

**FHSU STAFF SENATE**  
**Special Meeting Minutes**  
July 9, 2024,  
Prairie Room and Zoom – 1:30 pm

- 1) President Les Mackey called the meeting to order at 1:30 pm
- 2) Roll call of Members
  - a) Per the attached Roll Call Register
- 3) Proof of Request for Special Meeting - Attached
- 4) Proof of Written Notification of Special Meeting - Attached
- 5) Special Business:
  - a) Motion to elect senator to fill vacant Student Affairs and Office of the President seat.
    - i) Vice President of Student Affairs/President's Office – voted by verbal affirmation  
(1) Senators elected: Robert Duffy into the open senate seat
  - b) Motion to elect president.
    - i) Nominations for President since Les Mackey is leaving the University  
(1) Robert Duffy – introduction
    - ii) Election of President  
(1) Verbal vote – Unanimous: 12 yes, 0 no
- 6) Adjournment: A motion was made by Lacey Wegner and seconded by Mark Grieve to adjourn the meeting at 1:40 pm. The motion was carried.

Respectfully Submitted,

*Diana Staab*

Diana Staab  
University Staff Senate Secretary

Special Meeting 7-9-2024

**Officers**

				<b>Present?</b>	<b>Voting</b>
President	Les Mackey		UPS	Yes	Yes
President-Elect					
Secretary & Senator	Diana Staab		UPS	Yes	Yes
Past President	Nicole Frank		UPS	Yes	No

**Provost/Vice President of Academic Affairs**

**Term Ends**

**Present?**

**Voting**

Senator	Falynn Rogers	2025	UPS	Yes	Yes
Senator & Secretary	Diana Staab	2025	UPS	Listed Above	
Senator	Kelly Lagree	2026	UPS	Yes	Yes
Senator	Ian Trevethan	2026	UPS	Yes	Yes
Senator	Lacey Wegner	2026	UPS	Yes	Yes
1st Alternate	Lei Wang		UPS		
2nd Alternate	Patricia Duffey		UPS		
3rd Alternate					
4th Alternate					
5th Alternate					

**Vice President of Student Affairs/President's Office**

**Term Ends**

**Present?**

**Voting**

Senator	Marnie Kohl	2025	USS	Yes	
Senator		2025	UPS		
Senator	Kimberly Cebula	2026	UPS	Yes	
Senator	Nikki Houchen	2026	UPS	Yes	
Senator	Erica Meneses	2026	UPS	Yes	
1st Alternate					
2nd Alternate					
3rd Alternate					
4th Alternate					
5th Alternate					

**Vice President of Administration & Finance**

**Term Ends**

**Present?**

**Voting**

Senator	Kerri Schifflbein	2025	UPS	No	
Senator	Raeleann Weigel	2025	UPS	Yes	Yes
Senator	Tyler Marcotte	2025	UPS	No	
Senator	Richard Weber	2026	UPS	Yes	Yes
Senator	Mark Grieve	2026	USS	Yes	Yes
1st Alternate					
2nd Alternate					
3rd Alternate					
4th Alternate					
5th Alternate					

Senators Present

Alternates for Senators Present

Total Present

Need for Quorum	9	Quorum was	Met
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## **Guests**

Katie Lunsford  
Kenadee O'Brien  
Doug Storer  
Kristen Pfeifer  
Amy Gregg  
Roger Weigel  
Anne Basgall  
Bonnie Werth  
Britny Cox  
Madisyn Green  
Sarah Patterson  
Jennifer Whitmer  
Amy Richecky

## Diana Staab

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**From:** Nicole Frank  
**Sent:** Tuesday, June 18, 2024 8:34 PM  
**To:** staffsenate  
**Subject:** FW: Special Meeting

