

**Student Affairs Director Meeting
September 19, 2024**

Minutes

Present – Jon Armstrong, RJ Schnack, David Bollig, Dale Ano, Kayla Hickel, Kathleen Cook, Joey Linn, Jaden Rahe, Lisa Karlin, Craig Karlin, Sherri Matlock, Amy Wasinger, Chantelle Arnold, and Chris Gist

Traveling Trophy

- The Career Services team was awarded the Traveling Trophy.
- The Career Services team has exceeded attendance numbers in their fall events while being down a team member.

Student Success Reorganization Meetings

- The Student Success Reorganizations meetings with Barb have been conducted.
- The next process will be for Joey and Jill to meet with the same groups individually either in person or by email.
- If you or your teams, who are not part of the groups being met with, would like to provide feedback to Jill or Joey, you can send them an email or schedule a time to meet face-to-face.
- The goal is to have meetings completed by mid-October. Jill and Joey will meet with Barb once again and will then put their report together to present to Dr. Mason.

Academic Affairs

- Jill reported about Academic Advisors meeting with advisees after 5 pm. All advisors are willing to meet with advisees after hours. Jill is determining how to communicate this with students. Encourage students to reach out to the advisors if they are not available to meet the hours on their advisors Calendly.
- Jill reviewed the waitlist for class registration, and it was determined Math, English, and Communication are the three departments with classes who have the most classes on the waitlist. Jill has met with the academic deans and is discussing ways to get ahead of this for next fall.
- Jill and Brett Zollinger are co-chairing the University Strategic Plan. They are close to sharing with the university community the new University Strategic Plan by the first of October.

VP Update

- Board of Regents
 - The board presented what they plan to present to legislators.
 - Protocols for reverse transfer were discussed.
 - The Registrar's Office went back and built two processes in Workday to see if a student meets the Regent requirements for reverse transfer.

- Free App Day was discussed by the Council of Presidents. Data will be reviewed during the fall semester.
- A mental health summit is being planned for K-16.
- All the regent schools are up in enrollment for the fall semester, except Emporia State.
- KU requested to raise their academic requirements back to where they used to be at 24 ACT score. MSEP students would be given a \$10,000 to \$12,000 scholarship to recruit more out-of-state students.
- There is no Board of Regents meeting scheduled in October. November meeting will be on the K-State campus and Pitt State in April 2025.
- If your department has open student employee positions, please let Chris know.

Enrollment Update

- 20th day enrollment numbers will be announced on October 2 through a press release.

Free App Day

- The Free App Day for Fall 2024 is scheduled for October 7-9 for Kansas residents to 2- or 4-year degree institutions. Public and private schools can participate. The dates were held November 7-9 last year. Last year, the Registrar's Office processed 1,034 applications in three days, with 817 of the applications being first-time freshman. In 2022, the Registrar's Office processed 71 applications during the same timeframe.

Career Fairs

Career Fairs

- Part-time Job Fair (August 28) – 41 employers; 404 students (47 North Central); 50% increase in student attendance
- Applied Tech Career Fair (September 5) – 59 employers; 220 students (68 North Central, 26 Northwest); 51% increase.
- Accounting & Finance Career Fair (September 12) – 29 employers; 103 students (58% increase over 2023 and 124% increase over 2022)
- Monday, September 23 (12:30-3 pm) – Nursing Employer Spotlight Day (22 employers)
- Thursday, September 26 (2-4 pm) – Ag Career Fair (44 employers)
- Friday, November 15 (1:30-4 pm) – SLP and Education Career Fair (added Education this year)

Internships

- Spring 2025 – Paid on-campus internship for one office/department; applications due September 25.

Student Engagement Update

- Homecoming Events
 - Homecoming Banner Competition
 - Tiger Trike Races – Tuesday, October 1 @ 4:30 pm
 - Homecoming parade deadline is September 30.

- Homecoming site <https://www.fhsu.edu/homecoming/>
- Staff can apply to present at the Leadership Academy scheduled for Wednesday, November 20.
- To submit an application to present, you can apply on the link provided.
<https://tigerlink.fhsu.edu/submitter/form/start/651523>
- November 1 is the deadline for spring 2025 events to be included on the spring calendar.
 - Send events to Jaden Rahe.

Search/Staffing Updates

- Student Engagement
 - Candidates for the Assistant Director have been interviewed. Reviewing interview feedback.
- FHSU Online
 - Administrative Specialist and Recruiter positions have been posted on Workday.
- Memorial Union
 - Accepting applications for the custodial position.

For the Good of the Order

Navigate Update

- Alerts have been sent to 243 students and 36 percent have responded to emails or text messages. Plan to start making phone calls today.

Financial Aid

- Students can start applying for 2025-26 FASFA on December 1.

Registrar's Office

- The deadline to report Title IV eligibility to the national student database has been changed from October 1 to January 1, 2025.
- The Registrar's Office is matriculating and onboarding students earlier. This creates a student record for the student and their program of study which allows students access to their Workday account and FHSU staff to communicate with them.

Health and Wellness Services

- Flu shot clinic will be part of the Wellness Fair on October 10 from 9 am to 12 noon in the Pioneer Room.

Residential Life

- Room capacity in Res Life for the fall semester is up 5 percent from the 20th day report.

KAMS

- Sherri shared feedback she received from an international student parent.

Enrollment Leadership

- CRM Coordinator search will be interviewing candidates.

Admissions

- Jon shared comments received from surveys from student visits. He also shares the comments with departments.
- Tiger Day is scheduled for October 12. To date, Admissions has received 158 RSVP's.
- College Days are coming up.

Student Affairs

- The kudo snacks provided by the Student Think Tank Committee are being put together and will be distributed to the division offices within the next two weeks.

The next Student Affairs Director meeting is scheduled for October 3 @ 1:30 pm in the Pioneer Room, Memorial Union.