

FHSU STAFF SENATE

Meeting Minutes

December 13, 2022

Stouffer Lounge, Memorial Union and Zoom - 1:30 pm

- I. President Bob Duffy called the meeting to order at 1:30 pm.
- II. President Bob Duffy passed around a survey for Senators to vote on ideas for staff appreciation
- III. Roll Call of Members:
 - a. Per the attached Roll Call Register
- IV. Guests:
 - a. The American Democracy Project (ADP) – Letter of support for polling place
 - i. Grace McCord and Madison Albers presented on their initiative to bring a polling place to campus
 - ii. Need:
 - a) Most other institutions have a polling place on campus
 - b) Get students engaged in Hays politics
 - c) FHSU is below the national average of campus voting rates
 - d) FHSU voter registration is in line with averages, we just need to get them to the polls
 - e) Voting rate of registered FHSU students is 75%
 - iii. Proposal:
 - a) Move current 601 Main Street polling location to the FHSU Memorial Union
 - b) It would affect roughly 70 community individuals
 - iv. Concerns:
 - a) Location: Memorial Union – high traffic area that is ADA compliant
 - b) Parking: Campus PD supports opening CATS building parking lot and being slow on ticketing on voting days
 - i. Campus PD expressed that safety would not be a concern
 - c) Poll Workers: SGA, student organizations/clubs
 - d) Costs: minimizing costs by moving instead of creating new location
 - v. Questions from Staff Senate:
 - a) Will students have to vote based on their home town address?
 - i. They would still have to utilize mail in ballots to vote on home issues
 - b) What feedback have you had from the community?
 - i. They're still setting the groundwork
 - ii. Have considered attending Hays and county commission meetings
 - c) Have you looked into establishing a new location?
 - i. Costs of purchasing new polling equipment is the #1 barrier
 - d) What efforts have been made to better educate the student population?
 - i. Efforts have been made and will continue to engage local government representatives
 - ii. Times Talks have been ongoing
 - e) Would the voting location be open to all employees and students?

- i. Only those who live in the designated polling site location area
 - f) How many people are registered to vote at the current Main Street location?
 - i. Guest Les Mackey thought it was around 200
 - g) What is student interest?
 - i. Past efforts had gained 700 signatures 4 or 5 years ago
 - h) Would it be open to early voting which would open it up to more people vs. only those who live in the area?
 - i. That is a possibility to explore depending on success of initial push
 - i) What is the plan if the Ellis County Clerk says no?
 - i. Go back to the drawing board to see if it's worth fighting for
 - j) Are there accessibility benefits of FHSU location vs. current polling place?
 - i. All buildings for polling have to be ADA accessible
 - ii. No clear advantage of FHSU over current location
- vi. ADP is requesting a letter of support from Staff Senate to take with them to the County Clerk
- vii. The Senate will discuss and vote during New Business
- b. Shannon Lindsey – Workflex + nominations
 - i. Shannon was not present, but President Bob Duffy will forward an email from her to Senators with Workflex update and information regarding nominations for service awards. Nominations are due January 6th.

V. Approval of Minutes:

A motion was made by Garrett McBlair and seconded by Diana Staab to approve the meeting minutes from November 8, 2022. The motion was carried.

VI. Treasurers Report:

- a. \$1,831.94 in the Foundation account for scholarships as of October 11, 2022
- b. \$1,242.19 in the OOE Budget account as of November 6, 2022

VII. Social Report:

- a. Discussed recent births/deaths
- b. Past President Jennifer Whitmer delivered supplies to Tyler Marcotte to take over duties

VIII. Orientation Report: 10/30/2022 to 11/12/2022

- a. No longer with FHSU: no retirements or terminations
- b. New to FHSU: Caden Showalter, Logan King, Bryce Thornton (Rehire)
- c. Promotions and job changes: Chantelle Arnold

