

FHSU STAFF SENATE
Meeting Minutes
September 10, 2024
Pioneer Room and Zoom – 1:30pm

- 1) President Bob Duffy called the meeting to order at 1:30 pm
- 2) Roll call of Members
 - a) Per the attached Roll Call Register
- 3) Approval of August meeting minutes
 - a) A motion was made by Raeleann Weigel and seconded by Erica Meneses to approve the August 6th meeting minutes. The motion was carried.
- 4) Guests:
 - a) Staff Member of the Month Recipient: Nothing to report
 - b) Administration & Finance: Wesley Wintch
 - i) Welcome to a new and great year
 - c) Faculty Senate: Shane Schartz
 - i) Faculty Senate has had two meetings already which were back to back. They changed their bylaws at the end of last year which they use to have 2 meetings in the spring and now they are in the fall. Going pretty well so far, had a lot of our action happening in their standing committees, and those standing committees are just meeting this week. Not a lot to report.
 - d) SGA: Ella Burrows: Not Here
- 5) There was a motion to move the elections up in the agenda order was made by Tyler Marcotte and seconded by Kim Cebula. The motion was carried.
 - a) Open seat for Student Affairs/Office of the President constituency.
 - i) Diane Hernandez will fill the open seat for 1 year. Tobi Neuburger will be 1st Alternate and Dawn Leiker will be 2nd Alternate.
- 6) Treasurer Report
 - a) Foundation Report \$346.64 (as of 7-31-24)
 - b) OOE Report \$1,583.60 (as of 7-17-24)
- 7) Social Report – sent out one card
- 8) Orientation Report from 5/26/2024 - 6/2024.
 - a) No Longer with FHSU: Alyssa Balandaran, Brandy Crawford, Jefferey Bryant, Jonathan Graupmann, Caylan Harris, Darin Staab
 - b) New to FHSU: Cameron Shoemaker, Jaycee Gillis, Adelita Shepard
 - c) Job Changes: Richard Lisichenko, Edward Ano, Lisa Karlin
 - d) Retirements:
- 9) President’s Cabinet Updates
 - a) Detailed Agendas and Summary Notes are available through the following links:

- i) PC users \\ad.fhsu.edu\fhsudata\UniversityDocs\Cabinet
- ii) Mac users smb://ad.fhsu.edu/fhsudata/UniversityDocs/Cabinet
 - (1) Due to security restrictions, the link will not work for Mac users. Make sure you are either using an FHSU Main Campus internet connection or connected to the VPN. From there, open the Finder > Go > Connect to Server > Copy and Paste the Above Text > Connect.
- b) Fort Hays Tech North Central, Fort Hays Tech Northwest – Presidents are part of Cabinet
- c) Logos/colors have changed
- d) Neither colleges have staff senate.
- e) President Mason has charged VPSA Joseph Linn and Provost Jill Arensdorf with a plan for “a reorganization of student success functions.”

10) Other Reports

- a) Staff Senate Committees
 - i) The below lists are the 2023-24 committees and members. Those who are not continuing senators have been removed. Committee membership for the new year has not been finalized.
 - ii) Goals Committee (*Tyler Marcotte, Marnie Kohl*) Richard Weber will chair, Nikki Houchen would like to be on the Goals committee also.
 - iii) Recognition Committee (*Tyler Marcotte, Falynn Rogers*) Erica Meneses will chair the Recognition Committee. Raeleann Weigel and Kerri Schiffelbein would like to be on to the Recognition committee also
 - iv) Events/Promotion Committee (*Marnie Kohl*) Erica Meneses and Tyler Marcotte would like to be on the Events/Promotion committee.
 - v) Scholarship Committee (*Diana Staab, Raeleann Weigel, Kerri Schiffelbein, Tyler Marcotte*)
 - vi) Compensation Committee (*Kerri Schiffelbein, Diana Staab, Nicole Frank*) Kerri Schiffelbein would like to drop from the Compensation committee and will add Bob Duffy.
- b) KBOR Groups/Committees
 - i) UPS Council/USSC Joint Meeting (*Nicole Frank, Marnie Kohl, Bob Duffy*)
 - (1) Fantastic conversation today – DEI and HB, PDDs, Leadership Summits, Food Pantries, Staff Senate PR
- c) University Committees
 - i) Library (*Lacey Wegner*)
 - (1) This committee has been paused until the end of the Forsyth Library renovations.
- d) Staff Development (*Bob Duffy*)
 - i) Awarded 20 applicant.
 - ii) Deadlines are always September 1st, November 1st, February 1st, and May 1st. Occasionally exceptions are made.
- e) Shared Governance
 - i) Faculty Senate (*TBD*)
 - (1) Attended 1st meeting it was like syllabus day, but presentations by Angela Pool-Funai and Kathleen Cook
 - ii) SGA (*TBD*)

- (1) Just received invited to share updates
- iii) AAUP (*Nicole Frank*)
 - (1) No one attended
- iv) Updates from President Mason (*Bob Duffy*) See Cabinet
- v) University Support Staff Disciplinary Action Appeals (*Jennifer Whitmer, Tyler Marcotte,*)
 - (1) Marnie switched to UPS with promotion, need one other USS employee.

