

PRINTING FROM A LIBRARY COMPUTER

1. When ready to print, from within the application, go to **File > Print**
2. Choose a **TigerPrint printer** based on your **desired print options**. **NOTE:** Do not make any selections for Color or BW, or 1-sided and 2-sided in the print preferences window. Simply choose the appropriate TigerPrint printer with these options pre-configured. **Any changes made in the print preferences window will override the pre-configurations made on the TigerPrint printers.**
 - a. 1-sided-bw-tigerprint: Prints black and white on front and back of paper
 - b. 1-sided-color-tigerprint: Prints in color on front and back of paper
 - c. 2-sided-bw-tigerprint: Prints black and white on one side of paper
 - d. 2-sided-color-tigerprint: Prints in color on one side of paper
3. Choose **Print**
4. In the pop up dialog, login with your **TigerNetID username and password**, or guests login with your TigerPrint account username and password.
5. Your print job will be placed in a **print queue** that you can **release** at any of the TigerPrint release stations on campus