IX. Cabinet Update:

- a. Tuition Assistance Program revisions (Being Considered):
 - i. Removing wait for new employees
 - ii. Changing scaled benefits to immediate family
 - iii. Adding Foundation Employees
 - iv. Online courses still qualify, but have to pay difference
- b. Knowledge and Scholarship Committee charged to address research opportunity consistency- Jennifer Sauer, Chair
- c. Faculty:
 - i. A morale survey in the Spring

- d. Foundation
 - i. Looking for ways to have scholarship recipients attend receptions with donors
 - ii. Angela Pool-Funai chairing Campus Campaign
 - iii. Seeking department/college-level philanthropic priorities
 - iv. Foundation/Alumni merger on schedule
- e. Facilities
 - i. Library design team determining floor space for future collections which will determine floor space available for other elements
 - ii. Bickle-Schmidt Athletic Complex adjusting plans Bid scheduled for May
 - iii. Gross HVAC bid scheduled for late June
- f. Academic Affairs
 - i. CAHSS reorg to KBOR December Meeting
 - ii. Dean search chaired by Jeff Briggs under way
 - iii. Faculty Senate considering Gen Ed Proposal (passed)
 - iv. Final rpk report to KBOR this month
- g. Student Affairs
 - i. Flu shots available
 - ii. Diversity Graduation December 15 at 4pm Union Black and Gold
 - iii. Spring and Summer New Student Orientation Schedule
- h. Other
 - i. Funding pathways document attached in Cabinet minutes. Shannon Lindsey always happy to visit with anyone about compensation.

Detailed agendas and Summary Notes are available through the following links which can also be found in emails from Tara Garcia in the President's Office:

PC users <\\ad.fhsu.edu\fhsudata\UniversityDocs\Cabinet>
 Mac users <smb://ad.fhsu.edu/fhsudata/UniversityDocs/Cabinet>

X. Reports

- a. Staff Senate Committees
 - i. Goals Committee- President-Elect Nicole Frank
 - a) Have met 3 times
 - b) Reviewed survey feedback
 - c) Started to use action/impact matrix
 - i. Committee has provided a few action item examples
 - d) Will be hosting a few listening/feedback sessions to help gather ideas for action items
 - i. 1 on campus on January 4th, 1 on Zoom on January 6th, and an open asynchronous like a survey to open it up to those who might struggle to attend on of the sessions
 - ii. Events/Promotion Committee – Susan Relaford on behalf of Pam Groff
 - a) Holiday Door Decorating Contest
 - i. Over 50 entries received
 - ii. Guidelines/instructions might need to be more defined moving forward
 - iii. Early judging took place, but offices were asked if they were finished decorating first

- iv. Request for a list of participants to be sent out so others can look at decorations
 - b) Working on a St. Patrick's Day scavenger hunt
- b. KBOR Groups/Committee
 - i. Satisfaction Survey Committee- Past President Jennifer Whitmer
 - a) Last step is to present to KBOR and COPS
 - i. KU has not done any work towards this
 - ii. Jennifer Whitmer has stepped up and will handle the presentation with Docking Institute
 - b) Survey is posted on our website with the link emailed to all staff
 - c) Future steps include listening sessions to develop actionable items through the Goals Committee
 - d) It's important for all Council schools to take action items on survey results
 - e) KBOR is livestreamed on YouTube for any who want to watch presentation
 - ii. UPS Council and USSC- Past President Jennifer Whitmer
 - a) KU, the host school, has not held any meetings all year
 - b) Jennifer Whitmer stepped in and hosted a meeting this morning
 - c) Hopefully KU will follow through with commitment moving forward in Spring semester
- c. University Committees
 - i. Library- no report
 - ii. Staff Development – no report
- d. Shared Governance
 - i. Faculty Senate – Faculty Senate President Rob Byer
 - a) Gen Ed passed
 - i. Hosted open Q&A session prior to vote
 - ii. Hoping to start students on the new Gen Ed next fall
 - iii. Things already approved will be grandfathered in
 - iv. 34 – 36 credit hours
 - v. President Rob Byer is unsure of the next steps regarding possible KBOR approval and campus communication
 - ii. SGA – Garrett McBlair
 - a) SGA passed resolution in support of excused absence for students to travel back home to vote
 - b) Passed bill to include international student representation on SGA
 - c) Working on Educational Opportunity fund application approvals
 - iii. AAUP – President-Elect Nicole Frank
 - a) Working on clarifying what AAUP oversees vs Faculty Senate
 - b) KU is unionizing and will be holding a vote soon (as of Nov. 15th)
 - c) Looking at electing President sooner in FHSU AAUP chapter
 - d) Working on making language more by-lawish
 - e) Gene Rice shared membership drive update
 - i. Looking for more ways to increase membership now that they're AFT affiliated
 - f) Negotiations are only focused on salary this year