Nicole M. Frank (she/her)  
Director of Professional Development  
Teaching Innovation & Learning Technologies  
Fort Hays State University  
[nmfrank@fhsu.edu](mailto:nmfrank@fhsu.edu) | Hammond 220 | 785.628.5721  
[Chat with me on Teams](#)  
<https://www.linkedin.com/in/nicolemfrank/>  
[Information about FHSU Blackboard Ultra Conversion](#)

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**From:** Kelly Lagree <kmlagree@fhsu.edu>  
**Date:** Tuesday, June 18, 2024 at 8:32 PM  
**To:** Nicole Frank <nmfrank@fhsu.edu>, Lei Wang <l\_wang69@fhsu.edu>, Marnie Kohl <mkohl@fhsu.edu>, Diana Staab <dlstaab4@fhsu.edu>, Fallynn Rogers <frrogers@fhsu.edu>, Ian Trevethan <IJTrevethan@fhsu.edu>, Lacey Wegner <llwegner@fhsu.edu>, Brett Gerber <bjgerber3@fhsu.edu>, Kimberly Cebula <kacebula@fhsu.edu>, Nikki Houchen <nlhouchen@fhsu.edu>, Erica Meneses <e\_meneses@fhsu.edu>, Kerri Schiffelbein <kmschiffelbein@fhsu.edu>, Raeleann Weigel <rweigel@fhsu.edu>, Tyler Marcotte <tjmarcotte@fhsu.edu>, Richard Weber <rdweber3@fhsu.edu>, Mark Grieve <mgrieve@fhsu.edu>  
**Cc:** Lesley Mackey <lwmackey@fhsu.edu>, Robert Duffy <rduffy@fhsu.edu>, Patricia Duffey <pduffey@fhsu.edu>  
**Subject:** Re: Special Meeting

I request that we set a special meeting to elect a new president.

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**From:** Nicole Frank <nmfrank@fhsu.edu>  
**Sent:** Tuesday, June 18, 2024 8:30:07 PM  
**To:** Lei Wang <l\_wang69@fhsu.edu>; Marnie Kohl <mkohl@fhsu.edu>; Diana Staab <dlstaab4@fhsu.edu>; Fallynn Rogers <frrogers@fhsu.edu>; Kelly Lagree <kmlagree@fhsu.edu>; Ian Trevethan <IJTrevethan@fhsu.edu>; Lacey Wegner <llwegner@fhsu.edu>; Brett Gerber <bjgerber3@fhsu.edu>; Kimberly Cebula <kacebula@fhsu.edu>; Nikki Houchen <nlhouchen@fhsu.edu>; Erica Meneses <e\_meneses@fhsu.edu>; Kerri Schiffelbein <kmschiffelbein@fhsu.edu>; Raeleann Weigel <rweigel@fhsu.edu>; Tyler Marcotte <tjmarcotte@fhsu.edu>; Richard Weber <rdweber3@fhsu.edu>; Mark Grieve <mgrieve@fhsu.edu>  
**Cc:** Lesley Mackey <lwmackey@fhsu.edu>; Robert Duffy <rduffy@fhsu.edu>; Patricia Duffey <pduffey@fhsu.edu>  
**Subject:** Re: Special Meeting

**Just a bit of clarity:** We do need to elect the president position before we do anything else. Without a president, there is no senate. I know the president-elect position is also vacant, but we can address that once we get the president elected.

Procedurally speaking, we need one more senator to **request a special meeting to elect a new president**, in order to hold the meeting to do so, per our bylaws.

