

POLICY TITLE: Forsyth Library Computer, Technology, and Network Use Policy

POLICY PURPOSE: This policy describes the acceptable use of the public computers, technology, and network resources in Forsyth Library.

BACKGROUND: Forsyth Library provides computers, technology, and network access to support the educational, scholarly, and informational needs of library users.

Both on campus and online, the Library supports the American Library Association statement: “Intellectual freedom, the essence of equitable library services, provides for free access to all expressions of ideas through which any and all sides of a question, cause, or movement may be explored.”¹

APPLIES TO: This policy applies to any person using a public computer, library technology, personal technology, the internet, or the campus network in Forsyth Library regardless of affiliation with the university and to persons accessing Forsyth Library resources and services online.

DEFINITIONS: Public computer – a computer made available for research and instruction by the library

Technology – equipment or software provided by the university or in use by an individual in conjunction with Forsyth spaces, resources, and/or services

Guests – persons who are not currently employed FHSU faculty, staff or affiliates or not currently enrolled as FHSU students

Affiliates – employees of affiliate organizations such as the Fort Hays State University Foundation or Alumni Relations. Visiting researchers from other universities while on campus.

Obscene materials – refer to KSA 24-6401

POLICY STATEMENT: Public computers, technology, and network access in Forsyth Library are provided primarily for use by FHSU students, faculty, and staff to support research, teaching, and learning.

Public computers in the library require users to log in with their secure FHSU Tiger ID and password. Users may also access the internet while in Forsyth Library using their own devices, but

¹ <http://www.ala.org/advocacy/intfreedom/librarybill/interpretations>

remain subject to the terms of this policy while in the building or while accessing Forsyth technology services and resources remotely.

Guests in Forsyth Library have access to a limited number of public computers for research purposes, including use of government depository information. Guests are required to obtain a guest login at the Learning Commons Desk and may be subject to computing time limits. Guests may not have access to all library and technology resources and services.

Forsyth Library provides a comfortable and inclusive learning and research environment for all persons, including minors under the age of 18. All persons are expected to be courteous and to respect others when accessing and viewing internet material and using library technology, resources, and services in the library and online. Examples of unacceptable use includes, but are not limited to:

- viewing, printing, publishing, or displaying obscene materials or any material that that violates federal, state, or local laws or regulations, or FHSU's *Acceptable Use of Computer Resources*;
- using library computers with the intention of threatening, intimidating or invading the privacy of others;
- maliciously tampering with, disconnecting, altering, damaging, or destroying equipment or software;
- attempting to install unauthorized software;
- violating copyright, patent protection, or license agreements (e.g., unauthorized copying of software, downloading and using pirated software, systematically downloading or printing of large portions of electronic resources);
- consuming uncovered drinks or eating messy foods near computers;
- disturbing others with audio volume from technology devices (headphones are encouraged);
- attempting to gain unauthorized access to information systems through hacking or other means.

Failure to comply with this policy may result in a temporary or permanent ban from entering Forsyth Library and/or loss of access to library resources and services, or other intervention by university authorities.

**EXCLUSIONS OR
SPECIAL
CIRCUMSTANCES:**

**RELATED
DOCUMENTS:**

- [FHSU Acceptable Use of Computing Resources Policy](#)
- [\[FHSU\] Policy on Harassment](#)
- [American Library Association's Bill of Rights Interpretation](#)

**RESPONSIBLE
OFFICE:**

Forsyth Library

**RESPONSIBLE
UNIVERSITY
OFFICIAL:**

Dean, Forsyth Library

**ORIGINATION
DATE:**

June, 2019

**REVIEW
CYCLE:**

At least every 3 years

POLICY ADDRESS:

<https://fhsu.edu/library/admin/policies/index>