11) Unfinished Business

- a) Committees – Working on getting these committees going
- b) Repts to Shared Governance – Kim Cebula

12) New Business

- a) Voted for expenses for Bob Duffy and Richard Weber to attend KBOR
 - i) Kim made a motion to pay Bob and Richard \$60 per diem while attending KBOR meeting next week. Erica Meneses seconded the motion. The motion was approved.

13) Miscellaneous

- a) Updates
 - i) Kick off for the ribbon cuttings for the affiliation
 - ii) Nicole is still working on getting more things, a PDD for staff to sign up for. Need to figure out how to do it, because it is just her. There is no dedicated Staff Development Coordinator, and no additional staff in her office.
- b) Reminders
- c) Open Discussion of Concerns, Issues, Communication Gaps, etc.
 - i) Figure out an easier way for staff to communicate with the five senators in their area.
 - ii) Has anything been said about November break and Christmas: Vacation Pay or what?
- d) Senator Appreciation
 - i) Bob's goal is to make it more seamless. Thank you for your patience.
- e) Next Meeting: Tuesday, October 8th, 2024, at 1:30pm, Pioneer Room and Zoom

14) Adjournment: A motion was made by Kim Cebula and seconded by Marnie Kohl to adjourn the meeting at 2:25 pm. The motion was carried.

Respectfully Submitted,

Diana Staab
University Staff Senate Secretary

September 10th, 2024

Officers

				Present?	Voting
President	Robert Duffy		UPS	Yes	
President-Elect	Richard Weber		UPS	Yes	Yes
Secretary & Senator	Diana Staab		UPS	Yes	Yes
Past President	Nicole Frank		UPS	Yes	No

Provost/Vice President of Academic Affairs

Term Ends

Present?

Voting

Senator	Falynn Rogers	2025	UPS	Yes	Yes
Senator & Secretary	Diana Staab	2025	UPS	Listed Above	
Senator	Kelly Lagree	2026	UPS	Yes	Yes
Senator	Ian Trevethan	2026	UPS	No	
Senator	Lacey Wegner	2026	UPS	No	
1st Alternate	Patricia Duffey		USS	No	
2nd Alternate			UPS		
3rd Alternate					
4th Alternate					
5th Alternate					

Vice President of Student Affairs/President's Office

Term Ends

Present?

Voting

Senator	Marnie Kohl	2025	UPS	Yes	Yes
Senator		2025	UPS		
Senator	Kimberly Cebula	2026	UPS	Yes	Yes
Senator	Nikki Houchen	2026	UPS	Yes	Yes
Senator	Erica Meneses	2026	UPS	Yes	Yes
1st Alternate					
2nd Alternate					
3rd Alternate					
4th Alternate					
5th Alternate					

Vice President of Administration & Finance

Term Ends

Present?

Voting

Senator	Kerri Schifflbein	2025	UPS	Yes	Yes
Senator	Raeleann Weigel	2025	UPS	Yes	Yes
Senator	Tyler Marcotte	2025	UPS	Yes	Yes
Senator		2026	UPS		
Senator	Mark Grieve	2026	USS	Yes	Yes
1st Alternate					
2nd Alternate					
3rd Alternate					
4th Alternate					
5th Alternate					

Senators Present

Alternates for Senators Present

Total Present

Need for Quorum	9	Quorum was	Met
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Guests

Tobi Neuburger

Dawne Leiker

Shane Schartz

Diane Hernandez

Melissa Mayers

Carrie Lane

Peony Weber

Amy Gregg

Les Jenkins-Mackey

Kristen Pfeifer

Ann Noble

Sheila McGuire

Shelley Bryant

Baron Green

Mark Orth

Cameron Shoemaker

Christine Hunziker

Magdalene Moy

Jessica McGuire

Sarah Taggart

Johnae Robles

Katie Lunsford

Kenadee Obrien

Shawn Hammerschmidt

Sarah Patterson

Doug Storer

Britny Cox

Madisyn Green

Heather McWhirter