

# FORT HAYS STATE UNIVERSITY

Department of Residential Life

## HOUSING ACCOMMODATION REQUEST FORM

Fort Hays State University is committed to providing students with housing options that support their educational experience. If you feel that special accommodations are necessary to make on-campus living a suitable experience for you, please complete this form.

Housing Accommodation Request Forms must be submitted with appropriate documentation from a physician, psychiatrist, social worker, or other mental health professional on that professional's letterhead. These documents must be submitted to the Coordinator of Disability Student Services in Picken Hall, room 111. Once paperwork is submitted, the Coordinator of Disability Student Services will discuss the recommendation with the Director of Residential Life. After consulting, a decision will be made. If approved, a meeting will be arranged between the student and a central office staff member of Residential Life to discuss how to best accommodate the student.

### Contact Information

Name \_\_\_\_\_ University ID No. \_\_\_\_\_  
*Last (Family) First Middle*

Email \_\_\_\_\_ Phone \_\_\_\_\_ Requested Year \_\_\_\_\_  
*(e.g. 2015-2016)*

Home Address \_\_\_\_\_  
*Street City State Zip Code*

### Academic Status

Freshman  Sophomore  Junior  
 Senior  Graduate  Special

### Room Accessibility

First Floor  Private Bath  Serv. Animal  Single Room  
 Wheelchair  Other \_\_\_\_\_

### Summary of Housing Needs

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Signature \_\_\_\_\_ Date \_\_\_\_\_

----- FOR OFFICE USE ONLY -----

Disability Student Services Approval

Date

Residential Life Office Approval

Date

Notes