

FHSU STAFF SENATE
Meeting Minutes
October 8, 2024
Pioneer Room and Zoom – 1:30pm

- 1) President Bob Duffy called the meeting to order at 1:30 pm
- 2) Roll Call of Members
 - a) Per the attached Roll Call Register
- 3) Approval of September meeting minutes
 - a) A motion was made by Kerri Schiffelbein and seconded by Falynn Rogers to approve the September 10th meeting minutes. The motion was carried.
- 4) Guests:
 - a) Staff Member of the Month Recipient
 - i) The committee is working very diligently on getting these caught up.
 - b) Administration & Finance: Wesley Wintch
 - i) Talked about the New Strategic Plan. Thank you to everyone who had a chance to be involved. Town Hall Meeting October 15th at 3:30 pm in AH 169 – going over the strategic plan.
 - ii) 20th Day numbers are looking good – up 0.3%
 - iii) Tuition Assistance – working thru it
 - iv) HR Director under review, hopefully shortly have an answer
 - v) Holiday talk is happening but nothing yet.
 - c) Faculty Senate: Shane Schartz
 - i) Not at the meeting
 - d) Student Government Association
 - i) Not at the meeting
 - e) Online Student Government Association
 - i) Not at the meeting
- 5) Treasurer Report
 - a) Foundation Report - \$2,283.82 (as of October 7th, 2024)
 - b) OOE Report - \$1,583.60 (as of October 7th, 2024)
- 6) Social Report – two cards sent and a Thank you to President Mason
- 7) Orientation Report
 - a) No Longer with FHSU: Jennifer Chamberlain, Donald Waldschmidt II
 - b) New to FHSU: Garrett Rupp, Alyssa Baldaran (Rehire)
 - c) Job Changes: None
 - d) Retirements: None
- 8) President’s Cabinet Updates
 - a) Detailed Agendas and Summary Notes are available through the following links:
 - i) PC users <\\ad.fhsu.edu\fhdata\UniversityDocs\Cabinet>

- ii) Mac users <smb://ad.fhsu.edu/fhsudata/UniversityDocs/Cabinet>
 - (1) Due to security restrictions, the link will not work for Mac users. Make sure you are either using an FHSU Main Campus internet connection or connected to the VPN. From there, open the Finder > Go > Connect to Server > Copy and Paste the Above Text > Connect.
 - b) Tuition Assistance Policy approved, political activity policy reminder.
 - i) We are thrilled to offer tuition assistance this semester to 103 dependents, 58 employees, and 27 spouses! The data breakdown is as follows:
 - (1) 10 – Affiliated Tuition Assistance – Dependent
 - (2) 5 – Affiliated Tuition Assistance – Employee
 - (3) 3 - Affiliated Tuition Assistance – Spouse
 - (4) 93 – FHSU Dependent Tuition Assistance Program
 - (5) 52 – FHSU Employee Tuition Assistance Program
 - (6) 24 – FHSU Spouse Tuition Assistance Program
 - c) Huron Company hired to help with ERP, which is Workday, just a technical team has been appointed: Andrew Feldstein, Mark Griffin, Dennis King, Kristi Mills, and Doug Storer. Just the very beginning of this process.
 - d) Student Success Reorganization charge to Joey Linn and Jill Arensdorf
 - e) Presidents from Fort Hays Tech NC and Fort Hays Tech NW on cabinet now.
 - f) Please look into this each month.
- 9) Other Reports
- a) Staff Senate Committees
 - i) Goals Committee (*Richard Weber- Chair, Tyler Marcotte, Marnie Kohl, Nikki Houchen*)
 - (1) Hope to get together soon
 - ii) Recognition Committee (*Erica Meneses-Chair, Tyler Marcotte, Falynn Rogers, Raeleann Weigel, Kerri Schiffelbein*)
 - (1) Meeting Friday October 11th to do some selections
 - iii) Events/Promotion Committee (*Marnie Kohl, Erica Meneses Tyler Marcotte*)
 - (1) Bob was asked about a Halloween door decorating contest, but that will not be happening.
 - iv) Scholarship Committee (*Diana Staab, Raeleann Weigel, Kerri Schiffelbein, Tyler Marcotte*)
 - (1) Nothing to report
 - v) Compensation Committee (*Nicole Frank,-Chair, Diana Staab, Bob Duffy*)
 - (1) Administration looking at limiting or doing away with Staff's ability to teach classes, that has been updated they are no longer looking at that. But they are or were considering limiting the number of credits that staff can teach. There is opportunity for communication and discussion.
 - b) KBOR Groups/Committees
 - i) UPS Council/USSC Joint Meeting (*Nicole Frank, Marnie Kohl, Bob Duffy*)
 - (1) Nicole shared our concerns about Staff teaching issue. Shared the information from other schools about staff teaching.
 - (2) Shared about out tuition reimbursement policy.
 - (3) Stipend for Staff Senate leaders.

