

**Student Affairs Director Meeting
September 4, 2024**

Agenda

Present – Kayla Hickel, Lisa Karlin, Jaden Rahe, David Bollig, RJ Schnack, Edie McCracken, Joey Linn, Chantelle Arnold, Craig Karlin, Kathleen Cook, Sherri Matlock, Dale Ano, Amy Schaffer, Jon Armstrong, and Chris Gist

President Mason

- President Mason has given a charge to Jill and Joey for the reorganization to the Student Success Units at FHSU. The charge from Tisa is prompted by the Kansas Board of Regents expectations and oversight of enhancing student success functions.
 - There is no preconceived design.
 - No targeted reduction in staff.
- Barb Jones, a retired Student Affairs professional who has 40 years of experience in Student Affairs and NASPA will serve as a thought partner in this process. She is not a consultant. Barb will work with Jill and Joey to probe and ask questions. She will be on the FHSU campus, September 9-12 and will be meeting and talking with targeted groups. Jill and Joey will also be meeting independently with these groups after Barb's visit. Barb, Jill, and Joey will then collaborate on their conversations.
- Joey, Jill and Tisa brainstormed who will be part of the conversations. If you are not part of the scheduled meetings and have thoughts and ideas, let Joey and Jill know and they are be happy to meet with you.
- The target date for Jill and Joey to present a plan to Dr. Mason is the end of October. Once the plan is finalized, an implementation and communication plan would then established. The earliest anything would be implemented would be the new contract year.

Academic Affairs

- A new curriculum website went live. The website provides guidelines on how to submit a new program of study, new minor, and how to add a new course to a curriculum.
 - https://www.fhsu.edu/academic/provost/academic_resources/curriculum/
- Institutional Research is working on new data dashboards that will be available to the public on a new website. The data will be from official reports submitted to KBOR every month. Jill will share the website at a future director meeting.
- Jill thanked the Memorial Union for allowing the marching band to use Beach Schmidt Performing Arts Center to practice on hot days.

VP Update

- The KBOR meetings for the new academic year will start on September 18. If you have topics Joey needs to take forward, let him know.
- Invites will be sent out for the Student Success meetings from the President's Office. If you cannot meet at the time you are scheduled, let Tara know and she will see if she can get you in another timeslot.
 - Joey is here to answer any questions and willing to meet with anyone. Contact Chris to schedule a meeting.

EAB Navigate Presentation

- Kathleen provided an overview of the EAB Navigate system that is being implemented for Early Tiger Alert. EAB Navigate was a KBOR initiative for all regent schools to use.
- Previous system used by FHSU was Starfish.
- The Early Alert system will have alerts, progress surveys (Week 4 and Week 10), system referrals, and close the loop on student cases.
- An email will be sent out to the campus about the program.

Search/Staffing Updates

- Student Engagement
 - In-person interviews for the Assistant Director position are being scheduled
- FHSU Online
 - Administrative Specialist position will be posted soon.
- Health and Wellness Services
 - Case manager position will be posted.
- Memorial Union
 - Reposting the custodian position.

The next Student Affairs Director meeting is scheduled for Thursday, September 19 at 1:30 pm in the Pioneer Room.