XI. Old Business

- a. None

XII. New business

- a. Letter to ADP supporting on-campus polling location
 - i. Discussion occurred – no concerns
 - ii. It was suggested that a letter of support would come from the executive team
 - a) A motion was made by Lisa Lang and seconded by Susan Relaford.
The motion was carried.

XIII. Miscellaneous:

- a. President Bob Duffy requested for Senators to grade him as Senate President
- b. Card for Mark and Sandi Cook
- c. Staff Appreciation – please complete survey for ideas
- d. Thank You card was passed around for President Tisa Mason for the extra paid University Holiday days

XIV. Next Meeting: Tuesday, January 10, 2023, at 1:30 pm, Stouffer Lounge in the Union and Zoom

XV. Adjournment: A motion was made by Susan Relaford and seconded by Lisa Lang to adjourn the meeting at 2:39 PM. The motion was carried.

Respectfully Submitted,



Misty Koonse
University Staff Senate Secretary

Officers**Present? Voting**

President	Bob Duffy		UPS	yes	Yes
President-Elect	Nicole Frank		UPS	yes	Yes
Secretary & Senator	Misty Koonse		UPS	Yes	Yes
Past President	Jennifer Whitmer		UPS	yes	No

Provost/Vice President of Academic Affairs**Term Ends****Present? Voting**

Senator	Falynn Rogers	2023	UPS	yes	Yes
Senator- seat ends 2023	Lacey Wegner	2023	UPS	yes	Yes
Senator	Amy Richecky	2024	UPS	Yes	Yes
Senator	Staci Kinderknecht	2024	UPS	No	No
Senator & Secretary	Misty Koonse	2024	UPS	Listed Above	No
Senator	Diana Staab	2024	UPS	yes	Yes
1st Alternate					
2nd Alternate					
3rd Alternate					
4th Alternate					
5th Alternate					

Vice President of Student Affairs**Term Ends****Present? Voting**

Senator	Ashley Moore	2023	UPS	yes	Yes
Senator	Pam Groff	2023	UPS	Yes	No
Senator	Hanna Hearld	2024	UPS	yes	Yes
Senator	Lisa Lang	2024	USS	yes	Yes
Senator	Garrett McBlair	2024	UPS	yes	Yes
1st Alternate	Tobi Neuberger		UPS	Yes	No
2nd Alternate					
3rd Alternate					
4th Alternate					
5th Alternate					

Vice President of Administration & Finance**Term Ends****Present? Voting**

Senator	Christopher Feldt	2023	UPS	No	No
Senator	Tyler Marcotte	2023	UPS	yes	Yes
Senator	Lisa Morgan	2024	USS	yes	Yes
Senator	Susan Relaford	2024	UPS	yes	Yes
Senator- won't be filled until 2023 election					
1st Alternate	Mark Grieve		USS	No	No
2nd Alternate					
3rd Alternate					
4th Alternate					
5th Alternate					

Senators Present (in person)	12		
Alternates for Senators Present (in person)	0		
Total Present	12		
Need for Quorum	9	Quorum was	Met

Guests

- Grace McCord
- Madison Albers
- Donna Augustine
- Brittney Squire
- Rob Byer
- Sarah Albers
- Les Mackey
- Anne Basgall
- Sarah Taggart