Thank you,

Nicole M. Frank (she/her)  
Director of Professional Development  
Teaching Innovation & Learning Technologies  
Fort Hays State University  
[nmfrank@fhsu.edu](mailto:nmfrank@fhsu.edu) | Hammond 220 | 785.628.5721  
[Chat with me on Teams](#)  
<https://www.linkedin.com/in/nicolemfrank/>  
[Information about FHSU Blackboard Ultra Conversion](#)

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**From:** Lei Wang <l\_wang69@fhsu.edu>  
**Date:** Tuesday, June 18, 2024 at 5:14 PM  
**To:** Marnie Kohl <mkohl@fhsu.edu>, Diana Staab <dlstaab4@fhsu.edu>, Falynn Rogers <frrogers@fhsu.edu>, Kelly Lagree <kmlagree@fhsu.edu>, Ian Trevethan <IJTrevethan@fhsu.edu>, Lacey Wegner <llwegner@fhsu.edu>, Brett Gerber <bjgerber3@fhsu.edu>, Kimberly Cebula <kacebula@fhsu.edu>, Nikki Houchen <nlhouchen@fhsu.edu>, Erica Meneses <e\_meneses@fhsu.edu>, Kerri Schiffelbein <kmschiffelbein@fhsu.edu>, Raeleann Weigel <rrweigel@fhsu.edu>, Tyler Marcotte <tjmarcotte@fhsu.edu>, Richard Weber <rdweber3@fhsu.edu>, Mark Grieve <mgrieve@fhsu.edu>  
**Cc:** Lesley Mackey <lwmackey@fhsu.edu>, Nicole Frank <nmfrank@fhsu.edu>, Robert Duffy <rduffy@fhsu.edu>, Patricia Duffey <pduffey@fhsu.edu>  
**Subject:** Re: Special Meeting

I request to hold a special meeting to discuss and fill the president elect position.

Best,  
Lei

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**From:** Marnie Kohl <mkohl@fhsu.edu>  
**Sent:** Tuesday, June 18, 2024 4:55 PM  
**To:** Diana Staab <dlstaab4@fhsu.edu>; Falynn Rogers <frrogers@fhsu.edu>; Kelly Lagree <kmlagree@fhsu.edu>; Ian Trevethan <IJTrevethan@fhsu.edu>; Lacey Wegner <llwegner@fhsu.edu>; Brett Gerber <bjgerber3@fhsu.edu>; Kimberly Cebula <kacebula@fhsu.edu>; Nikki Houchen <nlhouchen@fhsu.edu>; Erica Meneses <e\_meneses@fhsu.edu>; Kerri Schiffelbein <kmschiffelbein@fhsu.edu>; Raeleann Weigel <rrweigel@fhsu.edu>; Tyler Marcotte <tjmarcotte@fhsu.edu>; Richard Weber <rdweber3@fhsu.edu>; Mark Grieve <mgrieve@fhsu.edu>  
**Cc:** Lesley Mackey <lwmackey@fhsu.edu>; Nicole Frank <nmfrank@fhsu.edu>; Robert Duffy <rduffy@fhsu.edu>; Lei Wang <l\_wang69@fhsu.edu>; Patricia Duffey <pduffey@fhsu.edu>  
**Subject:** RE: Special Meeting

I request to hold a special meeting to discuss and fill the president elect position.

*Thank you, Marnie*

Deliberative | Context | Input | Learner | Achiever

Marnie Kohl | International Services Coordinator | International Student Services Office

Fort Hays State University  
600 Park St. | Memorial Union 014 | Hays, KS 67601  
785.628.4178  
mkohl@fhsu.edu  
[www.fhsu.edu/international](http://www.fhsu.edu/international)

