for each box of the rubric appropriately specific.

4:15 (13 minutes) Conversation turned to the application form that departments will be asked to fill out when submitting new courses for approval in one or another category of the FHSU CORE. The committee agreed that proposed courses need to indicate an assignment that all sections of the course will agree to use to assess each learning outcome. It was also suggested that rules be formulated for resubmitting rejected courses, and for making changes to the assessment rubrics.

4:28 Meeting ended. The committee will next meet on Thursday December 6 at 3:30 in the Trails Room of the Union.

Submitted by D. Drabkin, Recording Secretary

