

# **FHSU STAFF SENATE**

## **Meeting Minutes**

March 9, 2021

Pioneer Room and Zoom Meeting-1:30pm

- I. President Jennifer Whitmer called the meeting to order at 1:32 pm
- II. Roll Call of Members
  - a) **Present** – Jennifer Whitmer, Staci Kinderknecht, Falynn Rogers, Liz Atwater, Diana Staab, Lacey Wegner, Nicole Frank, Pam Groff, Lisa Morgan, Bob Duffy, Stephanie Johnson
  - b) **Absent:** Jan Schmidtberger, Mark Grieve, Lisa Lang, Debbie Allen, Donna Augustine
  - c) **Guests:** Latisha Haag, Amy Gregg, Misty Koonse, Rachel Harman, Tyler Marcotte, Mimi Gallagher, David Cox
- III. Approval of Minutes:

A motion was made by Bob Duffy and seconded by Stephanie Johnson to approve the meeting minutes from February 9, 2021. The motion was carried.
- IV. Treasurers Report: \$1041.90 in the foundation account for scholarships as of January 2021.
- V. Social Report: nothing to report
- VI. Orientation Report: 1/24/2021 to 2/6/2021
  - a) No longer with FHSU: Lynette Ottley, Cade Sullivan
  - b) New to FHSU (includes promotions or job changes): Haley Williams, William Stutterheim
- VII. Cabinet Update: Jennifer reported :
  - a) The Foundation has a new event called Giving Day and it will be a 24 hour fundraising event all online at [fhsugivingday.com](http://fhsugivingday.com)
  - b) Enrollment: 20th-day numbers are: On-campus – 372, Online – 241, and International partnerships are still pending. A lot of 8-week courses have been added to help increase SCH
  - c) Facilities: center for student success going well, drywall completion and furniture delivery right after 4<sup>th</sup> of July; Rarick project on target
  - d) Academic Affairs: they have announced a Graduate School Dean, as well as an interim Dean for College of Arts Humanities and Social Sciences
  - e) Workday: we are asked for patience and grace as this all rolls out
  - f) We are now in charge of the Tiger Spirit Shop in the Union and will have more flexibility with products than we did in the past
- VIII. Reports
  - a) Staff Senate Committee
    - a. Bylaws Committee- Liz Atwater reported the committee meeting to review and make suggestions. Will have a discussion following the April meeting for those who want to discuss ideas for senate seats as they are currently divided by job families and other options going forward.
    - b. Goals Committee- Staci Kinderknecht reported the committee collecting data on numbers of staff and faculty on campus and awards for each group

- c. Scholarship Committee- Jennifer reported we will start advertising after the April Senate meeting.
- b) KBOR Groups/Committee
  - a. Satisfaction Survey Committee – Jennifer reported the timeline has been moved up by 6 months, committee will in April discuss any questions, changes, and modifications.
  - b. UPS Council- Jennifer reported
    - i. USS and UPS Councils met together jointly for the March meeting. The climate survey was discussed as well as the potential of merging the two councils into one. Nothing was decided and there were arguments for and against. These conversations plan to continue
  - c. USSC Conference Call- Jennifer reported on behalf of Lisa Lang
    - i. No report because of the joint meeting
  - d. University Committees
    - i. Library- Laci Wegner will talk with the new Library Dean to find out the status of the committee. Bob Duffy is on the committee, but the project got delayed.
    - ii. Staff Development- will discuss in under the new business.

#### IX. Old Business-

- a) Cards from Print Shop- new cards have been received from the print shop
- b) April Senator Elections
  - a. Senator elections will be occurring at the April Meeting
  - b. The following two-year terms are up in April:
    - i. Academic Student & Research Service- Nicole Frank and Pam Groff
    - ii. Accounting, Finance and Budgets- Jan Schmidtberger
    - iii. Campus Operations and Services- Debbie Allen and Lisa Morgan
    - iv. Community Programs and Health Services- Bob Duffy
    - v. Communications, Marketing, Advancement- Lacy Wegner
  - c. If you are interested in running, whether you are currently in the senate or interested party, please email [staffsenate@fhsu.edu](mailto:staffsenate@fhsu.edu) to get put on the ballot
  - d. If you are interested in running and not able to attend the April meeting, whether you are currently in the senate or interested party, please email [staffsenate@fhsu.edu](mailto:staffsenate@fhsu.edu) and state you are interested in running for senate and you accept the nomination to get put on the ballot.
  - e. Voting: per the by-laws members in each job family can only vote for members within their job family. Only staff attending the meeting may vote.
  - f. Alternates for each job family are also available

#### X. New business

- a) New Committee member for Staff Development Committee- Jenna Niblock is no longer with FHSU, so Donna Augustine will serve on the committee.
- b) May Elections of Officers- To be an officer you have to be a senator. Only Senators will vote for officers.

#### XI. Miscellaneous:

- a) Permanently stopping shuttle service.
- b) Review email sent from [staffsenate@fhsu.edu](mailto:staffsenate@fhsu.edu) regarding the Satisfaction Survey and make any recommendations to questions changes ASAP
- c) Summer hours will be decided later this spring
- d) All information such as Minutes, By-laws, Senator Terms are all on our FHSU Website.

#### XII. Next Meeting April 13<sup>th</sup>, 2021 Zoom and Stouffer Lounge- 1:30 pm

XIII. Adjournment: A motion was made by Falynn Rogers and seconded by Diana Staab to adjourn the meeting at 2:26 PM. The motion was carried.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Liz Atwater".

Liz Atwater  
University Staff Senate Secretary