

**Student Affairs Director Meeting
January 19, 2023**

Agenda

Present – Dennis King, Taylor Kriley, Karen McCullough, Chantelle Arnold, Jon Armstrong, Carol Solko-Oliff, Gina Smith, Kathleen Cook, Kayla Hickel, Shianne Cokely, Chris Gist, RJ Schnack, Craig Karlin, Jill Arensdorf, Misty Graham, and Will Burns

Traveling Trophy

- The Traveling Trophy was presented to Dane Lonnon, Director of Student Fiscal Services.
- Dennis thanked Dane for the Student Fiscal Services Office partnership with the Registrar's Office in making the concurrent enrollment process better each semester.

Introduction

- Traylor Kriley introduced Dale Ano, Assistant Director of Student Engagement.
- Dale will be working with learning communities and assisting with Center for Student Success programming. Dale's office is located in the Student Success Center on the second floor.

Academic Affairs Update

- Jill thanked Student Affairs for their help and assistance with fall the commencement ceremonies. The May ceremonies are being planned.
- FHSU's new General Education program will be launched Fall 2023. This past fall, six faculty worked on the general education program. Working now to implement the program into Workday. Training sessions will start in January with advisors and department chairs. Training will be offered for Student Affairs staff on February 2. An invite will be sent out. The state-wide general education program will be 34 or 35 hours. FHSU's program will be 34 credit hours. Not all students will be automatically moved into the new general education program. Each year, students are entered into a catalog program. For those current students who want to opt into the program, will be manually loaded. FHSU will be the first regent institution to kick off the new gen ed program. Other regent schools will start the new gen ed program Fall 2024.
- RPK group provided a presentation at the Regents level and for Fort Hays. Jill has shared the report with Joey and Dennis. Regents are accepting feedback at this time.
- College of Arts, Humanities, and Social Sciences reorganization was approved at regents in December. The Interim Dean and Jill are working with the logistics to be

in place by the start of new fiscal year. The college will consist of five units, with each unit with a little bit different leadership structure.

- Centralized advising is nearing a year of being implemented. Craig, Patti, Angela and Jill have been meeting to make improvements to the advising model at FHSU.
- A search firm was hired to conduct the search for the Dean of Arts, Humanities, and Social Sciences. On-campus interviews will be held the end of February.

Enrollment Update

- As of today, we are down 2.8 percent for the Spring 2023 semester in both headcount and SEH.

Affiliation Update

- Both tech colleges and Board of Regents have approved the Affiliation proposal moving forward.
- Subgroups will be set up in February.

Student Affairs Alignment

- SALT has been reviewing the alignment of the Division of Student Affairs with the direction we are going and with the Board of Regents directives.
- Janie Gilmore has left the position as Assistant Director of Enrollment Management.
- Kathleen Cook, Director of Retention and Persistence, will move under Enrollment Management. Kathleen will work on evaluation of data and how to implement best practices with our data.
- The vacant Assistant Director position will move under the Student Success cluster.
- Dennis and the Enrollment Management team will concentrate on recruitment and retention data systems and management. Taylor's Student Success team will focus on implementing programs and supporting services. This realignment will provide opportunities for our teams to focus on the systems and processes in their areas.

Annual Performance Review Deadline

- Goal for the division is to have all employee annual reviews completed by January 31, 2023.

HESA Transition

- The Division of Student Affairs will be taking over the management of the HESA program.
- Phillip Olt will still be a part of the program and will not take on the role of Program Coordinator of JROTC. He will continue to teach online HESA courses.
- Taylor will be taking on the role of Program Coordinator of the HESA program.

Food Pantry

- The Food Pantry has been moved from the Forsyth Library to the Chestnut Room on the first floor of the Memorial Union. Signage is being created to be posted outside the room.
- Health & Wellness Services is working with SGA to schedule a press conference.
- The University received a \$80,000 grant this fiscal year which needs to be spent by the end of June 2023. Funds from the grant are to be used on food and personal care items.

FHSU Basketball Student Success Night

- Thursday, January 26 – 5 to 7:30 pm
 - Student organizations and departments will be tabling.
 - Indoor back-to-school picnic.
 - Pizza and popcorn will be served and prizes will be given out.
 - Hosting games during the basketball games.
 - Transportation will be available for students to the coliseum from the residence halls.

Student Engagement

- Ad Astra Conference will be held on the FHSU campus March 31 to April 1.
 - Conference target audience is first generation high school and college students, but any student can attend.
 - The conference has been held at other schools and FHSU will be hosting this year's conference. The conference will be one-day for high school students and a two-day conference for college students. At this time, we have 40 students signed up. Please share with FHSU students who would benefit from attending the conference. Marketing flyers are being printed.
- Collaborative Spring Event Calendar
 - Spring 2023 calendars have been delivered to division offices. If your office needs more calendars, please let Shianne know.
 - Door hangers for each month events will be put on each residence hall rooms each month.

Workday Wrike Updates

- Priorities
 - Hubspot integration
 - TigerLink integration
 - Integration for financial aid
 - StarRez missing info
 - Maintenance of the IT student portal
 - Military cohort reporting
- Progress
 - Improve race coding in Workday

- Orientation form
- ISS
- If you have questions about a project, let Dennis know.

Search Updates

- Admissions
 - Administrative Assistant position has two applications at this time.
 - Admissions Counselor position has received four applications.
- FHSU Online
 - Director and Assistant Director applications close this week.
- Financial Aid
 - Backfill position will be posted.
- Health and Wellness Services
 - Jennifer Pfeifer will be moving into a counselor position. A search committee is being formed for the Accessibility Student Services search.

For the Good of the Order

International Student Services

- TMP is hosting students from Argentina and will be bringing them to the FHSU basketball game on January 26.
- Partnering with Tigers Tots to celebrate Chinese New Year next week.
- ISS thanked Student Engagement for assisting with International Student Orientation activities.
- ISS is hosting the Mayor of Cameroon on campus this week. His son will be attending FHSU and hoping more students from Cameroon in the future.

ATM in the Union

- The ATM in the Union was removed in the Memorial Union. Commerce Bank made the decision to remove it. The Union is looking at trying to find a solution.

Well Tiges

- Anyone who was not able to attend the Student Affairs event at HotWorks and is still interested in learning more about their services, can reach out to Karen McCullough.

Mug Run

- A mug run for the division is scheduled for this afternoon June 19 at 3 pm in the Sunflower Room in the Union. The event is sponsored by the Memorial Union and ISS. The mug run is an opportunity to collaborate with fellow staff in the division. The event is a come and go event.

The next Division of Student Affairs Director meeting is scheduled for Thursday, February 2 at 1:30 pm in the Stouffer Lounge.