Book an appointment with me: <https://calendly.com/mlkohl>

**Regular Office Hours**

Monday – Friday 8:00am to 4:30pm CST

**Summer Business Hours (May to Aug):**

Monday-Thursday 7:30am to 5:00pm

Friday 7:30am to 11:30am



**FORT HAYS STATE  
UNIVERSITY**  
GLOBAL AFFAIRS AND  
INTERNATIONAL  
STUDENT SERVICES

**From:** Diana Staab <dlstaab4@fhsu.edu>

**Sent:** Tuesday, June 18, 2024 3:54 PM

**To:** Falynn Rogers <frrogers@fhsu.edu>; Kelly Lagree <kmlagree@fhsu.edu>; Ian Trevethan <IJTrevethan@fhsu.edu>; Lacey Wegner <llwegner@fhsu.edu>; Marnie Kohl <mkohl@fhsu.edu>; Brett Gerber <bjgerber3@fhsu.edu>; Kimberly Cebula <kacebula@fhsu.edu>; Nikki Houchen <nlhouchen@fhsu.edu>; Erica Meneses <e\_meneses@fhsu.edu>; Kerri Schiffelbein <kmschiffelbein@fhsu.edu>; Raeleann Weigel <rrweigel@fhsu.edu>; Tyler Marcotte <tjmarcotte@fhsu.edu>; Richard Weber <rdweber3@fhsu.edu>; Mark Grieve <mgrieve@fhsu.edu>

**Cc:** Lesley Mackey <lwmackey@fhsu.edu>; Nicole Frank <nmfrank@fhsu.edu>; Robert Duffy <rduffy@fhsu.edu>; Lei Wang <l\_wang69@fhsu.edu>; Patricia Duffey <pduffey@fhsu.edu>

**Subject:** Special Meeting

Hello Senators,

I would like to request a special meeting for Staff Senate to be held so that we can get a President elected to fill the position that Les will be leaving. Just a reminder to hold a special meeting we need to have at least four senators send written request. If you feel that we need to hold this meeting, please hit reply all to this email.

Thank you,

*Diana Staab*

**Senior Administrative Assistant  
Department of Biological Sciences  
Staff Senate Secretary**

Fort Hays State University

**Albertson Hall 302**

(785) 628-4214



## Diana Staab

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**From:** Kerri Schiffelbein  
**Sent:** Wednesday, July 3, 2024 2:18 PM  
**To:** staffsenate  
**Subject:** RE: Staff Senate Special Meeting

I will not be able to be at the Special Meeting scheduled for July 9<sup>th</sup> as I will be out on vacation.

Sorry!

*Kerri Schiffelbein*

**From:** staffsenate <staffsenate@fhsu.edu>  
**Sent:** Tuesday, July 2, 2024 3:59 PM  
**To:** Falynn Rogers <frrogers@fhsu.edu>; Kelly Lagree <kmlagree@fhsu.edu>; Diana Staab <dlistaab4@fhsu.edu>; Ian Trevethan <IJTrevethan@fhsu.edu>; Lacey Wegner <llwegner@fhsu.edu>; Lei Wang <l\_wang69@fhsu.edu>; Patricia Duffey <pduffey@fhsu.edu>; Marnie Kohl <mkohl@fhsu.edu>; Kimberly Cebula <kacebula@fhsu.edu>; Nikki Houchen <nlhouchen@fhsu.edu>; Erica Meneses <e\_meneses@fhsu.edu>; Kerri Schiffelbein <kmschiffelbein@fhsu.edu>; Raeleann Weigel <rrweigel@fhsu.edu>; Tyler Marcotte <tjmarcotte@fhsu.edu>; Richard Weber <rdweber3@fhsu.edu>; Mark Grieve <mgrieve@fhsu.edu>; Lesley Mackey <lwmackey@fhsu.edu>; Nicole Frank <nmfrank@fhsu.edu>; Robert Duffy <rduffy@fhsu.edu>  
**Subject:** Staff Senate Special Meeting

Hello,

This email serves as notice that there will be a Special Meeting of the University Staff Senate on July 9<sup>th</sup>, 2024. This meeting will be held at 1:30 pm in the Prairie Room. We need all the senators to attend in person as there will be voting going on. This meeting will be limited to senators and our alternates. The agenda for this meeting is attached. No other business will be discussed at this meeting.

I will send out an email later this week to all staff, notifying them of this meeting.

If you have any questions, please contact any of the Officers on Staff Senate.

Thank you,

*Diana Staab*

**Senior Administrative Assistant  
Department of Biological Sciences  
Staff Senate Secretary**

Fort Hays State University  
**Albertson Hall 302**  
(785) 628-4214