

FHSU STAFF SENATE

Meeting Minutes

April 13, 2021

Stouffer Lounge and Zoom Meeting-1:30pm

- I. President Jennifer Whitmer called the meeting to order at 1:33 pm
- II. Roll Call of Members
 - a) **Present:** Jennifer Whitmer, Staci Kinderknecht, Liz Atwater, Nicole Frank, Pam Groff, Lisa Morgan, Bob Duffy, Stephanie Johnson, Lisa Lang, Donna Augustine, Jan Schmidtberger
 - b) **Alternates:** Falynn Rogers, Diana Staab
 - c) **Absent:** Lacey Wegner, Mark Grieve, Debbie Allen
 - d) **Guests:** Tobi Neuberger, Christopher Feldt, Tyler Marcotte, Amy Gregg, Nancy Cunningham, Mimi Gallagher, David Cox, Patricia Duffy, Christine Gist, Erica Cline
- III. Approval of Minutes:

The following correction was made:

 - II. d) Tyler ~~Mareott~~ Marcotte

A motion was made by Liz Atwater and seconded by Bob Duffy to approve the meeting minutes as corrected from March 9, 2021. The motion was carried.
- IV. Treasurers Report: \$1,041.90 in the foundation account for scholarships as of February 2021.
- V. Social Report: Erica Fisher- sent card for the passing of her father in law
- VI. Orientation Report: 2/7/2021 to 3/20/2021
 - a) No longer with FHSU: Ang (Helen) Robson, Millie Schuster, Jenna Niblock, Michelle Storey, Max Bringer, Michelle Gallagher, Darin Haas. Ryan Haxton, Thomas Philip
 - b) New to FHSU (includes promotions or job changes): Michelle Brown, Devan Fleger, Tristen Starkey, Tomasa Espino, Jordan Flegler, Taylor Nelson, Jadyn Snyder, Marisa Johnson
- VII. Cabinet Update: Staci reported:
 - a) Legislation- working on the preliminary budget
 - b) Covid update- Phase-Out Plan sent out on April 12, 2021, and working on vaccine access for students
 - c) SGA- Big Event on April 24th. Project forms on Tiger Links
 - d) Foundation- Giving Day is April 22nd-
 - e) Enrollment- Summer enrollment as of March 31, pre-enrollments down 10% and down 6% enrolled students. Workday will no longer report pre-enrolled students.
 - f) Facilities- Student success center, Rarick Hall, Akers Energy Center
 - g) Accreditation- SIAS received the official MOE Evaluations results and passed its review.
 - h) Commencement- Will have 4 in-person ceremonies and 2 virtual ceremonies - May 14 and 15th
 - i) Covid 19 relief funds available- send a request to Mike Barnett within the next 60 days

- j) Academic Affairs- more outdoor events being planned on campus, CARE Teams to start calling students to assist with registering students, Climate Survey going out in April to gather feedback on diversity and equity efforts on campus.
- k) Alumni Office- continues plans for award selections for Pilot, Torch, and Lighthouse awards. Annual Graduate/Faculty dinner will not be held, and recipients will be announced at SPrin Convocation on May 7. FHSU Homecoming planned for Sept 30-Oct 2, 2021
- l) Athletics- Beginning preparations for summer camps, Tiger auction, and season ticket drive. Moving forward with events for fall as originally scheduled.

