

**Student Affairs Director Meeting
November 30, 2023**

Minutes

Present – Chantelle Arnold, Kathleen Cook, David Bollig, RJ Schnack, Taylor Kriley, Kayla Hickel, Jon Armstrong, Craig Karlin, Edie McCracken, Brett Meyer, Dennis King, and Chris Gist

Traveling Trophy

- The Traveling Trophy was presented to Kathy Herrman, Purchasing Director.
- Kathy has been invaluable in assisting the division with getting the RFP for the Food Service Contract finalized to be sent out for bid.

New Staff Introduction

- Amy Wasinger, Administrative Specialist, Memorial Union
- Amy will coordinate scheduling of spaces for the Memorial Union and FWCSS.

Academic Affairs Update

- Jill is meeting with SGA tonight to discuss Academic Advising.
- Two pier NACADA consultants will be on the FHSU January 29 & 30. Once the schedule has been finalized, invites will be sent out.
- Jill asked everyone to please complete the Strategic Plan Survey that was sent out from the Docking Institute. The survey is being used to gathering data from the current strategic plan and strategies to set the goals for the next strategic plan. The next strategic plan will kick off Fall 2024 and will be a three-year plan.
- Goal 2: Student Success – Attached to minutes
 - Visual aid was created with the focal point of Goal 2: Student Success to help teams to better understand how everything works together.
 - KBOR schools have similar goals and one of the things KBOR recognized was a need for a systematic approach to student engagement platforms. They have required schools to use Navigate.
 - Edify is being used to better collect and store data from Workday.
 - NSSE survey will be deployed to freshman and seniors, both on-campus and online, during the Spring 2024 semester.

VPSA Update

- Juneteenth Holiday
 - June 19, 2024 has been declared a holiday by the State of Kansas. The University will be closed.
- 2023 Year-End Reviews
 - Reminder that the 2023 year-end reviews will need to be completed.
 - USS staff reviews will need to be completed by the end of the year. UPS review deadline will be set once we know more when process is launched in Workday.

Enrollment Leadership Update

- Enrollment
 - Intersession and spring registration is on-going.

Fall Commencement

- Volunteer sign-up deadline is Friday, December 1.

FHSU Online Kansas Need-Based Scholarship

- The standard amount for need-based scholarships for undergraduate students has been \$700 and \$900 for graduate students. Amounts have been increased. Continue to award more as needed. Focusing on new incoming students. Website has been updated.
- Need-based scholarships are available for on-campus students.
- Campaign starting next week. Direct students to the FHSU Online office with questions.

Student Engagement

- Pathways Update
 - Pathways of public service will be coordinated through the Civic Learning & Engagement Office starting the Spring 2024 semester.
- Spring Orientation is scheduled for January 12.
- Student Success Night is scheduled January 25 and is sponsored by Career Services and Student Engagement.

Search Updates

- FHSU Online
 - Devan Flegler has accepted the Assistant Director for FHSU Online Recruitment. He will start his new position in January.
 - The Transfer Success Coach search will start soon.
- Health & Wellness Services
 - The Administrative Specialist search posting closes on December 5.
- Student Engagement
 - Jaden Rahe has accepted the Director of Student Engagement position. She will start on January 8.
- Memorial Union
 - Store manager position will post soon.
- Financial Aid
 - Verification position has been reopened.
- Admissions
 - Moving forward to search the open Admission Counselor positions.
- Assistant Director for Retention
 - Committee will be meeting to review applications received.

For the Good of the Order

- Admissions
 - SRP season starts in January.
 - Planning to revamp the program. There will be ten programs in Kansas, two smaller programs in Colorado and one in Kearney, Nebraska.
- Student Success Cluster
 - In late July, the Student Success Cluster launched an internal search for a Senior Director. Search was paused due to personal changes and to gain feedback from the cluster. The search has been relaunched and two candidates were moved forward. One candidate withdrew and the other candidate was interviewed. Waiting on feedback from the cluster. This is not a new position. Whoever is selected for the position will continue with their current job duties, but will have additional responsibilities added.
- Residential Life
 - Finals Feeding Frenzy is scheduled for December 10 from 9 to 10:30 pm in McMIndes Café.

The next Student Affairs Director meeting is scheduled for Thursday, December 14 @ 1:30 pm in the Stouffer Lounge, Memorial Union.