- (4) Each school will look at the survey
- c) University Committees
 - i) Library (*Lacey Wegner*)
 - (1) Limited capacity in the library. There are four staff members that are currently in the building, and either their previous offices or temporary offices until they are finished with the new ones. The main desk is back in the library, so we still do tech checkout like they did before, in a regular capacity. They do not have access to a large part of their collection, but they do have access to their general collection, but it must be pulled. So full requests have to be placed for those materials, because they can only access those materials after hours when the construction crew is not on site.
 - (2) The teaching and research staff from the library with the Dean and administrative assistant are all still in Custer.
 - (3) This committee has been paused until the end of the Forsyth Library renovations.
 - ii) Staff Development (*Bob Duffy*)
 - (1) Approved 20 applicants
 - (2) Next Due Date is November 1st
- d) Shared Governance
 - i) Faculty Senate (*Nicole Frank*)
 - (1) Updates from Provost Jill Arnsdorf shared the full strategy plan would be emailed from President Mason later that evening. Everyone should have received an email from President Mason with that information.
 - (2) Provost Jill Arnsdorf shared information about the new pathways for math and English and she would be recording a podcast to share to academic affairs.
 - (3) Reorganization of Student Success – a charge from President Mason to VP Lynn and Provost Arnsdorf. The purpose is to reorganize our structure, to serve students better, not about cutting positions.
 - (4) The KBORD faculty award that had been in place for 20 years, but it had never been awarded, had now been awarded for the 1st time.
 - (5) Senators expressed frustrations over not being given the opportunity to provide input for the digital Master plan.
 - ii) SGA (*Kim Cebula*)
 - iii) AAUP (*Nicole Frank*)
 - iv) Updates from President Mason (*Bob Duffy*)
 - v) University Support Staff Disciplinary Action Appeals (*Tyler Marcotte*)
- 10) Unfinished Business
 - a) Disciplinary Action Appeals Committee
 - i) Mark Grieve will serve for USS
- 11) New Business
 - a) Senator Election
- 12) Miscellaneous
 - a) Updates

- b) Reminders
- c) Open Discussion of Concerns, Issues, Communication Gaps, etc.
- d) Senator Appreciation
 - i) Thank you, Erica Meneses, for working so hard on catching up on the Staff Senate for the Month Awards. Also, a Thank you to Diana for keeping me on my toes.
- e) Next Meeting: Tuesday, November 12, 2024, at 1:30pm, Pioneer Room and Zoom

13) Adjournment: A motion was made by Raeleann Weigel and seconded by Mark Grieve to adjourn the meeting at 2:08 pm. The motion was carried.

Respectfully Submitted,

Diana Staab

Diana Staab
University Staff Senate Secretary

October 8th, 2024

Officers

				Present?	Voting
President	Robert Duffy		UPS	Yes	
President-Elect	Richard Weber		UPS	Yes	
Secretary & Senator	Diana Staab		UPS	Yes	Yes
Past President	Nicole Frank		UPS	Yes	No

Provost/Vice President of Academic Affairs

		Term Ends		Present?	Voting
Senator	Falynn Rogers	2025	UPS	Yes	Yes
Senator & Secretary	Diana Staab	2025	UPS	Listed Above	
Senator	Kelly Lagree	2026	UPS	Yes	Yes
Senator	Patricia Duffey	2026	USS	Yes	Yes
Senator	Lacey Wegner	2026	UPS	Yes	Yes
1st Alternate					
2nd Alternate					
3rd Alternate					
4th Alternate					
5th Alternate					

Vice President of Student Affairs/President's Office

		Term Ends		Present?	Voting
Senator	Marnie Kohl	2025	UPS	Yes	Yes
Senator	Diane Hernandez	2025	UPS	Yes	Yes
Senator	Kimberly Cebula	2026	UPS	Yes	Yes
Senator	Nikki Houchen	2026	UPS	No	No
Senator	Erica Meneses	2026	UPS	Yes	Yes
1st Alternate	Tobi Neuburger		UPS		
2nd Alternate	Dawne Leiker		UPS		
3rd Alternate					
4th Alternate					
5th Alternate					

Zoom

Vice President of Administration & Finance

		Term Ends		Present?	Voting
Senator	Kerri Schiffelbein	2025	UPS	Yes	Yes
Senator	Raeleann Weigel	2025	UPS	Yes	Yes
Senator	Tyler Marcotte	2025	UPS	Yes	Yes
Senator		2026	UPS		
Senator	Mark Grieve	2026	USS	Yes	Yes
1st Alternate					
2nd Alternate					
3rd Alternate					
4th Alternate					
5th Alternate					

Senators Present

Alternates for Senators Present

Total Present

Need for Quorum	9	Quorum was	Met
-----------------	---	------------	-----

Guests

Anne Basgall

Johnae Robles

Brenda Hampton

Katie Lunsford

Dawne Leiker

Amy Gregg

Ann Noble

Shelley Bryant

Amanda Ricke

Deserae Schluckebier

Carrie Lane

Madisyn Green

Brooke Becker

Zhongnu Yao

Bonnie Werth

Nikki Houchen

Amy Richercky

Heather McWhirter

Baron Green

Shane Scharz

Aubrey Engel

Tawnya Rohr

Sarah Patterson

Sara Dreher

Cameron Shoemaker