

FHSU STAFF SENATE

Meeting Minutes

December 8, 2020

Ballroom and Zoom Meeting-1:30pm

- I. President Jennifer Whitmer called the meeting to order at 1:32 pm
- II. Roll Call of Members
 - a) **Present** – Jennifer Whitmer, Staci Kinderknecht, Falynn Rogers, Liz Atwater, Diana Staab, Debbie Allen, Lisa Lang, Lacey Wegner, Jenna Niblock, Donna Augustine, Nicole Frank, Pam Groff, Lisa Morgan
 - b) **Absent**: Jan Schmidtberger, Bob Duffy, Mark Grieve
 - c) **Guests**: Amy Gregg
- III. Approval of Minutes: A motion was made by Nicole Frank and seconded by Diana Staab to approve the meeting minutes from November 10, 2020. The motion was carried.
- IV. Treasurers Report: \$1007.90 in the foundation account for scholarships as of September 2020.
- V. Social Report: Sending sympathy cards to Dale Wiedeman
 - a) A motion was made by Lisa Lang and seconded by Falynn Rogers to approve purchasing additional cards from the print shop. The motion was carried.
- VI. Orientation Report: 10/4/2020-11/14/2020
 - a) No longer with FHSU: Melissa Rudell, Spencer Goff, Blake Leiker, Suzanne Rose, Hannah Hilker, Ryan Lawson, Keith Mermis
 - b) New to FHSU (includes promotions or job changes): Aziah McNamara, Jordan Calvery, Michelle Gallagher, Shannon Zweifel, Tonya White, Patricia McCullick, Trevor Deets, Jaclyn Day, Jacob Stutheit, Michelle Storey, Ann Crowley, Lujeana Peters-Howell
- VII. Cabinet Update: Jennifer reported as of Dec 2nd, 2020:
 - a) COVID policies will remain the same for the spring semester; CDC will be making changes to quarantine timing and any changes for FHSU will be coming out from CPIG
 - b) Foundation: Journey Campaign has exceeded its goal- looking at 3 potential dates for celebration (June, August, October)
 - c) Enrollment: # for Spring is down 6% for pre-enrolled, but have improved last few weeks
 - d) Admin & Finance: Workday student registration will go live for Fall 21. They noted 3 retirements in December and January: Kaleen Fisher, Mary Meier, and Jim Schreiber
 - e) Facilities: Center for Student Success building going well and on schedule; Campus Master Plan kickoff meeting is scheduled for January
 - f) Reminder: Fall commencement is Friday all virtual- give shout outs on social media- Each college has a ceremony.
 - g) Student Affairs: great turnout for tree lighting; Care Teams have been revamped and will be restarting. Director of Student Health and a Physician in Student Health are retiring in January
 - h) URM is revising the President's Office and Sternberg's websites and created a new website at.fhsu.edu that is a news site for prospective students

- i) Alumni: looking at revamping events because of COVID; also will be delaying the award nominations for Homecoming 21 and the new deadline is March 1, 2021
- j) Athletics: lots of athletes screening and testings; have had 3 successful games so far

VIII. Reports

- a) Staff Senate Committee
 - a. Bylaws Committee- Liz reported that the committee will meet in January.
 - b. Goals Committee- Staci reported the committee meet on 12.7.2020- discussed staff awards, support for long term employees, and the ability for growth for employees
 - c. Scholarship Committee- meeting early spring to discuss application process and rubric
- b) KBOR Groups/Committee
 - a. Satisfaction Survey Committee – Meeting early spring semester
 - b. UPS Council- Jennifer reported
 - i. SCOPS agreed to align spring break with all schools in the state (school districts, institutions) starting in 2022. Spring breaks will be around the third week of March.
 - ii. KBOR discussed deferred maintenance on 1,000 buildings across the state
 - iii. School Reports:
 - 1. ESU: No spring break but two Fridays in spring classes are canceled to give students a break; starting to look at combining senates for representative purposes
 - 2. K-state: canceled Fall Commencement; SGA is proposing a few mental health days in the spring semester
 - 3. KU: Paid time off between Christmas and New Year's. Inclement weather policy being reviewed; RPK Group has been hired for almost \$1M to do a complete re-evaluation of every single full-time employee-look at workload distribution, management setup, etc.; Students requesting three days of no classes in the spring and Faculty Senate is supportive.
 - 4. PSU: Held seven commencement ceremonies the weekend before Thanksgiving that included spring grads. Faculty Senate voted against having mental health days during the spring semester. 70% said no and 30% said yes/no opinion.
 - 5. WSU: UP and USS Senates both voted at our November meeting to approve the Constitution of the WSU Staff Senate. If approved, the two Senates will officially merge on July 1, 2021. Employees will not have to use accrued leave on Dec. 21-23. SGA created a resolution for two mental health days in spring. Classes won't be canceled but faculty are encouraged to consider canceling classes and these days will also be used to promote resources on campus.
 - iv. Tuition Benefits- discussing a policy across schools that you can use home institution benefits at another state institution for programs your home institution doesn't offer and benefit would be the up to the amount you would receive at your home institution
 - v. Satisfaction Survey- the cost has increased- needing University approval
 - c. USSC Conference Call- Lisa Lang reported
 - i. School Reports:
 - 1. WSU: Asked for representation for President search for UPS, USS, and Faculty.
 - 2. KU: If Provost will not pay for the survey, the Senate would pay for it.

3. ESU: Paid holiday for three days before winter break
 4. K-State: Offered Administrative leave between Christmas and New years. Find the survey valuable and hopeful their administration will continue support.
 5. FHSU: USS has not reported to KBOR or COPS this year
- d. University Committees
 - i. Library- Jenna Niblock reported they have not met
 - ii. Staff Development- Jenna Niblock reported they do not meet, they just review the applications and how much money they recommend via email.
- IX. Old Business-
- a) Scholarship Application- subcommittee will meet in the spring semester
 - b) Thank you card was sent to Dr. Mason for the extra day off around Thanksgiving. Dr. Mason sent an email she was very appreciative and supportive of staff.
- X. New business
- a) Thank you video to Staff- will be sent out next week.
 - b) Thank you card ideas- will order from the print shop- random acts of kindness ideas.-
 - c) Discipline hearing board volunteers- Pam Groff Volunteered
 - d) Thank you card to Dr. Mason for extended winter break. Available for everyone to sign it.
- XI. Miscellaneous: None
- XII. Next Meeting February 9, 2020 Zoom and Pioneer room- 1:30 pm –
- XIII. Adjournment: A motion was made by Liz Atwater and seconded by Debbie Allen to adjourn the meeting at 2:19 PM. The motion was carried.

Respectfully Submitted,



Liz Atwater
University Staff Senate Secretary