

**Student Affairs Director Meeting  
July 18, 2024**

**Minutes**

Present – Kathleen Cook, RJ Schnack, Dale Ano, Jon Armstrong, Lisa Karlin, David Bollig, Sherri Matlock, Brett Meyer, Edie McCracken, Kayla Dreiling, Kelsi Broadway, Amy Schaffer, Dennis King, Chantelle Arnold, and Chris Gist

**Welcome**

- Amy Schaffer Director of Health and Wellness Services
- Lisa Karlin, Interim Director, Career Services

**Enrollment Update**

- Enrollment
  - On August 18, we will have official comparison numbers for year-to-date numbers.
  - Headcount at this time is up 239 and up 2,500 in SCH. Still have about 2,000 domestic students to register from now until first day of classes.
  - To date, we have had 1,028 students sign up for orientation. Freshman numbers are up 45 to 60 students.
  - FASFA applications at this time are down 9 percent from being down 33 percent.
  - Fall 2024 enrollment projection is to be up 1.3 percent domestically.
- Affiliation Summit was held in Goodland on July 17.
  - AIT's presented on their progress.
  - Marketing AIT unveiled the new logos for the tech schools.

**Student Success Update**

- The July 23 orientation has 246 students registered.
- To date, 783 students have attended an orientation.
- For the Fall 2024 semester, 894 students have registered for UNIV 101.
- Living and Learning Communities have four open spots that we are working on filling.

**Health and Wellness & Auxiliary Update**

- Medical staff and 10-month counselors will be back in the office on Monday, July 22.
- Victor E Apparel and Gift Co. is getting new apparel daily.

**Residential Life**

- At this time, the residence halls are full, with a wait list.
- Move-in for early arrivals will start in two weeks.

- Football will move in on August 2 and apartment residents move-in on August 10. All other fall sports, band, cheer, and dance will move in August 12. LLC and Honors College will move in August 14 and McMIndes on August 15.
- Volunteers for move-in is being coordinated through Admissions.

### **Registrar Update**

- New onboarding step for collecting licensure disclosure/attestation is up and running.
  - Licensure for undergraduate students will be completed during onboarding. Graduate School will make it part of their admissions process.
- Impact of Financial Value and Gainful Employment compliance
  - Craig is working with Doug in Tiger Tech on the reporting process.
- New policy for transcript release for Title IV students with past-due balances
  - SFS has new notes on their web pages. The Registrar's Office does not put holds on student accounts. Students will need to work with SFS to review their hold to release transcripts.

### **Student Engagement**

- Update on Events
  - Welcome Weekend
  - Back to school Picnic – August 19 @ 4:30 pm
    - So far, 102 tables has been reserved.
  - First 40 Days is posted online. Copies are in the Student Engagement Office. Events will be shared out.

### **FY25 Mini-Action Plan Process**

- Friday, August 2, 2024 – Deadline to submit mini-action plans through Campus Labs/Planning
- Submit plans under Calendar Year: FY25
- Mini-Actions reviewed by SALT – August 6, 2024
- Mini-Action approval memos sent to departments – August 9, 2024

### **NASPA Region IV-West Awards Nominations – Due August 2, 2024**

<https://naspa.secure-platform.com:443/awards/solicitations/281/home>

### **Search/Staffing Updates**

- Student Engagement
  - Raneem Ghunaim has been hired as the Administrative Specialist. She will start on August 4.
  - Assistant Director position has been posted.
- KAMS
  - Interviews for recruiter position will be held the week of July 22.
- Residential Life
  - Interviews for the Administrative Assistant position will be conducted the week of July 22.

- Admissions is fully staffed.
  - Sam DeNike and Grant Schmidt have transitioned to regional counselors. Sam will be recruiting the Oklahoma region and Grant the Lincoln, Nebraska region.
- CRM Coordinator
  - Position has been posted.
- Registrar's
  - Molly Lofstrom has accepted the Degree Analyst position. She will start on Monday, July 22.

### **For the Good of the Order**

#### Career services

- Career Services and Admissions will be hosting a Chamber Chat on Friday, August 2 in the Fischli Well Welcome Center.
- The Part-Time Job Fair will be held on August 28 from 2 to 4 pm in the FHSU Ballroom. If a department would like to have a table at the fair, they should contact Career Services.

The next Student Affairs Director meeting will be held on August 22 at 1:30 pm in the Pioneer Room, Memorial Union.