

**Student Affairs Director Meeting
December 19, 2024**

Agenda

Present – Dale Ano, Jon Armstrong, Joey Linn, Kathleen Cook, Edie McCracken, Jaden Rahe, David Bollig, RJ Schnack, Amy Schaffer, Lisa Karlin, Chantelle Arnold, Dennis King, Kelsi Broadway, Craig Karlin, and Chris Gist

Traveling Trophy

- The Student Affairs Traveling Trophy was presented to the HR Office.
- SALT wanted to let the HR staff know the division appreciates everything HR has been doing while being short staffed.

VP Update

- Board of Regents Update
 - Reverse transfer revisions are now mandating everyone use the clearing house.
 - The First 15 task force has been appointed by the regents to figure out how every school district in Kansas be able to have their students obtain 15 college credit hours at no cost. The classes have been pre-determined.
 - Complete College America will be meeting February 15. FHSU will have five reps attending.
 - Courses were approved for system-wide transfer.
 - Housing rates were approved for 2025-26.
- CSAO Meeting
 - VP's will have breakfast with the Board of Regents in January.
 - Board of Regents met with SGA reps in December.
- Holiday Gathering
 - Joey thanked the committee for their work in planning the Holiday Gathering.
 - SALT has discussed attendance at the Holiday Gathering.
 - SALT decided the Holiday Gathering event will be held the week after finals week. Students will no longer be invited to the event and offices will remain open.
 - Student employees will receive a separate gift.
 - Professional staff will receive a gift by attending the holiday gathering. If staff do not attend, they will not receive a gift. Attendance will not be required.
 - The Holiday Gathering will no longer be assessed.
- VP for Economic & Workforce Development Search Committee
 - Joey will be chairing the search committee for the new position that will be part of the ELT team. The position will report directly to Tisa Mason.
- Curtis Hammeke, Director of Athletics, has announced his retirement. Joe Bain will chair the search, and Joey will serve on the committee.

- Student Success Update
 - Jill, Joey, and Barb met with Dr. Mason. Dr. Mason agreed with the structure proposal.
 - The structure will be shared with the campus community in January, but no names will be included. A time period will be determined for the university to provide comments about the structure proposal to Joey and Jill. There will be no open forums. No details about titles or staffing will be shared.
 - Once the reorg has been finalized there will be a three-year freeze on reorganized positions. Tisa has asked Jill and Joey to develop a metrics to determine if the reorg worked at the end of the three years.
- Year End Reviews
 - HR sent an email with the instructions on launching the 2024 evaluations.
 - Joey would like departments to have reviews completed and in the approval process by January 24, 2025, so they can be approved by the AVPs and VP.
- ERM Committee
 - An Enterprise Risk Management Committee has been formed by the President. Joe Bain is chairing the 21-member committee.
 - The Board of Regents is requiring each institution to have an ERM committee.
 - The committee will develop a plan for all types of risk variables across campus.
- Spring 2025 Teaching Loads
 - Make sure AVP's are aware of staff in the division who are teaching for the Spring 2025 semester.

Enrollment Leadership Update

- Intersession is up a few students over last year.
- Spring 2025 enrollment is up slightly on-campus and online.
- Print My Course Rosters
 - Working to be able to print rosters with Wrike. Not able to separate by sections. Suggestions should be sent to Dennis.

SRP's

- Jon has sent the calendar out to those who are associated with SRPs. Dates are also on the Admissions website.
- SRPs starts on January 26 and ends the first Sunday in March. There will be ten SRP's in Kansas and three smaller events out of state. The Hays SRP is scheduled for February 16. Joey would like representation from each of the division's offices at the Hays SRP.
- Working on changes to the format of the program.

Victor E Apparel & Gift Co. Website

- <https://victoreapparelandgiftco.fhsu.edu>
- Game day exclusives are only available at the games.

FAFSA Update

- FASFA is live.
- Start loading and contacting students at the end of January, first of February.

Student Engagement Update

- End of Semester Numbers Update
 - Attendance is tracked in TigerLink.

	Total Number of Events	Total Number of Students	Unique Attendees	# of Organizations that held events	Active Organizations	# of Students Involved on TigerLink	Service Hours (\$12 an hour)
Fall 2024	655	22,879	3,191	93	232	7,943	3,853 or \$46,250
Fall 2023	564	20,256	3,063	84	215	5,737	2,468 or \$29,600

- Spring 2025 Event Save the Dates
 - MLK Day of Service and Kindness will be held on Monday, January 20.
 - Back-to-School Picnic Pt. 2 on Wednesday, January 22nd
 - Black and Gold Academy on Friday, February 28th
 - Student organizations are required to have a representative participate.
 - College Cup will be held on Thursday, April 10th.
 - The SOAR Awards is scheduled for Wednesday, April 30th.

Search/Staffing Updates

Career Services

- Abby Kennemer has been hired as a temporary Career Advisor for the spring semester.

Admissions

- Dinah Newman has been hired as an Admissions Assistant for the spring semester.

Memorial Union

- Robert Lamber accepted the Custodial Supervisor position. His position will be searched.

Residential Life

- Assistant Director position has been posted.

FHSU Online & Military Connected Student Services

- Assistant Director position job duties are being reviewed and position will be posted in January.

Retention & Student Success

- Emily Roth will be serving as the Interim Assistant Director for the spring semester.

For the Good of the Order

Career Services

- February 11 – Teacher Exploration and Employment Fair
- February 18 – Werth College Career Fair
- February 21 – Health and Wellness Career Fair
- Internship opportunities will be posted in Handshake in January.

The next Student Affairs Director meeting is scheduled for Thursday, January 30 @ 1:30 pm in the Pioneer Room.