VIII. Reports

- a) Staff Senate Committee
 - a. Bylaws Committee- Liz Atwater reported the committee meeting to review and make suggestions. Will have a discussion following the April meeting for those who want to discuss ideas for senate seats as they are currently divided by job families and other options going forward.
 - b. Goals Committee- Staci Kinderknecht reported still working awards for staff and work on them more by summer and present ideas in Fall
 - c. Scholarship Committee- Jennifer reported sending out the flyer via email next week.
- b) KBOR Groups/Committee
 - a. Satisfaction Survey Committee – Jennifer reported the next meeting is on April 19th. The questions were emailed to Senators, if you have any suggestions or recommendations, please email staffsenate@fhsu.edu with those proposed changes.
 - b. UPS Council- Jennifer reported
 - i. ESU: will have in-person graduation for May 21 grads; UPS and USS are having discussions to merge senates soon
 - ii. KState: no update
 - iii. KU: changes to some of their committees to model the “elect” and “president-elect” language; units have been asked to provide a report of what a 5, 10, and 15% cut looks like
 - iv. PSU- in-person commencement by the college; having preliminary discussions of coming to campus
 - v. WSU: return to campus June 1; school rescinded mask mandate policy; spring commencements for SP20, F20, and SP21 grads; their HR is developing guidelines for flexible work arrangements; currently accepting nominations for the 21-22 staff senate which will be combined; considering meeting twice a month for senate meetings
 - c. USSC Conference Call- April 1st, Lisa Lang reported
 - i. ESU- hoping to have a combined senate by December 2021.
 - ii. Kstate- Grad Ceremonies May 14-16 outside at football field. Looking at a remote policy. USS Senate all positions will be at large.
 - iii. KU- No Report
 - iv. PSU- 6 graduation ceremonies, and a vaccination site. Not going to combine their senates
 - v. WSU- President Search- number of good options, joint senate going to be divided by exempt and non-exempt. Proposal for compensation for staff senate.
 - d. University Committees

- i. Library- will discuss under new business
- ii. Staff Development- Donna Augustine- they communicate via email.

IX. Elections: *Senator Terms are for 2 years starting May 1st, 2021, if not elected as a senator, you can be an alternate for your job family.

- a) A motion was made by Liz Atwater and seconded by Bob Duffy to have one chairperson for all the job family elections. The motion was carried.
- b) A motion was made by Lisa Lang and seconded by Bob Duffy to have Falynn Rogers as the chairperson for the elections. The motion was carried.
- c) Academic Student & Research Service (2 seats available)
 - a. Nicole Frank and Pam Groff were nominated and accepted the nomination.
 - b. No nominations from the floor
 - c. A motion was made by Staci Kinderknecht and seconded by Stephanie Johnson to verbally elect Nicole Frank and Pam Groff as senators. The motion was carried.
- d) Campus Operations and Services (2 seats available)
 - a. Mimi Gallagher, Tyler Marcotte, Christopher Feldt, Lisa Morgan were nominated and accepted the nomination.
 - b. No nominations from the floor
 - c. The majority of votes elected Mimi Gallagher and Christopher Feldt as senators
 - d. Lisa Morgan will be an Alternate
- e) Community Programs and Health Services (1 seat available)
 - a. Bob Duffy was nominated and accepted the nomination.
 - b. No nominations from the floor
 - c. The majority of votes elected Bob Duffy as senator
- f) Communications, Marketing, Advancement (1 seat available)
 - a. Lacey Wegner and Erica Cline were nominated and accepted the nomination.
 - b. No nominations from the floor
 - c. The majority of votes elected Erica Cline as senator
- g) Athletics, Sports, Fitness and Recreation (1 seat available)
 - a. No nominations
 - b. The position will remain vacant per the by-laws
- h) Accounting, Finance, and Budgets (1 seat available)
 - a. No nominations
 - b. The position will remain vacant per the by-laws

X. Old Business-

- a) None

XI. New business

- a) New Committee member needed for University Library Committee- will send out information about the committee to all Senators and will discuss at the next meeting.
- b) May Elections of Officers- To be an officer you have to be a senator. Only Senators will vote for officers.
 - i. Please email staffsenate@fhsu.edu or can be nominated from the floor if you are interested in running
 - ii. Candidates should have a 2-minute speech prepared of who they are and why they want to run for the officer position
 - iii. We are a KBOR host school next year. Those interested in the President position should review the UPS Council host school job duties. Jennifer Whitmer can provide that information

XII. Miscellaneous:

- a) Detail information about Phase-Out Plan and return to campus for summer information on the website.
- b) Summer Hours were announced. M-TH 7:30am-5pm and F 7:30 am-11:30pm

XIII. Next Meeting Tuesday, May 11th, 2021 Zoom, and Stouffer Lounge- 1:30 pm

XIV. Adjournment: A motion was made by Donna Augustine and seconded by Falynn Rogers to adjourn the meeting at 2:41 PM. The motion was carried.

Respectfully Submitted,



Liz Atwater
University Staff Senate Secretary