

FHSU STAFF SENATE

Meeting Minutes

November 10, 2020
Zoom Meeting-1:30pm

- I. President Jennifer Whitmer called the meeting to order at 1:31 pm
- II. Roll Call of Members
 - a) **Present** – Jennifer Whitmer, Staci DeWild, Falynn Rogers, Liz Atwater, Diana Staab, Debbie Allen, Bob Duffy, Lisa Lang, Lacey Wegner, Stephanie Johnson, Donna Augustine, Jan Schmidtberger, Nicole Frank
 - b) **Absent:** Pam Groff, Mark Grieve, Jenna Niblock, Lisa Morgan
 - c) **Guests:** Tina Schiel
- III. Approval of Minutes: A motion was made by Debbie Allen and seconded by Bob Duffy to approve the meeting minutes from October 13, 2020. The motion was carried.
- IV. Treasurers Report: \$1007.90 in the foundation account for scholarships as of September 2020.
- V. Social Report: Sending sympathy cards to Simone Werth, Jessie Albin, and LaVerne Dreiling
- VI. Orientation Report: 8/9/20-9/5/20
 - a) No longer with FHSU: none of these payroll dates
 - b) New to FHSU (includes promotions or job changes): Rachel Cronn, Scott Sakraida, Staci DeWild
- VII. Cabinet Update: Jennifer reported as of Nov 4th, 2020:
 - a) ELT/CIPG feels good about the COVID numbers, as well as numbers in isolation and quarantine-will be monitoring closely the next few days due to Halloween
 - b) Foundation-had 23,000 donors for the Journey Campaign with official numbers to come soon; campus campaign has kicked off and is going well
 - c) Enrollment: Spring is behind in pre-enrollment and enrollment number and requesting ALL hands on deck across the university
 - d) December Commencement: will be virtual and each college having a dedicated time; grads will also have an opportunity to have a picture with President Mason on December 5, 2020 via signup only
 - e) College of Arts Humanities and Social Sciences dean is retiring at end of the academic year. The Provost will be hiring “The Registry” to hire an external interim for 12-18 months to revamp the college, look at budgets, etc.
 - f) China update: 7 faculty are returning to China for F2F courses and 3 are currently there completing their 3-week quarantine
 - g) Student Affairs asked Cabinet members to be compassionate to students regarding the election results. They also had a meeting with UPD, HPD, and SGA representatives to discuss campus safety, patrols, observations, etc
 - h) Alumni: will be participating in a Virtual Gradfest for the December commencement
 - i) Athletics: will start regular competition November 19th with each university to COVID test their whole team weekly; Gross Memorial will be at 25% capacity so there will be no season ticket holders this year
- VIII. Old Business-

- a) Revising By-Laws: Liz Atwater to chair committee, Lisa Lang volunteer to be on the committee
- b) Scholarship Committee: Pam Groff, Lacey Wegner, and Diana Staab to serve on the committee
- c) UPS/USS Joint Call (Nov 4 from 9-11) Jennifer reported:
 - i. The USS/UPS Group meets twice a year.
 - ii. Discussed the satisfaction survey
 - iii. Discussed holiday shut down within each school.
- d) Satisfaction Survey Committee Jennifer reported:
 - i. We met as a committee about 3 weeks ago and discussed quite a few things:
 - 1. looking at administering a survey in Fall 2022
 - 2. important to keep some same questions as a baseline for surveys, but know it's necessary to reword some and add some due to the pandemic
 - 3. a lot of questions are unanswered at this time as everyone and every school has different thoughts
 - 4. will be meeting with the Docking Institute to learn more and understand more of the process and report back to UPS/USS
 - 5. The next meeting is in January
 - 6. Bob Duffy and Nicole Frank would like to be on the Committee

IX. New business

- a) USSC Conference Call – Nothing to report
- b) UPS Conference Call- Jennifer Whitmer reported: Next call is on 11/11/2020.
- c) Staff Scholarship Application- A motion was made by Liz Atwater and seconded by Lisa Lang to approve the Staff Scholarship application as presented. The motion was carried.

X. Miscellaneous:

- a) Sub-committee for Staff Senate Goals- Staci DeWild to Chair.
- b) Open discussion regarding concerns, issues, communication gaps, and other issues.
- c) Senators to sign a Thank You care for President Mason for the extra day off at Thanksgiving.

XI. Next Meeting December 8, 2020 Zoom and Ballroom- 1:30 pm – President Mason's office will be providing refreshments!

XII. Adjournment: A motion was made by Bob Duffy and seconded by Debbie Allen to adjourn the meeting at 2:20 PM. The motion was carried.

Respectfully Submitted,



Liz Atwater
University Staff Senate Secretary